



*Americans with
Disabilities Act (ADA)
Transition Plan*

2017

Table of Contents

Overview --- Page 1

Federal Requirements --- Page 1 to 3

- Section 504 of the Rehabilitation Act of 1973
- Americans with Disabilities Act – Title I
- Americans with Disabilities Act – Title II

City of Longview – Plan Specific Information --- Page 3 to 8

- ADA Grievance & Complaint Procedure
- Requesting Accommodation or Alternate Formats
- Telephone Relay Service
- TTY Locations & Services
- City of Longview Section 504/City ADA Coordinator – Contact Information
- City of Longview Departments – Contact Information

Transition Plan Overview --- Page 9 to 10

Duties & Responsibilities of Plan Stakeholders --- Page 11 to 15

- City ADA Coordinator
- ADA Department Liaisons
- Accessibility Advisory Committee

Plan Inspection, Public Outreach & Plan Approval Process --- Page 16

Funding Sources --- Page 16 to 18

Undue Burden --- Page 18

Transition Plan & Self Evaluation – Section #1 --- Page 19

- Accessibility to City Programming, Services & Activities

Transition Plan & Self Evaluation – Section #2 --- Page TBD

- Accessibility to City Buildings & Facilities

Transition Plan & Self Evaluation – Section #3 --- Page TBD

- Accessibility for sidewalks, curb ramps, pedestrian crossings, pedestrian signal and push buttons

Transition Plan & Self Evaluation – Section #4 --- Page TBD

- Accessibility to city parks, recreational infrastructure and recreation programming

Transition Plan & Self Evaluation – Section #5 --- Page TBD

- Accessibility regarding transit services

Overview

The City of Longview has an ongoing commitment to provide equal access to all its public programs, activities and services for citizens with disabilities. The Americans with Disabilities Act (ADA) requires the City of Longview to conduct a self-evaluation and develop a transition plan. The City of Longview has undertaken a comprehensive evaluation of its programs, facilities and transportation infrastructure to determine what types of access barriers exist for individuals with disabilities.

This transition plan developed by the City, its departments, with community involvement will be used to help guide future planning and implementation of necessary barrier removal and accessibility improvements. The City will periodically update the plan and public comment will be accepted with the adoption of the transition plan and subsequent updates.

Federal Requirements

The landmark Americans with Disabilities Act (ADA) of 1990 provides comprehensive civil rights protections to qualified individuals with disabilities in the areas of employment, public accommodations, State and local government services, and telecommunications. A primary goal of the ADA is the equal participation of individuals with disabilities in the "mainstream" of American society. Title II of the Act took effect on January 26, 1992 and covers programs, activities, and services of public entities. Most requirements of Title II are based on Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in federally assisted programs and activities. The ADA extends Section 504's non-discrimination requirement to all activities of public entities, not only those that receive Federal financial assistance.

This document is being developed in accordance with federal requirements outlined in Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1992.

Section 504 of the Rehabilitation Act of 1973

Often referred to as the civil rights act for people with disabilities, the Rehabilitation Act requires that all organizations receiving federal funding make their programs available to people of all abilities. It states:

No otherwise qualified [disabled] individual in the United States shall, solely by reason of [disability], be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

City departments that receive federal funding must identify a Section 504 coordinator on its staff who will ensure that the program, activity or service receiving the funding meets the requirements of the law, and respond to any complaints from citizens or requests for information from a funding agency.

Americans with Disabilities Act (ADA) – Titles I and II

The U.S. Congress signed the ADA in 1990, and it went into effect in 1992. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in access to jobs, public accommodations, government services and programs, public transportation and telecommunications.

In the ADA, the term “disability” means, with respect to an individual:

1. A physical or mental impairment that substantially limits one or more of the major life activities of such individual;
2. A record of such an impairment; or
3. Being regarded as having such impairment.

If an individual meets any one of these three tests, he or she is considered to be an individual with a disability for purposes of coverage under the Americans with Disabilities Act.

Title I of the ADA prohibits private employers, state and local governments, employment agencies and labor unions from discriminating against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment. The City of Longview is an Equal Employment Opportunity (EEO) employer and adheres to the requirements of Title I. For more information about the City’s EEO program, please refer to the ***Human Resources Policy Manual, Section #4 – EEO & Work Environment Policy***.

