



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

Thursday, June 14, 2018

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

After a moment of silent reflection, the flag salute was recited.

3. **ROLL CALL**

Present: 7 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

STAFF PRESENT

City Manager Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Public Works Director Jeff Cameron; Information Technology Director Todd Dodgin; Parks & Recreation Director Jen Wills; Fire Chief Phil Jurmu; Police Captain Debbie Pineda; Human Resources Director Chris Smith; Library Director Chris Skaugset; Community & Economic Development Director John Brickey; & Risk & Safety Manager Brian Loos.

4. **APPROVAL OF MINUTES**

[18-5477](#)

COUNCIL MINUTES, MAY 24, 2018

Attachments: [5.24.2018 Regular Meeting Minutes for Approval](#)

On a motion duly made and passed, the reading of the minutes of the regular Council

meeting held May 24, 2018, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

5. CHANGES TO THE AGENDA

Mayor Jensen moved item RS 18 2269, regarding setting a public hearing, from Ordinances & Resolutions to Consent Calendar.

6. PRESENTATIONS & AWARDS

[18-5470](#)

PRESENTATION OF DEED TO H & N FREEMONT REPLICA SQUIRREL BRIDGE FROM LONGVIEW SANDBAGGERS

The Sandbaggers presented the new squirrel bridge.

[ORD 18 3382](#)

ORDINANCE NO. 3382 - ACCEPTING THE GIFT OF THE H & N FREEMONT REPLICA SQUIRREL BRIDGE FROM THE LONGVIEW SANDBAGGERS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

The Longview Sandbaggers co-host the annual Squirreelfest event in Longview, and unveil a new squirrel bridge to be installed over the public right-of-way at the festival. The Sandbaggers then coordinate with city staff to install the bridge. The Sandbaggers retain ownership of each bridge for one year after installation before presenting a title of ownership to the City. Ownership acceptance by ordinance is required by the Longview Municipal Code. Ordinance No. 3382 will accept the gift of a squirrel bridge hung in 2017.

FINANCIAL SUMMARY:

Each bridge will require periodic maintenance, the cost of which is anticipated to be minimal.

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3382.

STAFF CONTACT:

Craig Bozarth, City Engineer

Attachments: [Ordinance 3382 - Squirrel Bridge](#)

A motion was made by Council Member Scott Vydra, seconded by Council Member Chet Makinster, to adopt Ordinance 3382. The motion passed

unanimously.

7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

Dave Fine of Longview addressed Council regarding community support for biking and walking.

Ken Spring of Longview addressed Council regarding school safety.

Jolene Boals, Ashley Kepner, Tara Jones, Vanny Beth & Larry Holden of Longview addressed Council regarding Community House on Broadway.

Shawn Nyman of Longview addressed Council regarding the responsibility to address homelessness in Longview.

Tuishia Lewis of Longview addressed Council regarding homelessness.

8. **FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**

9. **PUBLIC HEARINGS**

[18-5479](#)

PUBLIC HEARING: 2018 HOME PROJECT ALLOCATIONS and 2018 Document Recording Fee Allocations

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT

This public hearing is to allocate 2018 HOME Investment Partnership Program funding, and Document Recording Fee project funding. The Public Hearing will be held to review and consider affordable housing projects submitted for funding and receive public comment for allocations.

Three (4) HOME projects and three (4) Document Recording Fee projects have been received. Project designs will be distributed for Council review on June 12th. Public review of the project summaries has been made available at the Community Development Office, the City HOME Program Website and at <https://mylongview.box.com/v/2018HUDProposals>

Funding for 2018 for the Longview-Kelso HOME is \$321,418 of which Longview's portion is \$168,745

2018 Document Recording Fee funding from Cowlitz County totaling \$29,354 will be available. This Longview program provides for a variety of housing projects for persons with incomes at or below 30% of the Median Income for Cowlitz County based on family size. Operation and maintenance of Housing Trust Fund projects and shelters are also eligible under this program.

The HOME projects are:

2018 Longview HOME Project Summaries**Amount Available: \$168,745 Amount Requested: \$500,654**

Foundation For the Challenged HOMES XII - Construct one home for 4 extremely low-income individuals with a developmental disability to receive 24/7 support services.

