



Date: May 20, 2015

To: David Campbell, City Manager, City of Longview

From: Francis Benjamin, AWC Board President

Subject: 2015 AWC Annual Business Meeting

AWC invites you to attend the annual **Business Meeting on Thursday, June 25, 2015, at the Wenatchee Convention Center**, in conjunction with the Annual Conference. The AWC Board of Directors strongly encourages your city to participate in the meeting by appointing voting delegates.

AWC bylaws allow each city to appoint up to three voting delegates. The bylaws do not specify the method or form cities must use to appoint delegates. If your city determines these appointments through council action, please share this information with your city council.

Each voting delegate will have one vote. Voting delegates have the opportunity to influence the operations of the Association by:

- Electing the members of the AWC Board of Directors, who play a critical leadership role in the success of the Association;
- Voting on potential amendments to the AWC bylaws, which govern the association's operations; and
- Approving the Statement of Policy, which provides the basis for policy recommendations by AWC's Legislative Priorities Committee, the Board and staff.

Once the Mayor, City Manager, or City Council has determined the city's voting delegates for 2015, please send their names and titles to Michelle Catlin, AWC Executive Assistant. The deadline for submitting voting delegate names is **Wednesday, June 17, 2015**. You may e-mail or fax this information to the attention of Michelle Catlin, Association of Washington Cities, to [michellec@awcnet.org](mailto:michellec@awcnet.org) or Fax: (360) 753-0149.

Additional information on the Annual Business Meeting, the AWC Board of Directors, and the Annual Conference can be found on the AWC's website: [www.awcnet.org](http://www.awcnet.org).

cc: City Clerk