Title II of the ADA adopts the general prohibitions against discrimination contained in Section 504 of the Rehabilitation Act of 1973, but applies to all state and local governments, regardless of whether or not they receive federal funding. It prohibits the City from denying persons with disabilities the equal opportunity to participate in its programs, activities or services either directly or indirectly through contractual arrangements.

The administrative requirements contained in Title II that apply to the City are:

- Designation of an ADA Coordinator responsible for overseeing Title II compliance;
- Development of an ADA grievance/complaint procedure;
- Completion of a self-evaluation of facilities, programs and services; and

- Develop a transition plan from the self-evaluation process that identifies barriers and accessibility deficiencies.

City of Longview – Plan Specific Information

ADA Grievance & Complaint Procedure

The City of Longview will endeavor to ensure that no qualified disabled individual shall, solely on the basis of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any of its programs, services, or activities as provided by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). The City further ensures that every effort will be made to provide nondiscrimination in all of its programs and activities.

Any individual, group of individuals, or entity that believes they have been subjected to discrimination prohibited by nondiscrimination requirements may fill out a City of Longview – ADA Complaint Form that is provided in a link to a .pdf document.

A complaint form can also be obtained by sending a request to the city ADA Coordinator. If you need additional assistance to access a complaint form, grievance procedure document or need to request these documents in a different format, please contact the city ADA coordinator for further assistance.

Web link for detailed instructions on how to file an ADA Grievance or Complaint:

<http://mylongview.com/modules/showdocument.aspx?documentid=3034>

City of Longview - ADA Complaint Form:

<http://mylongview.com/modules/showdocument.aspx?documentid=736>

Requesting Accommodation or Alternate Formats

Instructions about how to request accommodations (e.g. translator, barrier removal, etc.), or documents/materials in alternate formats may be included in a letter, email, newsletter or website used to announce, invite or promote the City program, service or activity.

If this information is not provided, please contact the City's ADA Coordinator to make your request (see contact information above). Please make requests for accommodation at meetings or events at least one week in advance.

Requests for accommodation at a City meeting or event should include:

- The requestor's name, address, email and telephone number (if any)
- A description of the program, service or activity where the accommodation is required
- The location of the program, service or activity
- A brief description of why the accommodation is needed

Requests for materials in alternate formats should include:

- The requestor's name, address, email and telephone number (if any)
- The name or description of the City document or materials to be reformatted
- What type of format is desired (e.g. Braille, audio recording, computer disk, etc.)
- A brief description of why the alternate format is needed

The City ADA Coordinator or the responsible City department will respond to the request within 15 calendar days or in advance of a scheduled meeting or event. If the response does not satisfactorily resolve the issue, the requestor may file a formal grievance with the City. All requests for accommodations and alternate formats will be kept on file for at least three years.

Telephone Relay Service

If you use a TTY, please call the Relay Service by dialing 711 or 800-833-6388 to conduct telephone business with City of Longview departments. For more information on how to access telecommunication relay services (Washington Relay), please visit the following website: <https://www.dshs.wa.gov/altsa/odhh/telecommunication-relay-services>

Instructions on how to access this service:

- Dial the TTY number, 7-1-1 or 1-800-833-6388.
- A relay operator will answer "WA RELAY OPR 9136 (F) NUMBER CALLING PLEASE?" GA. 9136 is a relay operator identification number, as each relay operator has his/her own identification number which is rotated on a scheduled basis. (F) or (M) is the gender of the relay operator. GA stands for "GO AHEAD" which means it's your turn to type.
- Type the area code and telephone number of the party you want to call.
- The relay operator will dial the number and relay the conversation to and from your TTY. Type "GA" at the end of each response.

TTY Locations and Information

TTYs are available at the following locations for public use when conducting city business within city facilities:

- **Public TTY Locations**
 - Public Access Videophone – Longview Public Library
 - TTY Keyboard & Display – Longview Public Library
 - 1600 Louisiana Street, Longview, WA 98632
 - Available during library operational hours
 - TTY Keyboard & Display – Longview Police Department at Main Public Entrance Vestibule
 - 1351 Hudson Street, Longview, WA 98632
 - Available to the public 24 hours a day, 365 days a year

City of Longview, Section 504/ADA Coordinator - Contact Information

Physical Address:

Brian Loos, Risk & Safety Manager
City Hall, 2nd Floor, Executive Offices
1525 Broadway
Longview, WA 98632

