



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

*Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Mary Jane Melink
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin*

Thursday, April 27, 2017

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

[17-4840](#)

INVOCATION

Invocation to be provided by Dave Williamson, Construction Workers Christian Fellowship

After an invocation provided by Dave Williamson, the flag salute was recited.

3. **ROLL CALL**

Present: 7 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra

STAFF PRESENT

Assistant City Manager/Finance Director Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Craig Bozarth, Engineering Manager; John Brickey, Community & Economic Development Director; Todd Dodgin, Information Technology Director; Robert Huhta, Police Captain; Chris Skaugset, Library Director; Jenn Wills, Parks & Recreation Director; and Chris Smith, Human Resources Director.

4. **APPROVAL OF MINUTES**

On a motion duly made and passed, the reading of the minutes of the regular Council meeting held April 13, 2017, copies of which had been submitted to the Mayor and

members of the City Council, was waived and the minutes were approved as if read.

[17-4838](#)

COUNCIL MINUTES, APRIL 13, 2017

Attachments: [4.13.2017 Minutes for Approval](#)

5. CHANGES TO THE AGENDA

6. PRESENTATIONS & AWARDS

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Debbie Kotila of Longview addressed Council regarding fireworks regulations.

Richard Geier of Longview addressed Council regarding "zombie" properties in Longview.

C.J. Nickerson of Longview addressed Council regarding the partnership between the Longview School District and the Parks & Recreation Department.

Jim Walsh addressed Council regarding his work as a state representative and economic development. Representative Walsh passed out pens from that morning's signing of the "Longview Bill" (House Bill 1626 relating to the submission of community impact statements to the Department of Corrections).

Ray VanTongeren of Longview addressed Council regarding train safety.

Jim Hill of Kelso addressed Council regarding fireworks regulations.

George Brysich of Longview addressed Council regarding fireworks regulations.

Bill Kasch of Longview addressed Council regarding the Veterans' Memorial in R.A. Long Park scheduled for dedication on Memorial Day.

7. A FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS

8. PUBLIC HEARINGS

9. BOARD & COMMISSION RECOMMENDATIONS

10. ORDINANCES & RESOLUTIONS

11. MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS

11. A MAYOR'S REPORT

11. B COUNCILMEMBERS' REPORTS

12. CONSENT CALENDAR

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

Susan Lee Schwartz of Longview spoke to Council in support of the agreement with Fort Vancouver Regional Library District.

[17-4839](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF APRIL 2017 ACCOUNTS PAYABLE: \$1,237,683.41

FIRST HALF APRIL 2017 PAYROLL:

\$4,517.73, checks no. 206903-206906

\$685,278.23, direct deposits

\$459,206.83, wire transfers

\$1,149,002.79 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Jackie Rodgers, Human Resources Specialist

Final accounts payable amount: \$1,245,694.96; checks numbered 351461-351820.

[17-4841](#)

LIABILITY CLAIMS/LAWSUITS

The claim(s)/lawsuit(s) listed below was/were received by the City. Where applicable, the claim(s)/lawsuit(s) have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA). The claim(s)/lawsuit(s) status is/are as follows:

NEW:

Sidney Morton, DOI: 03/02/2017. Claimant alleges costs incurred related to a trip-and-fall on the steps in front of City Hall.

Jean O'Dell, DOI: 03/01/2017. Claimant alleges costs incurred related to sewer blockage.

Orba Nasvall, DOI: 03/28/2017. Claimant alleges costs incurred related to sewer blockage.

DENIED:

Beatriz DelaRosa, DOI: 03/05/2017. Claimant alleges costs incurred related to damage caused by pothole in street.

Scott Allen, DOI: 03/04/2017. Claimant alleges damage to his water heater

caused by silica in the city water supply.

Sidney Morton, DOI: 03/02/2017. Claimant alleges costs incurred related to a trip-and-fall on the steps in front of City Hall.

SETTLED:

James Hill, DOI: 02/06/2017. Claimant alleges costs incurred related to sewer blockage.

