



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda - Final City Council

*Mayor Dennis Weber
Council Member Ken Botero
Council Member Tom Hutchinson
Council Member Don Jensen
Council Member Chet Makinster
Mayor Pro Tem Mary Jane Melink
Council Member Michael Wallin*

Thursday, May 10, 2012

7:00 PM

2nd Floor, City Hall

6:00 P.M. EXECUTIVE SESSIONS: POTENTIAL LITIGATION; PROPERTY ACQUISITION

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER
2. INVOCATION/ FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF MINUTES

[MN 12-0149](#) COUNCIL MINUTES, APRIL 26, 2012

Attachments: [CNCL MIN 04262012](#)

5. CHANGES TO THE AGENDA
6. PRESENTATIONS & AWARDS

[12-2182](#) CITIZEN LIFE-SAVING COMMENDATION: MR. FRANK WILCOX

Attachments: [Citizen Commendation Frank Wilcox 5-10-2012 \(2\)](#)
[Commendation Certificate of Award Frank Wilcox](#)

[12-2180](#) PROCLAMATION: NATIONAL POLICE WEEK, MAY 13-19, 2012

Attachments: [National Police Week May 13 - 19, 2012](#)

[12-2177](#) **PROCLAMATION: NATIONAL SALVATION ARMY WEEK, MAY 14-20, 2012**

Attachments: [National Salvation Army Week, May 14-20](#)

[12-2181](#) **PROCLAMATION: BIKE TO WORK WEEK, MAY 14 -18, 2012**

Attachments: [Bike to Work Week May 14 - 18, 2012](#)

[12-2176](#) **TEEN COUNCIL UPDATE**

7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

8. **PUBLIC HEARINGS**

9. **BOARD & COMMISSION RECOMMENDATIONS**

10. **ORDINANCES & RESOLUTIONS**

[OR 12 3202](#) **ORDINANCE NO. 3202 - ADOPTS NEW COMMERCIAL ZONING CODE**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities, Preserve and enhance neighborhoods, Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Ordinance Number 3202 updates the commercial portions of the City's zoning code. The draft code update includes, but is not limited to, the following items: the consolidation of the commercial zoning districts into one chapter; the creation of a Central Business District and an Office/Commercial District; and the elimination the Commercial Warehouse District. The six commercial districts, if the proposal is adopted, will be named: Central Business, Downtown Commerce, Regional Commercial, Office/Commercial, General Commercial and Neighborhood Commercial. The revamping of the commercial districts includes major updates to the list of permitted uses and the development standards.

The matter was heard by the City Council at their April 12, 2012 regular meetings. At that meeting, a motion passed to direct the City Attorney to bring back an ordinance to the City Council to adopt the Commercial Zoning Code Update. This is one of two ordinances that will adopt the commercial. This ordinance adopts zoning code text amendments; Ordinance Number 3203 adopts zoning map amendments.

RECOMMENDED ACTION:

Motion to adopt Ordinance Number 3202.

Attachments: [Ordinance No. 3202 Commercial Code Update.doc](#)

OR 12 3203

ORDINANCE NO. 3203 - ADOPTS ZONING MAP AMENDMENTS AS PART OF THE COMMERCIAL ZONING CODE UPDATE

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities, Preserve and enhance neighborhoods, Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Ordinance Number 3203 adopts zoning map amendments to make the zoning map consistent with the 2006 Comprehensive Plan Future Land Use map. The matter was heard by the City Council at their April 12, 2012 regular meetings. At that meeting, a motion passed to direct the City Attorney to bring back an ordinance to the City Council to adopt the Commercial Zoning Code Update. This is one of two ordinances that will adopt the commercial code update. This ordinance adopts zoning map amendments; Ordinance Number 3202 adopts zoning text amendments.

RECOMMENDED ACTION:

Motion to adopt Ordinance Number 3203

Attachments: [Ord No. 3203 Zoning Map Amendments.docx](#)

[Page 1 Zoning Map Amendment.pdf](#)

[Page 2 Zoning Map Amendment.pdf](#)

[Page 3 Zoning Map Amendment.pdf](#)

RS 12 2024

RESOLUTION NO. 2024 - BRIDGE INSPECTION AGREEMENT WITH WASHINGTON STATE DEPARTMENT OF TRANSPORTATION FOR PERIODIC BRIDGE INSPECTION SERVICES

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Federal Highways Administration regulations require structural inspections of publicly owned bridges every 2 years, and an underwater inspection every 5 years. Due to the deteriorating condition the 20th Avenue and Washington Way bridges, those bridges have been identified as requiring interim inspections performed annually. These bridges were last inspected structurally in March 2011, and an underwater inspection was performed in April 2012.

Effective July 1, 2011, the Washington State Department of Transportation (WSDOT) eliminated the High Cost Bridge Inspection funding program for

local agencies. This program previously provided inspection services for the 20th Avenue and Washington Way bridges at no cost to the City. These bridges were covered under the High Cost Bridge Inspection program because an Under Bridge Inspection Truck (UBIT) is required to perform the inspection, and a UBIT is costly and difficult to obtain for such limited use.