Foundation for the Challenged **\$50,000**

Parkview Apartments- Construct a portion of a new 120 unit apartment complex starting in 2019, to be completed in 2021. Units will be reserved for families

earning 50% and 60% of area median income; helping to address the workforce, affordable housing shortages.

Housing Opportunities of Southwest Washington **\$168,745**

Homeowner housing rehab & infrastructure for new construction-

Rehabilitation up to 4 homes which have been identified as homes owned by low-income families with incomes between 30 to 60% of Cowlitz

County/Longview AMI based on family size; and contribute to infrastructure costs for 2017 project to construct two homes.

Cowlitz County Habitat for Humanity **\$40,000**

Homeless Recovery Tenant Based Rental Assistance- Provide rent subsidy for 14 homeless persons with a disability, receiving mental health services and participating in case management. *Community House on*

Broadway **\$80,000**

Consortium Community Housing Development Organization (CHDO)**Designation and Funding**

CHDO 5% Operating Costs Each year, 5% of the HOME program funds are set aside for operating costs for a community housing development organization:

The Lower Columbia Community Action Program has applied to be the consortium's Community Housing Development Organization (CHDO). If designated, Lower Columbia CAP will receive funds for operating and capacity building costs including salaries and benefits, training, department pro-rated cost allocations (rent, phone, etc.), equipment, materials, supplies and tools. The amount will be 5% of the 2018 HOME allocation.

Lower Columbia Community Action Program \$16,071

Requires approval from Consortium Partners (Longview and Kelso City Councils)

2018 Community Development Organization Set-Aside Project:

Affordable Housing Development- acquire property and support operational costs for the development of affordable housing for low- and moderate-income households.

Lower Columbia Community Action Program **\$ 161,909**

2018 Longview Document Recording Fee**Amount Available: \$29,354 Amount Requested: \$52,500**

Continued Operation Funding Transitional Housing Shelter- Operational

support for the area's homeless rehabilitation center. Community House on Broadway **\$25,000**

Domestic Violence Shelter Program - Provide shelter and advocacy services to victims of domestic violence, sexual abuse and other crimes. This project supports operating costs for the shelter. Emergency Support Shelter **\$12,000**

Cowlitz Youth Outreach Center Operations- Provide services and housing to homeless youth in Cowlitz County. Housing Opportunities Of SW Washington, and Janus Youth Services **\$8,000**

Construction Operational Expenses for New And Rehabbed Homes- Cowlitz County Habitat for Humanity **\$7,500**

RECOMMENDED MOTION(s)

- 1) Motion to award 2018 HOME program funds as follows: Community House on Broadway TBRA: \$80,000; Housing Opportunities of Southwest Washington new multifamily: \$88,745.
- 2) Motion to award 2018 Document Recording Fees projects to the Emergency Support Shelter: \$10,000, HOSWWA/Janus Youth Services: \$7,000, and the Community House on Broadway: \$12,354.
- 3) Motion to approve Lower Columbia Community Action Program as the recipient of the Consortium Community Housing Development Organization (CHDO) set-aside and operating costs funds for 2018 and designated CHDO.
- 4) Motion to approve Lower Columbia Community Action Program CHDO project for new construction: \$161,909.

Attachments: [2018 HOME, CDBG, Doc Fee Project Proposals](#)

Planner Adam Trimble presented.

Mayor Jensen opened the HOME Project Allocations public hearing at 7:41 p.m.

John and Kathi Deter addressed Council as representatives of the Longview Housing Authority (Housing Opportunities of Southwest Washington); a handout about the proposed project was provided to Council.

Frank Morrison of Longview, Executive Director of Community House on Broadway (CHOB), addressed Council in support of the Tenant Based Rental Assistance (TBRA) funds for CHOB.

The HOME Project Allocations public hearing closed at 7:50 p.m.

Mayor Jensen opened the CHDO public hearing at 7:51 p.m.

Ilona Kerby of Community Action Program (CAP) addressed Council to describe the proposed project.

