



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Thursday, January 24, 2019

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

[19-5762](#)

INVOCATION PROVIDED BY PASTOR JOSH MCCANN, COLUMBIA HEIGHTS ASSEMBLY OF GOD

The flag salute was recited after an invocation provided by Pastor McCann of Columbia Heights Assembly of God.

3. **ROLL CALL**

Present: 7 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

STAFF PRESENT

City Manager Kurt Sacha; City Attorney Jim McNamara; Administrative Assistant/Deputy City Clerk Maureen Wingler; Public Works Director Jeff Cameron; Community & Economic Development Director John Brickey; Parks & Recreation Director Jen Wills; Interim Fire Chief Jim Kambeitz; Police Chief Jim Duscha; Library Director Chris Skaugset; Human Resources Director Chris Smith; and IT Director Todd Dodgin.

4. **APPROVAL OF MINUTES**

On a motion duly made and passed, the reading of the minutes, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

[19-5759](#)

**REGULAR MEETING COUNCIL MINUTES, JANUARY 10, 2019
COUNCIL WORKSHOP MINUTES, JANUARY 10, 2019**

Attachments: [1.10.2019 Workshop Minutes for Approval](#)
 [1.10.2019 Regular Meeting Minutes for Approval](#)

5. **CHANGES TO THE AGENDA**

6. **PRESENTATIONS & AWARDS**

7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

There were no constituents' comments.

8. **FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**

9. **PUBLIC HEARINGS**

10. **BOARD & COMMISSION RECOMMENDATIONS**

[19-5764](#)

ALCOHOL POLICY - CITY OF LONGVIEW PARKS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address Quality of Place

Strengthen Economic Conditions & Create New Opportunities

CITY ATTORNEY REVIEW: Yes

SUMMARY STATEMENT:

With the direction provided by Council to allow for expansion of special events, the Department and the Parks and Recreation Advisory Board worked together to create guidelines that would provide direction in executing the current park code:

LMC 13.01.190. Park Code (LMC 13.01.190 reads - Possession or consumption of alcoholic beverages in public parks) states that it is unlawful for any person to consume or possess any unsealed or opened container of alcoholic beverage in a public park; ***provided, this prohibition shall not apply to organized groups which have secured a permit from the director*** and, if required, from the Washington State Liquor Control Board.

The consumption of alcoholic beverages continues to be prohibited at all City of Longview parks and other outdoor public places, unless a Special Event Permit has been awarded, permission for serving and consuming of alcohol has been granted, the event takes place within the approved site, and the subsequent conditions and requirements laid out within the

guidelines are followed.

At the August 9, 2018 Council provided direction on the previous draft policy presented to include restricting alcohol service only at R.A. Long Park, providing for an opportunity for private events to serve alcohol, and the requirement of all those who serve alcohol at special events to be (MAST) Mandatory Alcohol Servers Training permitted. These changes were brought to the Parks and Recreation Advisory Board for recommendation.

RECOMMENDED ACTION:

Motion to approve the draft Alcohol in Parks Policy and bring back a Resolution.

Attachments: [Alcohol Policy - City of Longview Parks](#)

Jarrett Skreen addressed Council regarding the proposed policy.

Mark Silva of Kelso addressed Council regarding the proposed policy.

Nick Wells of Longview addressed Council regarding the proposed policy.

A motion was made by Council Member Makinster, seconded by Council Member Moon, to approve the draft Alcohol in Parks Policy and bring back a resolution for consideration. The motion carried by the following vote:

Ayes: 6 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Makinster and Council Member Moon

Nays: 1 - Council Member Wallis

11. ORDINANCES & RESOLUTIONS

[OR 19 3395](#)

ORDINANCE NO. 3395 AMENDING THE ZONING CODE TO ADD RECREATIONAL VEHICLE PARK STANDARDS AND TO CLARIFY THE APPROVAL PROCESS FOR RV PARKS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

At their January 10 meeting, the City Council considered a recommendation from the Planning Commission to amend the zoning code. The zoning code amendments will add a new chapter to the zoning code titled "Chapter 19.65 Recreation Vehicle Parks" that establishes design standards for RV parks. In addition the ordinance will clarify the approval process for RV parks.

The City Council unanimously passed a motion to accept the Planning Commission's recommendation and direct the City Attorney to prepare an ordinance for council review and approval. Ordinance No. 3395 is attached.

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3395

STAFF CONTACT:

Jim McNamara, City Attorney

Steve Langdon, Planning Manager

Attachments: [Ord No. 3395](#)

A motion was made by Council Member Scott Vydra, seconded by Council Member Ken Botero, to adopt Ordinance No. 3395. The motion passed unanimously.

