



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda - Final-revised City Council

*Mayor Dennis Weber
Council Member Ken Botero
Council Member Tom Hutchinson
Council Member Don Jensen
Council Member Chet Makinster
Mayor Pro Tem Mary Jane Melink
Council Member Michael Wallin*

Thursday, February 23, 2012

7:00 PM

2nd Floor, City Hall

**** 6:00 P.M. EXECUTIVE SESSION: POTENTIAL REAL ESTATE MATTERS;
LITIGATION UPDATE ****

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**
2. **INVOCATION/ FLAG SALUTE**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES**

February 9, 2012 Council Minutes not yet available for review

5. **CHANGES TO THE AGENDA**
6. **PRESENTATIONS & AWARDS**
7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**
8. **PUBLIC HEARINGS**
9. **BOARD & COMMISSION RECOMMENDATIONS**
10. **ORDINANCES & RESOLUTIONS**

OR 12 3199 ORDINANCE NO. 3199, FIXING THE TERMS OF LOCAL IMPROVEMENT DISTRICT NO. 351 INSTALLMENT NOTE PROVIDING FOR THE PURCHASE OF SUCH NOTE BY THE CITY FROM FUNDS ON DEPOSIT IN THE CITY'S EMPLOYEE BENEFITS RESERVE FUND; AND FIXING THE INTEREST RATE ON LOCAL IMPROVEMENT DISTRICT NO. 351 ASSESSMENT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Continue effective financial management.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Ordinance No. 3199 provides for the purchase of the note for the local improvement district share of construction costs and expenses associated with South Weber Avenue. Whereas, it is customary for the City to issue bonds to cover the construction costs associated with local improvement district improvements, a City may also issue an installment note in the form of an investment to reimburse itself for expenses incurred throughout the course of construction.

Because of the relatively small amount associated with this LID, an installment note in the form of an investment is desirable in this instance as it provides for the following advantages-

- A market-rate return on investment
- Reduced administrative costs
 - No underwriting fees
 - No fiscal agent fees
 - No transfer fees
 - Reduced legal fees

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3199 fixing the terms of Local Improvement District No. 351 Installment Note; providing for the purchase of such Note by the City from funds on deposit in the City's Employee Benefits

Attachments: [Ord 3199](#)

RS 12 2012 RESOLUTION NO. 2012 - ADOPTING FAIR HOUSING POLICIES FOR THE CITY OF LONGVIEW. WASHINGTON

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Address quality of life issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

On December 8, 2011 the City Council was presented with the City of Longview 2011 Analysis of Impediments to Fair Housing Choice and moved to create a resolution for Fair Housing plan adoption. This Resolution has been drafted in response to that December 8, 2011 motion. It is based on

Resolution No. 1474, but amends and expands the number of protected classes to those protected by state law. It also makes reference to the Analysis of Impediments to Fair Housing Choice and state's the City's intent to use the Analysis and its recommendations as guidance in its efforts to provide equal opportunity in housing.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2012

Attachments: [Resolution No. 2012.docx](#)

11. **MAYOR'S REPORT AND COUNCILMEMBER'S REPORTS**

12. **CONSENT CALENDAR**

[12-2061](#) **APPROVAL OF CLAIMS**

[12-2062](#) **LIABILITY CLAIMS/LAWSUITS**

[12-2064](#) **BID REVIEW - PURCHASE OF ONE ASPHALT POTHOLE HOT MIX TRAILER**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The 2011/2012 Equipment Reserve budget includes funding for the purchases of an asphalt Paver (\$40,738) and asphalt Sealmaster Aggregate Spreader (\$24,980) for street maintenance. Street staff determined that these two pieces of equipment are not necessary and the funds would be better used on an Asphalt Pothole Hot Mix Trailer (hot box). Utilizing the funds previously allocated to the Paver and Spreader provides sufficient funds to purchase the asphalt hot box. This equipment is used to make effective and permanent asphalt repairs under all weather conditions. It allows transport of hot or cold asphalt pre-mix material and road oils at controlled heating temperatures. It also has the tools necessary for a one or two person crew, increasing efficiency in the street maintenance program.

Asphalt hot box trailers were evaluated and demonstrated in the field to determine which unit would best meet the work requirements. The specifications for this unit were based on the results of the evaluations and field demonstrations.

The bid opening was held on Monday February 13, 2012 at 1:30 PM. Bids were received from two vendors.

<u>Vendor</u>	<u>Total bid (including recommended options and sales tax)</u>
Sahlberg Equipment	\$56,160

Enviro-Clean Equipment \$68,958

Amount Budgeted: \$64,980

Each bid was examined and it was determined that both bids did meet all aspects of the specifications, with Sahlberg Equipment submitting the lowest responsible bid. The Sahlberg Equipment unit was one of the units evaluated, and determined that it will perform the necessary asphalt maintenance work.

Purchase of this equipment complies with competitive bidding requirements and the City of Longview Purchasing Policy.

FINANCIAL SUMMARY:

This purchase will be paid for by the 2011/2012 Equipment Reserve fund budget, which contains sufficient funds.

RECOMMENDED ACTION:

Motion awarding the bid to Sahlberg Equipment in the amount of \$56,160.

13. **CITY MANAGER'S REPORT**

[12-2063](#)

2011-2012 GENERAL FUND BIENNIAL BUDGET REVIEW 2011 - 2012

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Continue effective financial management.

14. **MISCELLANEOUS**

[12-2059](#)

LIQUOR LICENSE REQUESTS

Attachments: [LL-Assump & Add Priv](#)

[LL-spec occ](#)

[LLS-Add Priv-Renewals](#)

15. **ADJOURNMENT**

NEXT REGULAR COUNCIL MEETING:

THURSDAY, MARCH 8, 2012, AT 7 P.M.

THURSDAY, MARCH 22, 2012, AT 7 P.M.

NEXT COUNCIL WORKSHOPS:

THURSDAY, MARCH 1, 2012, AT 6 P.M., SEWER PRETREATMENT ORDINANCE;

SEWER LAGOON RECLAMATION

THURSDAY, MARCH 15, 2012, AT 6 P.M., PHOTO ENFORCEMENT