WSDOT can continue to provide structural and underwater inspection services for these bridges, but an agreement to reimburse WSDOT for the cost of those inspections is required. Resolution No. _____ authorizes the city manager to execute a Bridge Inspection Agreement with WSDOT to perform the structural and underwater inspections required for these bridges. The agreement will be in effect for a 10-year period through the end of May, 2022.

The City currently has an agreement with Cowlitz County to inspect the remaining City bridges - 46th Avenue at the Cutoff Slough, and the Louisiana Street, the Hemlock Aluminum Foot Bridge, and the Japanese Gardens wooden bridge at Lake Sacajawea.

FINANCIAL SUMMARY:

The maximum 10-year inspection cost of the agreement is \$95,000, which will be paid by the Arterial Street Fund.

RECOMMENDED ACTION:

Motion to approve Resolution No. 2024.

Attachments: [Resolution 2024- WSDOT Bridge Agree.pdf](#)
[Bridge Inspection Agreement GCB 1194 City of Longview.pdf](#)
[Bridge Inspection Agreement Exhibit 'A' Scope&Cost Estimate_GCB1194 City of Longview.pdf](#)
[Bridge Inspection Agreement Exhibit 'B' Cost Rates 3_13_2012.pdf](#)

11. MAYOR'S REPORT AND COUNCILMEMBER'S REPORTS

12-2186

LETTER OF SUPPORT FOR STAGWORKS NORTHWEST

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues
Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Stageworks Northwest is requesting the City to support their fundraising efforts by providing a letter endorsing support for the theater and fund raising by Stageworks Northwest.

RECOMMENDED ACTION:

Motion to support Stageworks Northwest in their fundraising efforts for the theatre, and to authorize Mayor to sign letter of support.

Attachments: [Sample letter of support](#)

12. CONSENT CALENDAR

[12-2178](#) **APPROVAL OF CLAIMS**

[12-2179](#) **LIABILITY CLAIMS/LAWSUITS**

[PROJ #48](#) **PROJECT COMPLETE CERTIFICATION - 2011 SECURITY CAMERAS
UPGRADE**

COUNCIL INITIATIVES ADDRESSED:

Enhance public safety and emergency response.
Continue effective financial management.

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

This action is to certify that the 2011 Security Cameras Upgrade project has been completed in accordance with the plans and specifications under Contract No. 11-2636-M entered into between the City of Longview and G.B. Manchester Corporation, and the same is hereby accepted and approved.

RECOMMENDED ACTION:

Motion to accept and approve as complete the 2011 Security Cameras Upgrade project.

[12-2188](#) **BID REVIEW - HUDSON FORCEMAIN HDPE PIPE & FITTINGS
PROCUREMENT**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure.

SUMMARY STATEMENT:

The City Council authorized a project to replace four sewer pump stations and construct a new forcemain to alleviate capacity problems and upgrade deteriorated facilities. The alignment of the new forcemain will be underneath the proposed Highlands Trail scheduled to be constructed this year. To facilitate construction of the trail, a portion of the new forcemain will be constructed prior to the trail.

Due to material delivery times for HDPE pipe and fittings, the City is pre-purchasing 3,000 feet of HDPE pipe and associated fittings in advance of completing the plans and bidding the Hudson Forcemain Phase 1 construction project. Bids for the Hudson Forcemain Phase 1 project are tentatively scheduled to be due in mid June 2012.

On May 1, 2012, six bids were received for the HDPE pipe procurement as follows:

\$ 75,260.40 - ISCO Industries LLC, Vancouver, WA
\$ 75,449.25 - H.D. Supply/Waterworks, Vancouver, WA
\$ 78,661.99 - Consolidated Supply Company, Portland, OR
\$ 80,951.50 - H.D. Fowler Company, Olympia, WA
\$ 82,802.09 - Cutright Supply, Longview, WA
Non Responsive - Ferguson Waterworks, Portland, OR

\$80,000.00 - Engineer's Estimate

Five bids received were determined to be regular and responsive. The bid received from Ferguson Waterworks was determined to be non-responsive because their bid was conditioned with additional terms and conditions, rendering their bid non-responsive.

FINANCIAL SUMMARY:

This procurement is funded through the Sewer Construction Fund.

RECOMMENDED ACTION:

Motion to accept the low bid and award a procurement contract to ISCO Industries, LLC, in the amount of \$75,260.40

12-2189

APPROVE PURCHASE OF 1440 INDUSTRIAL WAY

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure.

SUMMARY STATEMENT:

The property at 1440 Industrial Way was offered for sale by the property owner. This property abuts the City's Utilities Operations Center on Industrial Way, with two common property lines. Purchase of this property will provide additional space and shop facilities for the City's water and sewer operations.

FINANCIAL SUMMARY:

The cost to purchase this property is \$250,000 plus closing costs, for a total estimated cost of \$251,979.84. The cost of this purchase was budgeted in the Water Construction Fund and Sewer Construction Fund, with each fund paying 50% of the costs.

RECOMMENDED ACTION:

Motion approving purchase of the property at 1440 Industrial Way.

