

CITY OF KELSO

Acct# 26049

Inv # 15034

Request for Miscellaneous Billing

Originating Department: Finance Dept

Date: 2-20-15

Requested by: Brian Butterfield

Explanation/Description of Billing:

Monthly rent @ 501 S. 1st Ave, Room 111 (Train Station)

For: Feb 20 / Mar 19, 2015

Rent: 538.50 105 15 362 5000

Leasehold: — 105 23 700

Total 538.50

Bill To: Cowlitz Transit Authority Amount: \$ 538.50

Address: 254 Oregon Way
Longview, WA 98632

Budget Account #(s) for Receipt of Payment:

Approved by: Brian Butterfield (Department Head)

Pmt

For Finance Department Use

105 12 250

105 11 110

G/L Account Assignments: (Accountant Initials)

Debit Account #(s)

Credit Account #(s)

Date Entered to A/R

2/23/15

By:

LW

Invoice Number

15034

Budgetary Accounting Posting Batch Number: 0227

Note/Comments:

CURRENT INVOICES AND
STATEMENT OF ACCOUNT

SEND PAYMENT TO:

City of Kelso

P.O. Box 819

Kelso, WA 98626

360-423-0900

Please Send TOP HALF OF INVOICE WITH PMT

COWLITZ TRANSIT AUTHORITY

254 OREGON WAY

LONGVIEW

WA 98632

CUSTOMER ID STATEMENT DATE

BALANCE DUE

1,077.00

26049

2015/02/20

CURRENT TRANSACTIONS				
TRANS. NUMBER	DATE		DESCRIPTION	AMOUNT
15034	2015/02/20	Charge	RENT @ 501 S 1ST RM 111	538.50
14271	2015/02/03	PAYMENT	DEPOT RM 111 RENT	538.50

PREVIOUS BALANCE

1,077.00

TOTAL DUE

1,077.00

CURRENT
1,077.00

PAST 30
.00

PAST 60
.00

PAST 90
.00

PAST 120
.00