



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

Parks and Recreation Board

Monday, June 27, 2016

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

Meeting called to order at 5:00 p.m.

Board Members Present: Louis LaPierre, Nick Seaver, Dianne Quast, Austi Baudro, Micah Shea

Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour, Natalie Richie

Board Members Absent: N/A

2. Approval of Minutes

Nick Seaver made a motion to approve the minutes, Micah Shea seconded the motion, all members were in favor.

[MN 16-0339](#)

Parks & Recreation Advisory Board Meeting Minutes 05.16.2016

Attachments: [Parks & Recreation Advisory Board Minutes 05.16.2016.pdf](#)

3. Constituent Comment

Bill Machin from #3 Terry Court address the board to speak about the cul-de-sac area located at the end of his street. The grassy area has become a place where cars park and the garbage tree constantly runs over the curb. He would like to see the grassy area removed or reduced. Jennifer Wills let Mr. Machin know that his area was not a park and that as a board could not address his concern. Jennifer let Mr. Machin know that she would look into which department he should contact to pursue his concern and would follow up with him the following business day.

4. Board Member Comments

N/A

5. Reports

N/A

[16-4419](#)

Parks Division Report May 2016

Attachments: [Parks Division Report May 2016.pdf](#)

*Curt Nedved highlighted noteworthy Parks happenings:
Tree Planting, Removal & Mowing, Hand Watering, Site Inspections, After Hour Calls,
Water Truck Acquisition, Go 4th Aeration & Weeding and a Vandalism Increase*

16-4421**Recreation Division Report May 2016**Attachments: [Recreation Division Report May 2016.pdf](#)

Natalie Richie highlighted noteworthy Recreation happenings: Community Pass Recreation Software Agreement Finalization, Completion of Summer Brochure, Community Advocate Award, Community Outreach Events, WRPA Conference, Lego Gears/FLL Junior Team International Competition, Passport to Healthy Families Event, LCC Resource Fair, \$5 5K Participation & Community Events

Directors Report May 2016

Jennifer Wills highlighted noteworthy Parks & Recreation happenings: Previously Stolen Bronze Plaques Have Been Recovered, Available Certified Arborist Position, Riverfront (3rd Avenue) Dialogue on 6/29/2016 – Information to Follow, Council Workshop on R.A. Long Park Scheduled for 6/30/2016, Lake Flushing to Commence August 1, 2016 and Lake Concessionaire (Juice) Started

6. Old Business

N/A

7. New Business**Neighborhood Park Grant - Library Park**

Jennifer Wills discussed the application received and embedded in the agenda. The requested funds for this application is \$10,500. Point of clarification – there is currently no statute of limitations on when the NPG funds must be expended. The board raised several questions which will need to be discussed with the applicant and reported back at the next meeting. Diane Quast made a motion to suspend making a recommendation on this application until further information could be provided. Nick Seaver seconded the motion. Motion passed.

16-4424**Neighborhood Park Grant Application - Library Park**Attachments: [NPGLibraryPark06.16.2016.pdf](#)**Lake Sacajawea Non-Profit Vendor - Lower Columbia School Gardens**

Jennifer Wills let the board know that the Lower Columbia School Gardens has was chosen as a vendor through the request for proposal process. The proposal included selling Artisan Pizza at the Summer Concerts at the Lake for 2016. The vendor's price was the only topic of concern when presenting a draft agreement to the Lower Columbia School Gardens. The board discussed the price of the pizzas, but thought those who wished to purchase that type of pizza or wished to support Lower Columbia School gardens would pay the asking price and it was concurrent with other offerings at restaurants within the City. All Health Department and other applicable permits have been obtained at this time. Diane made a motion to support the agreement with Lower Columbia School gardens, Austi seconded the agreement and all were in favor of the support.

8. Adjournment

Meeting adjourned at 6:30 p.m. by Louis LaPierre. Next meeting will be July 18, 2016 at 5:00 p.m.