Mailing Address:

Attn: Section 504/ADA Coordinator
c/o Brian Loos, Risk & Safety Manager
PO Box 128
Longview, WA 98632

Email Address:

brian.loos@ci.longview.wa.us

Office Phone Number:

360.442.5024

City of Longview – ADA Compliance Webpage:

<http://mylongview.com/index.aspx?page=434>

City of Longview Departments

Physical Locations/Addresses and Telephone Numbers

City of Longview - Department	Address & Phone Number
ADA Coordinator	Longview City Hall – 2nd Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5021
Community & Economic Development	Longview City Hall – 1st Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5086
Engineering	Longview City Hall – 1st Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5200
Executive	Longview City Hall – 2nd Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5021
Facilities Maintenance	Longview City Hall - Basement 1525 Broadway Street Longview, WA 98632 (360) 442-5230
Finance	Longview City Hall – 1st Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5230
Fire	Longview Fire Department - Station #81 740 Commerce Longview, WA 98632 (360) 442-5503
Fleet Services	City Shop – Upper Floor 254 Oregon Way Longview, WA 98632 (360) 442-5602

Human Resources & Risk Management	Longview City Hall – 2nd Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5021
Information Technology	Longview City Hall – 1st Floor 1525 Broadway Street Longview, WA 98632 Help Desk (360) 442-5070
Legal	Longview City Hall – 2nd Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5021
Library	Longview Public Library 1600 Louisiana Street Longview, WA 98632 (360) 442-5300
Mint Valley Golf Course	Mint Valley Golf Course 4002 Pennsylvania Street Longview, WA 98632 Clubhouse Front Counter (360) 442-5442
Park Maintenance	Park Maintenance 706 30 th Avenue Longview, WA 98632 (360) 442-5421
Police	Police Station 1351 Hudson Street Longview, WA 98632 (360) 442-5800
Public Works - Administration	Longview City Hall – 1st Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5200
Recreation	Recreation Office 2920 Douglas Street Longview, WA 98632 (360) 442-5400
Recycling	Longview City Hall – 1st Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5200

Sewer Operations	Utilities Operations Center 1460 Industrial Way Longview, WA 98632 (360) 442-5700
Stormwater	Longview City Hall – 1st Floor 1525 Broadway Street Longview, WA 98632 (360) 442-5200
Street Maintenance	Street Maintenance Building (1 st Gate off Alabama Street) 254 Oregon Way Longview, WA 98632 (360) 442-5620
Traffic	Traffic Maintenance Building (2 nd Gate off Alabama Street) 254 Oregon Way Longview, WA 98632 (360) 442-5640
Transit – River Cities	RiverCities Transit – Upper Floor 254 Oregon Way Longview, WA 98632 (360) 442-5663
Water Operations	Utilities Operations Center 1460 Industrial Way Longview, WA 98632 (360) 442-5700

Transition Plan Overview

Under Title II, a public entity may not deny the benefits of its programs, activities, or services to individuals with disabilities because its facilities are inaccessible. A public entity's programs, services, and activities, when viewed in their entirety, must be made readily accessible to and usable by individuals with disabilities, except where to do so would result in a fundamental alteration in the nature of the program; result in undue financial and administrative burdens or threaten or destroy the historic significance of an historic property.

This standard, known as "program accessibility" applies to all existing facilities of a public entity. Under this standard, the City of Longview is not required to make all its facilities or every part of a single facility accessible. Program accessibility may be achieved by a number of methods, including but not limited to: alteration of existing facilities to remove architectural barriers, the relocation of activities or services from inaccessible to accessible buildings, the redesign of equipment, and assignment of aides to beneficiaries, home visits, or delivery of services at alternate accessible sites.

When choosing a method of providing program access, priority is to be given to the one that results in the most integrated setting appropriate to encourage interaction among all users, including individuals with disabilities.

The transition plan must:

- List the physical barriers in a public entity's facilities that limit the accessibility of its programs, activities, and services to individuals with disabilities,
- Describe the methods that will be used to remove these barriers,
- Specify the schedule for taking the necessary steps to comply with Title II of the ADA; and,
- Name the individual responsible for the plan's implementation

This is an overview of the City of Longview Transition Plan & Self-**Evaluation** Process. The plan identifies barriers to program accessibility on properties owned and maintained by the City of Longview. Project checklists are provided to identify and track improvements.