[RS 19 2289](#)**RESOLUTION NO. 2289 - SET A PUBLIC HEARING TO VACATE A SECTION OF EXCESS RIGHT-OF-WAY SOUTH OF 7TH AVENUE & WEST OF CALIFORNIA WAY****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

Property owners who represent 100% of the abutting property, have submitted a request to vacate a section of unimproved right-of-way lying between Lot 8 and Lot 9 in Assessor's Plat No. 5, and located west of California Way and south of 7th Avenue. The next step in processing this request for right of way vacation is to schedule a public hearing for the city council to consider the request. Resolution No. 2289 will set the public hearing for February 28, 2019 at 7:00 pm.

RECOMMENDED ACTION:

Motion to approve Resolution No. 2289.

Attachments: [Res #2289 Set Public Hearing W of California Way](#)
 [West of California Vacation Map](#)

A motion was made by Council Member Ken Botero, seconded by Council Member Chet Makinster, to adopt Resolution No. 2289. The motion passed unanimously.

12. MAYOR'S REPORT**13. COUNCILMEMBERS' REPORTS**

Council Member Botero spoke regarding the Golf Advisory Board.

Council Member Vydra spoke regarding a potential grant for the Beech Street project.

Council Member Wallis spoke regarding the workshop scheduled for February 7th with Becky McCray.

Mayor Pro Tem Wallins spoke regarding Revolving Loan Fund.

Council Member Moon spoke regarding Sister Cities Commission.

Council Member Makinster spoke regarding the Airport Board and EDC Corp of Engineers.

14. CONSENT CALENDAR

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

[19-5761](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF JANUARY 2019 ACCOUNTS PAYABLE: \$1,419,067.36

FIRST HALF JANUARY 2019 PAYROLL: DATA NOT AVAILABLE AT TIME OF AGENDA POSTING

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Chresta Larson, Human Resources Specialist

Final accounts payable: \$1,828,597.36, checks no. 10790-11155.

First half January payroll:

\$3,312.37, checks issued: 119-130

\$780,846.95, direct deposits

\$524,310.27, wires

\$1,308,469.59, total

[PROJ #109](#)

PROJECT COMPLETION - 38TH AVENUE SLIDE REPAIR

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The 38th Avenue Slide Repair project has been completed in accordance with

the plans and specifications under Contract No. 18-2475B-R entered into between the City of Longview and TBH & Associates LLC. The City Council must accept the project as complete before final contract closeout can be accomplished.

RECOMMENDED ACTION:

Motion to accept as complete the 38th Avenue Slide Repair project.

STAFF CONTACT:

Stephanie Burt, Project Engineer

[PROJ #110](#)

PROJECT COMPLETION - MINT FARM SEWER PUMP STATION VFD REPLACEMENT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Mint Farm Sewer Pump Station VFD Replacement project has been completed in accordance with the plans and specifications under Contract No. 18-1933-S entered into between the City of Longview and Hamer Electric Inc. The City Council must accept the project as complete before final contract closeout can be accomplished.

RECOMMENDED ACTION:

Motion to accept as complete the Mint Farm Sewer Pump Station VFD Replacement project.

STAFF CONTACT:

Chris St.Onge, City Engineer

15. CITY MANAGER'S REPORT

[19-5756](#)

CONSULTANT AGREEMENT WITH GIBBS & OLSON FOR WEST LONGVIEW SEWER LAGOONS REDEVELOPMENT FEASIBILITY STUDY

COUNCIL INITIATIVE ADDRESSED:

Provide sustainable water quality and environmental infrastructure
Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: NOT REQUIRED

SUMMARY STATEMENT:

The West Longview Lagoons Sewer Treatment Plant was taken out of service in March 2012, and accumulated biosolids removed in 2014. The City Council has expressed interest in determining the feasibility of developing single family and/or multifamily residential housing on the property.

To determine the technical feasibility of development, the proposed scope of work provides for a boundary survey of the City property due to uncertain boundaries as depicted by the Cowlitz County Assessor; identifying how water, sewer, power, natural gas, and other utilities might serve the development; roadway capacity and access to the site; and geotechnical review of on-site soils to determine groundwater levels, the amount of fill needed, and estimate settlement due to the fill necessary to use the site.

Rather than focus only on residential development, the proposed economic analysis includes examining residential and non-residential capacity, utilization, and demands in the potential market area, and will examine options for how to manage the City's development and/or disposition of the property. Options include sale of the property as-is, sale following infrastructure removal and site fill and stabilization, sale with the site stabilized and preliminary development begun with a plat or similar planning commitment and construction of interior roads, utilities, and access to adjoining public roads, or other potential options.

In accordance with state law, staff selected the Gibbs & Olson consultant team as the most qualified firm based on responses to a Request for Proposals. The Gibbs & Olson team includes Ecological Land Services for environmental analysis, Shannon and Wilson for geotechnical analysis, and Johnson Economics for the market and economic analysis. The proposed Scope of Work is attached.