The public hearing closed the CHDO Public Hearing at 7:54 p.m.

Regarding the 2018 HOME funds, a motion was made by Council Member Scott Vydra, seconded by Mayor Pro Tem Michael Wallin to award 2018 HOME program funds as follows: Community House on Broadway TBRA: \$80,000; Housing Opportunities of Southwest Washington new multifamily: \$88,745.

The motion passed unanimously.

Regarding the Consortium Community Housing Development Organization funds, a motion was made by Council Member Scott Vydra, seconded by Council Member MaryAlice Wallis to approve Lower Columbia Community Action Program as the recipient of the Consortium Community Housing Development Organization (CHDO) set-aside and operating costs funds for 2018 and designated CHDO; also, to approve Lower Columbia Community Action Program CHDO project for new construction: \$161,909.

The motion passed unanimously.

Regarding the Document Recordings Fees, a motion was made by Council Member MaryAlice Wallis, seconded by Council Member Scott Vydra to award 2018 Document Recording Fees projects to Habitat for Humanity: \$3,000, the Emergency Support Shelter: \$11,000, HOSWWA/Janus Youth Services \$3,000 and the Community House on Broadway \$12,354.

The motion passed by the following vote:

Ayes - Mayor Jensen, Council Member Vydra, Council Member Moon, Mayor Pro Tem Wallin and Council Member Wallis

Nayes - Council Member Makinster & Council Member Botero

RECESS

Mayor Jensen announced a ten minute recess at 8:46 p.m.. The meeting readjourned at 8:55 p.m.

[18-5474](#)

PUBLIC HEARING TO COLLECT COMMENTS AND ALLOCATE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

This public hearing will be held to review and consider 2018 Community Development Block Grant (CDBG) project designs submitted to the City, to hear public comment and make funding allocations.

A total of 8 CDBG project designs have been received: three projects for Main Entitlement funding, 4 projects for Public Services and 1 Planning project were received. Public Review of projects is available on the City's CDBG webpage and at <https://mylongview.box.com/v/2018HUDProposals>

Funding for 2018 CDBG is at \$313,353, funded through the Federal Department of Housing and Urban Development (HUD).

A summary of submitted projects by category is as follows:

Main Entitlement**Amount Available: \$203,680 Amount Requested: \$288,000**

Tenant Based Rental Assistance program administration

Community House on Broadway \$38,000

Social Support Center commercial rehabilitation for a non-profit

Community House on Broadway \$150,000Highlands Affordable Housing Preservation housing rehabilitation *Lower**Columbia Community Action Program* \$100,000**Public Service****Amount Available: \$47,000 Amount Requested: \$79,000****Help Warehouse Fresh Produce Supplementation Program** would

provide fresh fruits and vegetables to supplement canned and dried commodities distributed to eight (8) local food banks via HELP Warehouse.

Lower Columbia Community Action Program **\$15,000****Help Warehouse A pilot Gleaning Program** will identify and collect local and regional food resources that would otherwise be discarded for distribution through the HELP Warehouse.*Lower Columbia Community Action Program* **\$10,000****Financial Specialist and Legal Consultation-** Credit Manager position at transitional shelter to advise residents in the best practices for financial management and paying down debts.*Community House on Broadway* **\$24,000****Longview Super Summers-** expand program to provide free summer childcare to up to 60 low-income Longview residents living in target neighborhoods.*City of Longview Parks and Recreation/Youth & Family Link/YMCA of SW Washington* **\$30,000****Planning****Amount Available: \$15,688 Amount Requested: \$15,688**

Update to Longview-Kelso Consolidated Housing Plan for 2019-2023

City of Longview Community Development Department **\$15,688****RECOMMENDED ACTION:**

Motion to allocate CDBG main entitlement as follows: \$16,000 to Community House on Broadway for TBRA administration, \$100,000 to Lower Columbia CAP for housing rehab and \$87,680 for Community House on Broadway commercial rehabilitation for a non-profit social service center.

For Public Service: Motion to allocate 25,000 to the Help Warehouse for pilot gleaning program and fresh produce supplemental program, and \$22,000 for Longview Super Summers affordable child care program.