The plan consists of five areas for the self-evaluation process:

- **Section #1** - Accessibility to city programming, services & activities:
 - Oversight by Information Technology Department & Impacted City Department
- **Section #2** - Accessibility to city buildings and facilities:
 - Oversight by Facilities & Fleet Services Department
- **Section #3** - Accessibility for sidewalks, curb ramps, pedestrian crossings, pedestrian signal and push buttons:
 - Oversight by PW Administration including streets & traffic divisions
- **Section #4** - Accessibility to city parks, recreational infrastructure and recreation programming:
 - Oversight by Parks & Recreation Department
- **Section #5** - Accessibility regarding transit services:
 - Oversight by RiverCities Transit (City of Longview)

Of the five sections that have been identified within this plan, self-evaluations have either been or are in the process of being conducted. Upon completion of these self-evaluations, a transition plan will be developed with the information generated from this process.

Duties and Responsibilities Of Plan Stakeholders

The following section identifies the general duties and responsibilities of the following individuals or groups:

- Americans with Disabilities Act (ADA) Coordinator
- ADA Department Liaisons
- Accessibility Advisory Committee

The City of Longview has identified the city ADA Coordinator general responsibilities and duties are as follows:

General Responsibilities

- Coordinates department ADA liaisons of each department to assure City of Longview programs and services are compliant with ADA and Section 504 of the Rehabilitation Act of 1973, and other federal and state laws and regulations pertaining to persons with disabilities.
- Responsible for coordinating City policies and procedures relating to persons with disabilities, tracking City progress relating to its policies and procedures as well as state and federal laws relating to persons with disabilities, filing all necessary reports, and providing consultative services to employing units and offices.
- The scope of responsibility includes ADA program oversight of management, supervisors and staff, as well as public access to programs and facilities.

Central Planning Responsibilities

- Serves as the principal planning coordinator for City programs, policies, and procedures relating to compliance and the promotion of City opportunities for persons with disabilities.

Compliance Process Responsibilities

- Ensures that appropriate processes are in place to provide for the prompt and equitable resolution of complaints and inquiries from City employees and the public regarding compliance with the ADA and other applicable federal and state laws regarding discrimination on the basis of disability

- Makes final determinations regarding allegations of discrimination and non-compliance under the ADA and other applicable federal and state laws regarding discrimination on the basis of disability

Informational Responsibilities

- Maintains current information regarding state and federal laws and regulations as well as the best practices of other municipalities concerning the rights of persons with disabilities and ways of providing reasonable accommodations to persons with disabilities while maintaining program performance standards.
- Maintains current information regarding state and federal laws and regulations as well as the best practices of other municipalities relating to the City's employment policies and procedures for faculty, staff and academic professional employees with disabilities.
- Ensures that City-related information is readily available on services, accommodations, policies, and demographics relating to persons with disabilities.

Central Consulting and Outreach Responsibilities

- Provides ADA program and facility interpretation and advice on compliance to all City operations.
- Develops and maintains written materials and other informational pieces to broadly disseminate information regarding the ADA and the City's policies relating to persons with disabilities.
- Designs and participates in the development of presentations for City employees on the provision of equal opportunity for persons with disabilities.
- Serves as the central intake for matters relating to the ADA and the flow of information among the various City facilities and operations with responsibilities relating to compliance.
- Serves as the primary City contact with relevant state and federal agencies, as well as other ADA coordinators at other municipalities.

Reporting Responsibilities

- Facilitates a system of recording the disposition of all disability and accommodation issues and the resolution of each.
- Ensures the timely filing of all required compliance reports.

- Develops and implements internal measures and/or reports which inform the City administration of the status of ADA compliance and opportunities for people with disabilities.

