



# City of Longview

Cowlitz Transit Authority  
Agenda  
RiverCities Transit

## Minutes

### Cowlitz Transit Authority

*Dennis Weber (Chair), Chet Makinster (Vice Chair),  
Larry Alexander, Don Jensen, Jeffrey McAllister,  
Anthony Harris (Nonvoting), Jim Hill (Alternate),  
Arne Mortensen (Alternate), Mike Wallin (Alternate)*

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Wednesday, April 11, 2018

4:00 PM

Longview Council Chambers

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#### 1. Call to Order

The meeting was called to order by Chair Weber at approximately 4:00 pm in the Longview Council Chambers.

#### 2. Roll Call

Present - Dennis Weber (Chair), Don Jensen (Vice Chair), Chet Makinster, Jeff McAllister, Anthony Harris

#### Staff Present

Amy Asher, City of Longview  
Jim Seeks, City of Longview  
Ben Nolen, City of Longview  
Tabitha Hayden, City of Longview

#### Others Present

Betsy DeSpain, Paratransit Services  
Ken Pearrow, CWOG

#### 3. Constituent Comments

None

#### 4. Consideration of Minutes for the March 14, 2018 Meeting

On a motion from McAllister, seconded by Makinster, the minutes of the regular meeting held on March 14, 2018, were unanimously approved.

## 5. Consent Calendar

On a motion from Makinster, seconded by McAllister, the items on the consent calendar were approved. The motion carried unanimously.

Invoice - City of Kelso April Rent \$579.90

Invoice - City of Longview May \$375,025.00

Invoice - Columbia Security April \$565.00

Invoice - Cowlitz County Board of Commissioners Travel \$44.27

February 2018 County Treasurer's Report

February 2018 Fund Balance Report

## 6. Reports

2018 Annual Ridership

2018 March Fixed Route Ridership

2018 March LIFT Ridership

CTA Ridership Graph

PTBA Sales Tax Data

## 7. Mobility Management Update

Nolen reported on:

- The conclusion to a Day in the Life training put on by area agencies;
- New customer service staff person at the Transit Center, Liz Halili; and
- The Accessible Transportation Coalition.

## 8. Washington State Public Transportation Conference

Asher reported:

- The Washington State Public Transportation Conference takes place August 19-22 in Kennewick. The CTA has a budget for two board members to attend. The conference will include grant training, marketing, and education for fixed route and paratransit services.

## 9. Manager's Report

Asher reported:

- Staff is applying for the Washington State Regional Mobility grant in the hopes of replacing the four oldest vehicles and funding a pilot program for service to Lexington.
- Lewis County held a Public Transportation Improvement Conference to discuss the expansion of the Public Transit Benefit Area. Most of the public comment received was in support of the expansion. In the end, all jurisdictions, except for Napavine voted to put the expansion of the PTBA on the November ballot.
- Staff will be submitting comments to the County on the draft EIS for the Industrial Way/Oregon Way Intersection as both alternatives will impact operations at the Longview City Shop.
- Ridership is slowly climbing back up after adding back service cut in October.
- Staff is working on completing the FTA required National Transit Database reporting.

## 10. Adjournment

There being no further business to come before the Board, the meeting was adjourned at approximately 4:36 p.m.

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Tabitha Hayden, Clerk of the Authority

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Dennis Weber, Chairman