For Planning: Motion to allocate \$15,688 for an update to the Longview-Kelso Consolidated Housing Plan for 2019-2023

STAFF CONTACT:

Adam Trimble, Planner

Attachments: [2018 HOME, CDBG, Doc Fee Project Proposals](#)
[Strategic Plan progress](#)

Planner Adam Trimble presented.

Mayor Jensen opened the public hearing at 9:04 p.m.

Ilona Kerby of Lower Columbia Community Action Program spoke about CAP's proposed projects and requests for funding.

Frank Morrison of the Community House on Broadway requested funds for Tenant Based Rental Assistance.

Leah Kammell, Parks & Recreation Department employee, spoke about the request for funds to expand the summer program for children.

Mayor Jensen closed the public hearing at 9:34 p.m.

A motion was made by Council Member MaryAlice Wallis, seconded by Council Member Ken Botero, to allocate CDBG main entitlement as follows: \$16,000 to Community House on Broadway for TBRA administration, \$37,680 to Lower Columbia CAP for housing rehab and \$150,000 for Community House on Broadway commercial rehabilitation for a non-profit social service center. The motion passed unanimously.

A motion was made by Council Member MaryAlice Wallis, seconded by Council Member Chet Makinster, to allocate \$20,000 to the Help Warehouse for pilot gleaning program and fresh produce supplemental program, and \$27,000 for Longview Super Summers affordable child care program. The motion passed unanimously.

A motion was made by Council Member MaryAlice Wallis, seconded by Council Member Scott Vydra, to allocate \$15,688 for an update to the Longview/Kelso Consolidated Housing Plan for 2019-2023. The motion passed unanimously.

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

12. MAYOR'S REPORT

Mayor Jensen spoke about attending an event at the White House at the Port of Longview.

13. COUNCILMEMBERS' REPORTS

Council Member Botero spoke about using banners to advertise Columbia Theatre events. Council Member Botero and Council Member Vydra will be using the two-signature process to bring this topic before Council for discussion.

Council Member Moon spoke about the sports complex process.

Council Member Makinser spoke about the Regional Airport Board.

14. CONSENT CALENDAR

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

[18-5476](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF JUNE 2018 ACCOUNTS PAYABLE: \$1,455,796.42

SECOND HALF JUNE 2018 PAYROLL:

\$81,455.24, checks no. 207368-207384
\$736,844.00, direct deposits
\$962,917.55, wire transfers
\$1,781,216.79 Total

STAFF CONTACT:

Kaylee Cody, City Clerk
John Baldwin, Fiscal Analyst
Jackie Rodgers, Human Resources Specialist

Final accounts payable: \$1,526,608.96. Checks numbered 5612 through 6011.

[18-5472](#)

SET PUBLIC HEARING

**SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (T.I.P.)
2019-2024**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads
Improve transportation systems.

SUMMARY STATEMENT:

State law requires that each city update its Six-Year Transportation Improvement Program (T.I.P.) annually and file a copy of the adopted program with the Secretary of Transportation. In order to obtain federal funding, a project must appear on the T.I.P. After adoption, the T.I.P. can be subsequently amended to include new projects and funding sources.

Copies of the draft T.I.P. will be distributed to the city council at least one week prior to the public hearing.

RECOMMENDED ACTION:

Motion to set the city council meeting on July 12, 2018, as the date and time for a public hearing on the 2019-2024 Six-Year T.I.P.

STAFF CONTACT:

Craig Bozarth, City Engineer

[18-5471](#)

ENGINEERING SERVICES CONTRACT WITH KITTELSON AND ASSOCIATES FOR SR 432 / CALIFORNIA WAY INTERSECTION IMPROVEMENTS PROJECT**COUNCIL INITIATIVE ADDRESSED:**

Improve transportation systems

CITY ATTORNEY REVIEW: YES**SUMMARY STATEMENT:**

State Route 432 is an important regional and interstate freight corridor that carries more than 10 million tons of freight per year and connects Oregon to Interstate 5. The Cowlitz-Wahkiakum Council of Governments, in cooperation with Longview and other local agencies, completed the *SR 432 Highway Improvement & Rail Realignment Study* (Study) in September 2014. The Study identified Tier 1, Tier 2, and Market-driven improvement projects to mitigate current and future congestion and impacts on the local street network, emergency responders, and travel reliability through the corridor.