FINANCIAL SUMMARY:

The Gibbs & Olson contract amount for the feasibility study is \$214,000. This work will be paid by the Sewer Utility fund.

RECOMMENDED ACTION:

Motion authorizing the City Manager to execute the consultant agreement with Gibbs & Olson.

STAFF CONTACT:

John Axford, P.E., Utilities Engineer

Attachments: [Lagoon-Redevelopment-Feasibility-Study-Scope-Final](#)

A motion was made by Council Member Steve Moon, seconded by Council Member MaryAlice Wallis, authorizing the City Manager to execute the consultant agreement with Gibbs & Olson. The motion passed unanimously.

[19-5757](#)

7TH AVENUE REQUEST TO LOWER POSTED SPEED AND INSTALL PEDESTRIAN WARNING BEACONS

COUNCIL INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Staff has received safety complaints regarding 7th Avenue between Tennant Way and Hudson Street. The two main complaints are speeding and the assertion that the posted speed is too high for the conditions, and that vehicles do not stop for pedestrians waiting to cross 7th Avenue. A pedestrian warning beacon such as the rapid rectangular flashing beacon (RRFB) was requested to improve safety for pedestrians crossing 7th Avenue.

Staff has evaluated the requests and summarized our findings in a staff report that evaluated crash history, vehicle speeds, and traffic volume. Staff has determine that the crash history warrants taking action on 7th Avenue. There are two locations in the City that have higher crash rates than this stretch of 7th Avenue: Ocean Beach Highway between Cowlitz Way and 15th Avenue, and the Civic Circle. To address the crash rates, staff has identified countermeasures to improve site distance for side street traffic and pedestrians, and increase channelization and visual clues for drivers.

Staff recommends trying countermeasures and evaluating if the countermeasures address the crash rates and improve crossing opportunities for pedestrian. Staff does not recommend lowering the speed limit as the first course of action until countermeasures have been put into place and evaluated. Most drivers maintain a speed that is reasonable and prudent. If the speed is lowered, almost 50 percent of the drivers currently using 7th Avenue may violate the speed limit because most drivers maintain their speed based on the driving environment, more so than by the posted speed limit. Staff recommends installing a RRFB beacon at the Delaware Street pedestrian crossing.

FINANCIAL SUMMARY:

Constructing curb extensions and a pedestrian warning beacon will cost approximately \$190,000. Pavement markings for channelization could be temporarily applied in paint to determine their effectiveness, utilizing the existing Traffic Division budget. Longer lasting thermoplastic pavement markings are estimated to cost \$85,000 and would require hiring a contractor.

RECOMMENDED ACTION:

Motion directing staff to construct pedestrian warning beacons and curb extensions on 7th Avenue at Delaware Street, and paint a double yellow centerline and edge line.

STAFF CONTACT:

Manuel Abarca, PE
Traffic Engineer

Attachments: [7th Ave Speed Limit Staff Report](#)

Engineering Coordinator Manuel Abarca presented.

A motion was made by Council Member Steve Moon, seconded by Council Member MaryAlice Wallis, directing staff to construct pedestrian warning beacons and curb extensions on 7th Avenue at Delaware Street, and paint a double yellow centerline and edge line. The motion passed unanimously.

RECESS

Mayor Jensen adjourned the meeting for a recess at 8:35 p.m. The meeting readjoined at 8:43 p.m.

[19-5766](#)**GENERAL FUND REVIEW - 3RD QUARTER 2018****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Continue effective financial management

STAFF CONTACT:

Kurt Sacha, City Manager

City Manager Kurt Sacha presented.

16. MISCELLANEOUS

The regular meeting adjourned at 9:00 p.m. to enter executive session. The regular meeting readjoined at 9:42 p.m.

[19-5758](#)**EXECUTIVE SESSION - REAL ESTATE MATTER**[19-5760](#)**EXECUTIVE SESSION - LITIGATION****17. ADJOURNMENT**

The meeting was adjourned at 9:42 p.m. The next scheduled meeting of the Council is February 7, 2019.

*Maureen Wingler
Deputy City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, FEBRUARY 14, 2019 - 7:00 P.M.

THURSDAY, FEBRUARY 28, 2019 - 7:00 P.M.

NEXT SPECIAL COUNCIL MEETINGS:

SATURDAY, JANUARY 26, 2019 - 8:30 A.M. COUNCIL RETREAT

**THURSDAY, FEBRUARY 7, 2019 - 6:00 P.M. BECKY MCCRAY, RURAL &
SMALL CITY BUSINESS EXPERT**

**THURSDAY, FEBRUARY 21, 6:00 P.M. DRINKING WATER FLUORIDE
ADDITION/WELLHEAD PROTECTION UPDATE**

THURSDAY, FEBRUARY 28, 2019 - 6:00 P.M. BANNER POLICY