The City of Longview has identified the city ADA Department Liaisons general responsibilities and duties are as follows:

- Coordinates the representative Department's programs and services to assure compliance with the Americans with Disabilities Act (ADA), Sections 504 of the Rehabilitation Act of 1973, and other federal and state laws and regulations pertaining to persons with disabilities.
- Assists with the development of City policies and procedures relating to persons with disabilities, tracking progress relating to its policies and procedures as they relate to state and federal laws relating to person with disabilities, filing all necessary reports, and providing assistance to the Department's managers, supervisors and staff regarding ADA-related issues.
- Conducts and reports on ongoing assessments of Department programs, services and facilities to ensure compliance with ADA.
- Serve as the coordinator for Department programs, policies and procedures relating to the compliance for persons with disabilities.
- Ensures that appropriate processes are in place to provide prompt and equitable resolutions of complaints and inquiries from employees and the public regarding compliance with ADA.
- Makes recommendations to the ADA Coordinator regarding allegations of Department discrimination and non-compliance with ADA laws or regulations.
- Maintains current understanding of state and federal laws and regulations concerning the rights of persons with disabilities and ways of providing reasonable accommodations to person while maintaining program performance standards.
- Serves as the Department's intake for matters concerning ADA and facilitates activities and the flow of information to the City ADA Coordinator.

- Provides operation-specific training to Department staff regarding compliance with ADA and related laws

The City of Longview uses internal working documents to track the self-evaluation development process. Additional documentation tracks the ADA department liaisons and other specific duties that were assigned to each staff member. Those documents are on file and used as reference when needed.

City of Longview Accessibility Advisory Committee (CLAAC)

The City of Longview initially conducted accessibility self-evaluations on various components of city operations that impact public accessibility to programs, activities, and services. As this process began to evolve, city council determined that individuals with disabilities could provide an unparalleled insight into the transition plan. Therefore, the City Council of the City of Longview authorized under resolution, the establishment of the City of Longview Accessibility Advisory Committee (CLAAC).

In the 2017 Work Plan, the Human Resources Department is tasked with addressing an actionable item under the Addressing Quality of Place Issues initiative. The City Council would like to complete an ADA self-assessment and transition plan that addresses access to services, activities, buildings, and right-of-ways within the City of Longview. Establishment of a City Accessibility Advisory Committee will be integral in the success of this item and addresses one of the deliverable tasks in this strategy.

- *Provide review and guidance to staff on Department of Justice requirements and general regulatory compliance as identified in the Americans with Disabilities Act (ADA) of 1990.*
- *Assist the city, and its staff, on accessibility determinations to current services, activities, buildings, and right-of-ways.*
- *Assist the city, and its staff, in reviewing and advising on the prioritization of projects to improve city buildings, infrastructure, right-of-ways, parking, and new development accessibility.*
- *Assist the city, and its staff, in reviewing and advising on the prioritization of projects to improve accessibility to city services and activities. Those services include, but are not limited to, parks and recreation, RiverCities Transit, and other City of Longview provided services.*

Under committee charter approved by City Council, the committee's primary roles are as follows.

To accomplish this purpose, the committee's primary roles are:

- Advise the city on issues related to accessibility. In this role, the committee will act as a sounding board for City staff. Committee members will provide input when City staff is soliciting specific feedback.
- Bring to city staff's attention issues related to accessibility. In this role, the committee will bring issues that its members observe in the community and for which the City has jurisdiction and responsibility.
- Provide support to the city ADA Coordinator. In this role, the committee may be asked to advise the city ADA Coordinator, help prioritize projects, prepare letters of support, attend meetings, etc.

Members will provide advice on how to enhance accessible community resources and emergency preparedness issues for the City. The work of the CLAAC does not replace other City of Longview outreach or public involvement efforts. City staff will include the committee's input in its decision making process. Final decisions will reside with staff and City Council.

The committee is made up of the following membership that is appointed by the mayor with council concurrence. A full term for each position is three years.

- One professional member from the building, engineering, design and architectural industry.
- One member from the local city business community
- One member, at large, from the community
- Three members with disabilities, of which one uses RiverCities Transit services, one uses the City of Longview Parks and Recreation services and one uses the City of Longview downtown business services, all on a regular basis.
- Three members will be at large.

Plan Inspection, Public Outreach & Plan Approval Process

All interested persons, including individuals with disabilities or organizations representing individuals with disabilities, will be provided an opportunity to comment on the transition plan.

The transition plan will be made available in digital format for public inspection.

Adoption of the ADA transition plan will ultimately be by city council approval.

The plan will be reviewed on an incremental basis, as the transition plan will require periodic updating.