STAFF CONTACT:

Kaylee Cody, City Clerk

Brian Loos, Risk & Safety Manager

[RS 17 2218](#)

**RESOLUTION NO. 2218 - INTERLOCAL AGREEMENT WITH
WASHINGTON STATE DEPARTMENT OF LICENSING TO COLLECT
TRANSPORTATION BENEFIT DISTRICT VEHICLE LICENSE FEE**

COUNCIL INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Longview Transportation Benefit District (TBD) was formed by the City Council pursuant to Ordinance No. 3334. On January 26, 2017, the City entered into an interlocal agreement with the TBD to provide administrative and technical support to the TBD.

On February 9, 2017, the TBD adopted Ordinance No. TBD 17-01 establishing a \$20.00 vehicle license fee within the boundary of the TBD. Those fees become effective for license renewals on or after August 20, 2017, and can be collected only by the state Department of Licensing.

On March 23, 2017, the City Council adopted Ordinance No. 3341 to assume all the rights, powers, functions, immunities, and obligations of the TBD, and dissolve the TBD board.

Attached is a proposed interlocal agreement between the City and the state Dept. of Licensing providing for collection of the TBD vehicle license fee.

FINANCIAL SUMMARY:

The Dept. of Licensing charges a service fee of 1% of the amount of the TBD vehicle license fee. The service fee is deducted from each license renewal payment, with the remainder of the TBD fee disbursed to the City on a monthly basis by the State Treasurer. Based on projected TBD revenue, the service fee is estimated to be about \$5,600 per year.

RECOMMENDED ACTION:

Motion to approve Resolution No. 2218.

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments: [Res No 2218 - Agr with Dept of Licensing - Final](#)
[Exhibit A to Res No 2218 - Interlocal Agr with Dept of Licensing for
TBD Fee](#)

[17-4835](#)

RESOLUTION NO. 2219 -SURPLUS PROPERTY

COUNCIL INITIATIVE ADDRESSED:

Effective Financial Management

CITY ATTORNEY REVIEW: REQUIRED or N/A

Required

SUMMARY STATEMENT:

The equipment identified in Exhibit "A" of the attached resolution has been determined by staff to be no longer needed. Before these items can be sold, traded-in, or otherwise disposed of, they must be declared surplus. This resolution will declare these items surplus and authorize the City Manager to sell or otherwise dispose of it.

RECOMMENDED ACTION:

Adopt the resolution declaring the equipment identified in Exhibit "A" surplus and authorize the City Manager to sell or dispose of it in the most advantageous manner.

STAFF CONTACT:

Dan Zenger, Fleet/Facilities Maintenance Manager

Attachments: [Surplus Lists 2017 04.pdf](#)
[Resolution Surplus of Property April 2017.doc](#)

[17-4829](#)

**RECIPROCAL BORROWING AGREEMENT WITH THE FORT
VANCOUVER REGIONAL LIBRARY DISTRICT**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Quality of Place

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Longview Public Library and the Fort Vancouver Regional Library District (FVRL) have had a reciprocal borrowing agreement for over 20 years that allows residents of Longview, and residents of the Cowlitz County Partial-County Rural Library District to get a reciprocal library card with FVRL. It also allows residents of the three counties that make up FVRL (Clark, Skamania, and Klickitat), as well as residents of the City of Woodland and the Yale Valley Library District to get a reciprocal library card with Longview. This is a continuation of this existing agreement.

RECOMMENDED ACTION:

Approve the agreement to continue Reciprocal Borrowing with the Fort Vancouver Regional Library District and to authorize the City Manager to sign said agreement.

STAFF CONTACT: Chris Skaugset, Library Director

Attachments: [Longview Public Library Reciprocal Agreement draft.doc](#)

[17-4833](#)

APPROVE PURCHASE OF LOT NO. 1 OF THE VILLAGE AT OVERLOOK PUD**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Provide sustainable water quality & environmental infrastructure.