The SR 423 / California Way Intersection Improvements project is identified as a Tier 2 project in the Study. The city was awarded a \$5.3 million federal grant for design, right-of-way acquisition, and construction of the proposed project. The concept submitted in the grant application showed realigning California Way to line up with East Industrial Way intersection and traffic signal, and eliminating the existing California Way traffic signal. Federal regulations require that an alternatives analysis be completed to determine the best practical solution for the intersection design. This alternative analysis will be completed as part of phase 1 design.

In accordance with Washington state law regarding selection of professional engineering services, staff selected Kittelson and Associates as the most qualified firm to provide services necessary for design of this project. The scope of work includes:

Phase 1:

- Preliminary engineering and traffic analysis
- Public involvement to review preliminary design
- Initiate environmental review and permitting

Phase 2:

- Complete environmental review and permitting
- Final design
- Right-of-way acquisition if needed
- Design support during construction bidding
- Construction management and inspection

Phase 2 services are not included in current scope of work and contract amount, but will be added after preliminary engineering analysis is completed and an alternative selected.

FINANCIAL SUMMARY:

The proposed engineering contract amount is \$128,334, which will be paid by the grant. The \$5.3 million federal grant for the SR 432/California Way Intersection project does not require a local match. However, all costs exceeding \$5.3 million and all costs incurred after the grant completion deadline, will be the responsibility of the City.

RECOMMENDED ACTION:

Motion authorizing the City Manager to execute the agreement with Kittelson and Associates.

Attachments: [SR432-California Phase 1](#)

[18-5473](#)

2018 COUNCIL ADVANCE REPORT**CITY ATTORNEY REVIEW: N/A****SUMMARY STATEMENT:**

The Longview City Council held its 2018 Council Planning Advance on Saturday, March 31, 2018 to review progress on the 2017-18 work plan; to evaluate and prioritize strategic initiatives; and to develop strategies, deliverables and desired outcomes for the current year.

RECOMMENDED ACTION:

Motion to adopt the 2018 Longview City Council Advance Report.

STAFF CONTACT:

Chris Smith, Human Resources Director

Attachments: [Council Advance Summary \(2018 0331\)-F](#)

[18-5475](#)

RESOLUTION 2267: SURPLUS PROPERTY**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Effective Financial Management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The equipment identified in Exhibit "A" of the attached resolution has been determined by staff to be no longer needed. Before these items can be sold, traded-in, or otherwise disposed of, they must be declared surplus. This resolution will declare these items surplus and authorize the City Manager to sell or otherwise dispose of it.

RECOMMENDED ACTION:

Adopt the resolution declaring the equipment identified in Exhibit "A" surplus

and authorize the City Manager to sell or dispose of it in the most advantageous manner.

Attachments: [Resolution No 2267 - Surplus Property](#)
 [Surplus Resolution - Exhibit A](#)

**ANX 2018-1
6/14/**

**50TH AVENUE/OCEAN BEACH HIGHWAY ANNEXATION - SCHEDULE
PUBLIC HEARING**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

At their April 26 meeting, the City Council accepted an annexation request for an area located on the northwest corner of the 50th Avenue/Ocean Beach Highway intersection. The proposed annexation area consists of 2 tax parcels and is approximately 4.2 acres in size. It includes two single-family homes. The total assessed valuation of the area is approximately \$249,040.

City staff has since developed a 60% annexation petition that was given to the applicant to acquire signatures. On May 30, the applicant submitted the signed petition. On May 31, the petition was submitted to the Cowlitz County Assessor's Office for verification of signatures.

When a legally sufficient petition is filed, the Council needs to fix a date for a public hearing. City staff is asking the Council to schedule a public hearing for their July 12, 2018 regular meeting.

