

RESOLUTION NO. TBD 17-02

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A RESOLUTION OF THE LONGVIEW TRANSPORTATION  
BENEFIT DISTRICT ADOPTING A MATERIAL CHANGE POLICY  
AS REQUIRED BY RCW 36.73.160(1).

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WHEREAS, the Longview City Council created the Longview Transportation Benefit District (TBD) pursuant to Ordinance No. 3334; and

WHEREAS, chapter 36.73 RCW requires that the Longview Transportation Benefit District adopt a Material Change Policy to address, at a minimum, material changes to the cost, scope, and schedule of projects in the TBD's Transportation Improvements Plan.

NOW, THEREFORE, BE IT RESOLVED by the Longview Transportation Benefit District as follows:

Section 1. Material Change Policy.

A. *Material Change to Cost.* In the event an approved transportation improvement exceeds the adopted budget by more than twenty per cent (20%) as approved by the TBD Board, the Board shall hold a public hearing to solicit comments from the public regarding the manner in which the cost change should be resolved. TBD staff shall consult with the Board Chairperson prior to setting the public hearing.

B. *Material Change to Scope.* In the event the scope of a transportation improvement materially changes from that originally anticipated at the time the Board adopted the TBD budget or the TBD Transportation Improvements Plan, TBD staff shall consult with the Board Chairperson to determine whether or not to convene a meeting of the Board for discussion of the scope change.

C. *Material Change to Schedule.* In the event the schedule of a transportation improvement materially changes in a way that significantly impacts other TBD improvements' schedules or budgets, or the schedule change exceeds one hundred twenty (120) days, the TBD staff shall consult with and review such changes with the Board Chairperson to determine whether or not to convene a meeting of the Board for discussion of the schedule change.

PASSED by the Longview Transportation Benefit District and approved by its Chairperson this 26th day of January, 2017.

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Chairperson

ATTEST:

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TBD Clerk

APPROVED AS TO FORM:

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TBD Attorney