SUMMARY STATEMENT:

The City's Main Reservoir is located on the hillside between Cedar Place and Alexia Court. Beginning this summer, the City will replace two pump stations at the reservoir, replace reservoir soffit screening and vents, replace potable water and drainage piping on the site, and replace approximately 850 LF of 20-inch water transmission main underneath the access road to the reservoir.

Current access to the reservoir site is on a long gravel road behind homes along Cedar Place. The existing road creates dust in the summer, has a steep grade at the entrance to the reservoir site, and requires regular maintenance during wet weather due to runoff. The access road will be unavailable during replacement of the transmission main, and traffic to the reservoir site will increase dramatically during other construction activities, affecting the residents abutting the access road.

The developer of the Village at Overlook PUD has a number of lots for sale adjacent to and above the reservoir site on Alexia Court. Purchase of Lot No. 1 will provide alternative access during construction, and will allow construction of a shorter, asphalt access road at a more gradual grade than the current access road, providing better long-term access to the reservoirs and pump stations. Lot No. 1 is identified as Parcel No. 103660801.

FINANCIAL SUMMARY:

Staff has negotiated a reduced purchase price of \$50,000.00 for this property, plus closing costs, for a total estimated cost of \$55,000.00. The cost of this purchase will be paid from the Water Construction Fund.

RECOMMENDED ACTION:

Motion approving purchase of Lot No 1.

STAFF CONTACT:

Craig Bozarth, City Engineer

Attachments: [Alexia Ct Lot 1 Purchase Overview](#)

13. CITY MANAGER'S REPORT[17-4836](#)**LONGVIEW PARKS & RECREATION ANNUAL REPORT 2016****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Address Quality of Place Issues
Preserve and Enhance Neighborhoods
Continue Effective Financial Management
Create New Opportunities

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

Director of Parks and Recreation, Jennifer Wills, will present the 2016 Annual Report for the City of Longview Parks and Recreation Department.

RECOMMENDED ACTION:

Presentation

STAFF CONTACT:

Jennifer Wills, Director

Attachments: [Council Presentation 2016 P&R Annual Report](#)

Parks & Recreation Director Jennifer Wills presented the Longview Parks & Recreation Annual Report for 2016.

[17-4842](#)**2016 GENERAL FUND YEAR-END FINANCIAL REPORT****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Continue effective financial management

STAFF CONTACT:

Kurt Sacha, Finance Director

Attachments: [2016 Q4 General Fund Review \(2017 0427\)](#)

Assistant City Manager/Finance Director Kurt Sacha presented the 2016 General Fund Year-End financial Report.

Mayor Pro Tem Mike Wallin requested that a multiyear projection over the next two year biennium be included in the upcoming Q1 2017 presentation.

14. MISCELLANEOUS

The following item(s) were presented for Council's information. No Council action was taken or required.

[17-4828](#)**WASHINGTON LIQUOR AND CANNABIS BOARD REQUESTS**

Attachments: [LL Renewals 4-17.pdf](#)
 [MJ Renewals 4-17.pdf](#)

[17-4824](#)

PARKS & RECREATION ADVISORY BOARD MINUTES 02.27.2017

Attachments: [P&R Advisory Board Minutes 02.24.17.pdf](#)

[17-4823](#)

MINT VALLEY GOLF ADVISORY BOARD MEETING MINUTES 10.19.16

Attachments: [MVGAB Meeting Minutes 10.19.16.pdf](#)

15. ADJOURNMENT

The meeting was adjourned at 8:02 p.m. The next scheduled meeting of the Council is May 11, 2017.

*Kaylee L. Cody
City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, MAY 11, 2017 - 7:00 P.M.

THURSDAY, MAY 25, 2017 - 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

THURSDAY, MAY 11, 2017 - 6:00 P.M. WEST LONGVIEW LAGOONS

REPURPOSING/FISHER'S LANE PLANT STATUS

THURSDAY, MAY 18, 2017 - 6:00 P.M. (TOPICS TO BE DETERMINED)

THURSDAY, MAY 25, 2017 - 6:00 P.M. COMPREHENSIVE PLAN

UPDATE/COMPLETE STREETS/SAFE STREETS