Attachments: [1440 Ind & Ops.pdf](#)

12-2194

SET PUBLIC HEARING FOR LEASE OF UTILITY PROPERTY AT 1440 INDUSTRIAL WAY

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure
Continue effective financial management

SUMMARY STATEMENT:

The City is in the process of purchasing property at 1440 Industrial Way that is currently occupied by a commercial tenant. The City is purchasing this property for future expansion of the Utility Operations Center and staff recommends executing a lease allowing the tenant to remain on the property until the City needs to utilize the property. Under RCW 35.94.040, the City is required to hold a public hearing and adopt a resolution authorizing leasing of utility property. Staff recommends setting a public hearing for the May 24 regular city council meeting to consider leasing of this property.

RECOMMENDED ACTION:

Motion setting the May 24, 2012 city council meeting as the date and time for a public hearing to consider leasing the property at 1440 Industrial Way.

12-2190

SET PUBLIC HEARING FOR SALE OF EXCESS SEWER UTILITY PROPERTY ON 48TH AVENUE AT OCEAN BEACH HIGHWAY

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure
Continue effective financial management

SUMMARY STATEMENT:

In 2009 the City purchased a vacant lot adjacent to the OB 3 sewer pump station located at 4802 Ocean Beach Hwy. This lot was utilized for pump station expansion and as a contractor staging area for the West Longview Sewer Diversion project. With the project nearing completion, an adjacent property owner approached the City with an offer to purchase the unused portion of this lot. The lot cannot be developed unless it is combined with the adjacent property, and sale of this property will eliminate the need for City maintenance of the lot. Under RCW 35.94.040, the City is required to hold a public hearing and adopt a resolution authorizing the sale of utility property. Staff recommends setting a public hearing for the May 24 regular city council meeting to consider sale of this property.

RECOMMENDED ACTION:

Motion setting the May 24, 2012 city council meeting as the date and time for a public hearing to consider the sale of excess sewer utility property located 48th Ave near Ocean Beach Highway.

Attachments: [OB3 Sewer Property Sale Site.pdf](#)

13. CITY MANAGER'S REPORT

12-2160

AGREEMENT FOR CGI VIDEO PROJECT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City of Longview has the opportunity to participate in a cost-free

Community Video Program produced by CGI Communications who works in partnership with the National League of Cities.

As part of the contract, CGI will produce videos for the City that include promotional content highlighting education, health care, real estate and relocation, or anything else that we choose to make a focus. Once the videos are completed, they will be streamed to our website and can be used for business recruitment or assisting future residents and tourists. CGI does all of the work, with the City choosing which areas we want to highlight. Per CGI, the City of Longview will assume no cost or liability for this project.

Additionally, our videos would be posted on relocate.org, the largest on-line community video network that helps people who are relocating nationwide. The Community Video Network is made up of more than 7,000 videos that cover a range of various topics that re-locators will find helpful, making the relocation transition a simpler process for those who are moving nationwide.

The City, by signing the contract, enters into a three-year agreement with CGI Communications to produce and post these videos. In return for the free video production, the City allows the company to solicit advertising from businesses and organizations in our community via a letter of support that the Mayor or other civic leader can sign.

RECOMMENDED ACTION:

Motion to authorize the City Manager to sign and enter into a 3-year agreement with CGI Communications, Inc. to produce and post promotional videos as described above.

Attachments: [Longview WA Agreement with CGI](#)
[Longview WA Intro Letter](#)

12-2183

**IAFF 828 COLLECTIVE BARGAINING AGREEMENT, JANUARY 1, 2011-
DECEMBER 31, 2012**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

On April 19, 2012 the International Association of Fire Fighters local 828 (IAFF) and the City reached a tentative agreement on the 2011-2012 Collective Bargaining Agreement (CBA). Multiple articles in the contract were opened for review and some language changes were made to clarify/improve the contract. The IAFF notified the City of membership (43) ratification on April 26, 2012. The contract provides for a general wage increase of 1.70% retroactive to January 1, 2011 and a general wage increase of 2.50% effective January 1, 2012. The co-pays for Kaiser prescription drugs will be increased to match AWC/Regence and the IAFF will be offered the same Hi-Deductible/HRA plans that other City employees are now being offered. IAFF members will be incented to opt-out of City medical insurance coverage

with a VEBA contribution of \$684/month for the balance of 2012.

RECOMMENDED ACTION:

Approval of the IAFF Collective Bargaining Agreement for 2011-2012.

Attachments: [Redlined CBA 2011-2012](#)

14. **MISCELLANEOUS**

[12-2185](#)

LIQUOR LICENSE REQUESTS

Attachments: [LL new app-Ashtown](#)

15. **ADJOURNMENT**

NEXT REGULAR COUNCIL MEETINGS:

MAY 24, 2012 AT 7 P.M.

JUNE 14, 2012 AT 7 P.M.

NEXT COUNCIL WORKSHOPS:

MAY 17, 2012, AT 6 P.M., CIVIC CENTER CIRCLE; FIRE/EMS UPDATE

**JUNE 7, 2012, AT 6 P.M., CAPITAL IMPROVEMENT PLAN; INCLUDING PARKS
PLAN CIP (KUNTZ FUNDING)**