Funding Sources

The primary sources of funding for accessibility-related improvement projects on City property are as follows:

- General Fund
- Capital Improvements Program Funding
- Capital Projects Funding
- Real Estate Excise Taxes (REET)
- Enterprise Fund
- Regional Transit Authority Fund
- Transportation Benefit District Fund (potentially)
- Grants

Due to generally flat revenue streams for the City's General Fund and real estate excise taxes, reduced support for grant programs and competing priorities, the City of Longview experiences a limited ability to fund accessibility improvement projects.

Accessibility improvements that can be made through general maintenance of City facilities (e.g. signage, clear pathways, relocation of restroom fixtures, etc.), or as part of the regular administrative duties of department staff (e.g. providing documents in alternate formats, training, website improvements, etc.) will typically be completed first; with larger capital improvement projects being completed when necessary funding is available.

Federal Funding Opportunities for Pedestrian Projects and Programs																
ACTIVITY	NHS	STP	HSIP	RHC	TE	CMAQ	RTP	FTA	TrE	BRI	402	PLA	TCSP	FLH	BYW	SRTS
Pedestrian plan		*	*			*						*	*			
Paved shoulders	*	*	*	*	*	*				*			*	*	*	
Shared-use path/trail	*	*	*		*	*	*			*			*	*	*	*
Recreational trail							*							*		
Spot improvement program		*	*		*	*							*			*
Maps		*			*	*					*		*			*
Trail/highway intersection	*	*	*		*	*	*						*	*	*	*
Sidewalks, new or retrofit	*	*	*	*	*	*		*	*	*			*	*	*	*
Crosswalks, new or retrofit	*	*	*	*	*	*		*	*				*	*	*	*
Signal improvements	*	*	*	*	*	*							*			*
Curb cuts and ramps	*	*	*	*	*	*							*			*
Traffic calming		*	*	*									*			*
Safety brochure/book		*			*	*					*		*			*
Training	*	*	*		*	*	*				*		*			*

NHS National Highway System

STP Surface Transportation Program

HSIP Highway Safety Improvement Program

RHC Railway-Highway Crossing Program

TE Transportation Enhancement Activities

CMAQ Congestion Mitigation/Air Quality Program

RTP Recreational Trails Program

FTA Federal Transit Capital, Urban & Rural Funds

TrE Transit Enhancements

BRI Bridge (HBRRP)

402 State and Community Traffic Safety Program

PLA State/Metropolitan Planning Funds

TCSP Transportation and Community and System Preservation Program

FLH Federal Lands Highways Program

BYW Scenic Byways

SRTS Safe Routes to School

Each program has its own specific requirements and provisions. Further details on these sources of funding may be found in the following memo: *Flexible Funding for Highways and Transit and Funding for Bicycle & Pedestrian Programs*, February 6, 2006, at www.fhwa.dot.gov/hep/flexfund.htm. (9-12-06)

Undue Burden

According to the ADA, the City does not have to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden.

The determination that an undue financial burden would result must be based on an evaluation of all resources available for use in a program. This determination can only be made by the ADA Coordinator, department head, or designee and must be accompanied by a statement citing the reasons for reaching that conclusion.

For example, if a barrier removal action is judged unduly burdensome, the City must consider other options for providing access that would ensure that individuals with disabilities receive the benefits and services of the program or activity.

Transition Plan – Sections to Follow

Transition Plan & Self-Evaluation – Section #1

Accessibility to City Programs, Services and Activities

Responsible Department(s): Information Technology (IT) working with Impacted City Departments

Responsible City Official: Todd Dodgin, IT Director

Transition Plan & Self-Evaluation – Section #2

Accessibility to City Buildings and Facilities

Responsible Department: Facilities & Fleet Services Department

Responsible City Official: Keith Walling, Facilities & Fleet Director

Transition Plan & Self-Evaluation – Section #3

Accessibility to Sidewalks, Curb Ramps, Pedestrian Crossings, Pedestrian Signal and Push Buttons

Responsible Department: Public Works - Administration

Responsible City Official: Jeff Cameron, Public Works Director & Craig Bozarth, City Engineer

Transition Plan & Self-Evaluation – Section #4

Accessibility to City Parks, Recreational Infrastructure and Recreation Programming

Responsible Department: Park & Recreation Department

Responsible City Official: Jennifer Wills, Parks & Recreation Director

Transition Plan & Self-Evaluation – Section #5

Accessibility Regarding Transit Services

Responsible Department: RiverCities Transit (City of Longview)

Responsible City Official: Amy Asher, Transit Director