RECOMMENDED ACTION:

Motion to set a public hearing for the July 12, 2018 agenda regarding the proposed 50th Avenue/Ocean Beach Highway annexation

STAFF CONTACT:

Steve Langdon, Planning Manager

[RS 18 2269](#)

**RESOLUTION NO. 2269 - INTENT TO FORM LOCAL
IMPROVEMENT DISTRICT FOR BEECH STREET
IMPROVEMENTS AND SET PUBLIC HEARING**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation system, enhance public safety & emergency response, strengthen economic conditions & create new opportunities.

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

The Engineering Division has received a petition for the formation of a Local Improvement District (LID) to construct Beech Street between 14th Avenue to California Way. The proposed work includes constructing full street improvements consisting of roadway pavement, sidewalks, curb and gutter, drainage systems, street trees, lighting, and other appropriate items.

The LID petition was signed by the owners of 71.82% of the area within the proposed district. In accordance with state law, the City council must adopt a resolution of intent to form the LID and set a public hearing to consider establishing the LID proposed by the petitioners, or the City Council must reject the petition and deny formation of the district.

FINANCIAL SUMMARY:

The total project cost is estimated to be \$4,430,000 and the total available assessment is estimated to be \$3,699,231. To reduce the property owner assessments and cover the funding gap, the City will use \$125,000 previously collected from nearby commercial developments for improvements to Beech Street, \$125,000 in motor vehicle fuel tax revenue allocated as matching funds for Beech Street, and \$575,000 in Cowlitz Rural Public Facilities Grant funds for improvements to Beech Street. The City has also applied for a federal Economic Development Administration grant.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2269.

STAFF CONTACT:

Craig Bozarth, City Engineer

Attachments: [Res No 2269 Setting hearing for Beech LID](#)

[Res No 2269 Exhibit A](#)

[Res No 2269 Exhibit B](#)

[Res No 2069 DISPLAY - Tax Lots Final](#)

15. CITY MANAGER'S REPORT

[18-5478](#)

PROPOSAL REVIEW - LONGVIEW WEB SITE REDESIGN**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Address quality of place issues

SUMMARY STATEMENT:

The project involves developing a new City of Longview Web site. The current

web site does not meet standards for ADA accessibility and does not provide a modern look and feel or mobile device ready.

The new City Web site will be redesigned to meet ADA accessibility requirements and be responsive to any screen size.

FINANCIAL SUMMARY:

This project is funded through the Office Equipment Replacement Fund

RECOMMENDED ACTION:

Motion to accept the proposal and award a contract to CivicPlus, in the amount of \$49,936.

STAFF CONTACT:

Todd Dodgin, Information Technology Director

Attachments: [MSA - WA Longview](#)

[SOW - WA Longview SLA](#)

A motion was made by Council Member Scott Vydra, seconded by Council Member Chet Makinster, to accept the proposal and award a contract with CivicPlus, in the amount of \$49,936. The motion passed unanimously.

16. MISCELLANEOUS

The following item(s) were presented for Council's information. No Council action was taken or required.

[18-5467](#)

WASHINGTON STATE LIQUOR AND CANNABIS BOARD REQUESTS

Attachments: [Special occasion liquor license apps received 5.24.18.pdf](#)

[Chg Ofcrs-Main Street MJ 5-18.pdf](#)

17. ADJOURNMENT

A motion was made by Council Member Scott Vydra, seconded by Council Member Steve Moon, to appoint City Manager Kurt Sacha and Council Member MaryAlice Wallis as voting delegates at the Association of Washington Cities conference to be held June 27-28. The motion passed unanimously.

Council Member MaryAlice Wallis requested to be excused from the July 12th regular meeting. There was no objection.

The meeting was adjourned at 10:02 p.m. The next scheduled meeting of the Council is July 12, 2018.

Kaylee L. Cody
City Clerk

Approved: _____
Mayor

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

CANCELED - THURSDAY, JUNE 28TH (DUE TO AWC CONFERENCE)

THURSDAY, JULY 12, 2018 - 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

THURSDAY, JULY 21, 2018 - 6:00 P.M. WEST LONGVIEW

ANNEXATION/SPORTS FACILITY DISCUSSION