



# City of Longview

1525 Broadway  
Longview, WA 98632  
[www.ci.longview.wa.us](http://www.ci.longview.wa.us)

## Minutes

### Historic Preservation Commission

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Monday, December 12, 2016

5:30 PM

City Hall Small Conference Room

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**1. Roll Call**

Vice-Chair Jason Hanson called the meeting to order at 5:30 pm. In attendance were Jonell Kenagy, Nick Higgins, Gary Nordin and Brad Bauman.

**2. Approval of Minutes**

None Presented.

**3. Constituent Comments**

**4. Board Member Comments**

**5. Reports**

Reports were tabled.

**6. Old Business**

**CA 2016-2 PROPOSAL TO REMODEL AND RESTORE THE MONTICELLO HOTEL**

Craig Collins of Collins Architectural Group P.S. has provided designs and renderings for a remodel of the Monticello Hotel to restore many aspects of the ground floor facade and lobby to original design.

SECOND PHASE REVIEW January 2017: Craig Collins of Collins Architectural Group P.S. has provided designs for the first floor tenant improvements which include finish work for two restaurant spaces and a ballroom/reception area. Also presented for review is a draft plan set for renovations to convert the 3rd floor from offices back to apartments. Because the property has applied for Special Valuation, all work must be approved as appropriate.

Staff Recommendation: Motion to approve the proposal for the first floor tenant improvements with condition that final details and color palette be presented for later review.

**Attachments:**     [CA 2016-1 Monticello Hotel Renovations](#)  
                              [Inventory Information Criteria Checklist](#)  
                              [Inventory Information Survey-Inventory Form](#)  
                              [Monticello Hotel Historic Property Information Survey-Inventory Form](#)  
                              [EXTERIOR REMODEL & SITE IMPROVEMENTS PERMIT SET 10.6.16](#)  
                              [Dining room floor pictures](#)  
                              [Monticello 1st Floor T.I. Permit Set](#)  
                              [Monticello 3rd floor renovation draft set](#)

The group discussed the changes to the design of the Monticello Hotel patio and dining room floor. After a recent walk-through the Commission saw the plans changed for the dining room when an original floor was discovered under a raised floor. The lowering of the floor allowed the patio to be poured a grade instead of raised, with a railing. The dining area will require a small wheel chair lift to get customers down to grade. Jason Hanson asked if there was a motion to approve the changes to the plan. Since the patio had been poured and the raised floor removed without review, the commissioners did not approve a motion for that scope of work on the project. Staff was encouraged to schedule frequent walk-through site visits of the property.

## 7.     **New Business**

### **CA 2016-6 Longview Foursquare Church repairs**

The group reviewed the scope of repairs proposed for the Foursquare church. The rear of the building would be re-sided with matching cedar rake shingles. The area to be repaired is considered a non-contributing addition. The other scope of work involved repairing water damage and replacing windows in the steeple. The contractor proposed replacing the windows with non-divided lights in vinyl windows, with one casement window, to allow access onto the roof. The group asked for time to research the original look of the building since the historic register documents have very poor photos that only show the building after it had the windows replaced. The contractor would discuss with the church stewards whether they were opposed to bringing the interior grids back to the window.

### **Lions Legacy Project Lake Sacajawea**

Staff presented a request for initial approval of a project to by the Lions organization to refresh the Lions shelter at Lake Sacajawea. A new roof would be installed on the shelter and the bathroom, a bench installed and more concrete poured to help with runoff and the transition up to the shelter. The group raised questions about what kind of lighting was proposed and what plaque was intended to be installed. Staff will research the questions and bring the application back for review.

**8. Adjournment**

Nick Higgins made a motion to adjourn at 7:42 pm.