



Longview Parks and Recreation Department Neighborhood Park Grant Application

Please submit eight (8) copies of this application and eight (8) copies of any supplemental materials. Application deadline: **February 5, 2014**

Date Jan. 11, 2015	Project Name Reallocation of Shay Pavilion Funds	Project Location Library
Before proceeding further, please review the definition and requirements of capital improvement projects found in the first paragraph in the application process and instructions: is your project a capital improvement project located in a City of Longview park? If not, do not complete this application - it will not be eligible for funding.		
Applicant (organization) Friends of Longview, subentity of Longview Public Service Group		Contact Person and Title Barry Dahl, Chairperson
Are you a non-profit organization? ☒ Yes ☐ No		If yes, what is your IRS Tax ID#? 91-1921761
Address P O Box 1042		City/State/Zip Longview WA 98632
Daytime Phone 360-423-5220	Evening Phone 360-636-1129	Email Address friendsof.longview@yahoo.com

Project Description. (Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)
Friends of Longview was awarded a Neighborhood Park Grant to purchase three park benches for the Shay Pavilion project. Three benches have been purchased and are being stored by the Parks Department until they can be installed after the concrete work is completed. Friends of Longview has paid for these benches, but the reimbursement has not been requested due to the installation delays.

In the meantime, the plans for the site have been revised (See Attachment 1) at the request of many community members, including a request for a second seating area with three additional benches to be installed on stamped colored concrete (Attachment 2). The revised plan also increases the amount of concrete, increases lighting for security and safety, changes the design of the wrought iron fence to allow for greater public access when opened for events, and strengthens the security system.

At their December, 2014 meeting, the Friends of Longview Board received a request from a family to purchase one of the six park benches as a memorial for a family member. At the January, 2015 meeting it was reported that the family had submitted the money to pay for one bench, 1/6 of the stamped colored concrete base and a granite dedication plaque. After discussion, the Board voted to announce via a press release that the remaining five benches are available for purchase.

The Board also voted unanimously, to request a reallocation to assist in the payment of the other site improvements. The fence is estimated to cost at least \$15,000, of which \$5,000 has been received. To date the best cost for concrete work is \$30,000, which is outstanding. Additional electrical infrastructure has been contributed, the security system will be donated, but light fixtures for security and the street lights remain to be purchased at an approximate cost of \$2,000. Therefore we are in deficit to complete the site improvements and are requesting the money be reallocated toward the completion of the site improvements.

Project Relationship to Grant Rating and Instruction Criteria. (Explain how this project responds to the eight rating criteria listed in the application process. Answering those eight questions will enable the parks board to evaluate the importance of the project against others that request funding.)

NEED. There is no similar display in Cowlitz County. Additional site improvements such as increased concrete under and around the engine, lighting, additional park benches, security lighting over the locomotive within the structure, a design change to the wrought iron fence to permit greater access at events will provide the community with a better experience.

COMMUNITY IMPACT. All people of the area will benefit from the enhanced site. There will be more benches for resting which will be especially helpful for those who are challenged to walk or stand. Safety and security will be improved with better lighting. When opened for the public the new fence design with folding gates (instead of sliding) will allow easier and greater access to the engine.

ACCESS. Library Park is always open to the public. All site improvements are intended to provide greater comfort, security and safety for the visitors and the display.

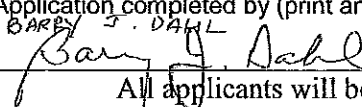
FINANCIAL RESPONSIBILITY. The site improvements are approved by the parks Advisory Board and staff. Benches are the standard design, lighting will be like that chosen for other city parks, the security system is being planned with the assistance of the Police Department. Friends of Longview was designated by the City Council to raise and expend funds to cover the cost of the project.

COST BENEFIT. All site improvements will provide comfort to residents and tourists with mobility problems. Visitors from other states are known to have come to specifically see the Shay and as part of their trip have eaten meals and visited other businesses in Longview. Pride in their community will develop when local children and their families learn about the Shay when they participate in library programs and community events, such as Squirrel Fest.

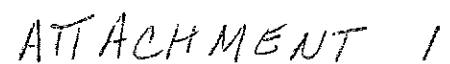
COMPLIANCE. The Historic Preservation Commission has approved most of the site-improvements, such as the increased seating and lighting and the new fence design. Approval of the style of concrete under and immediately around the engine is anticipated at its January 26 meeting.

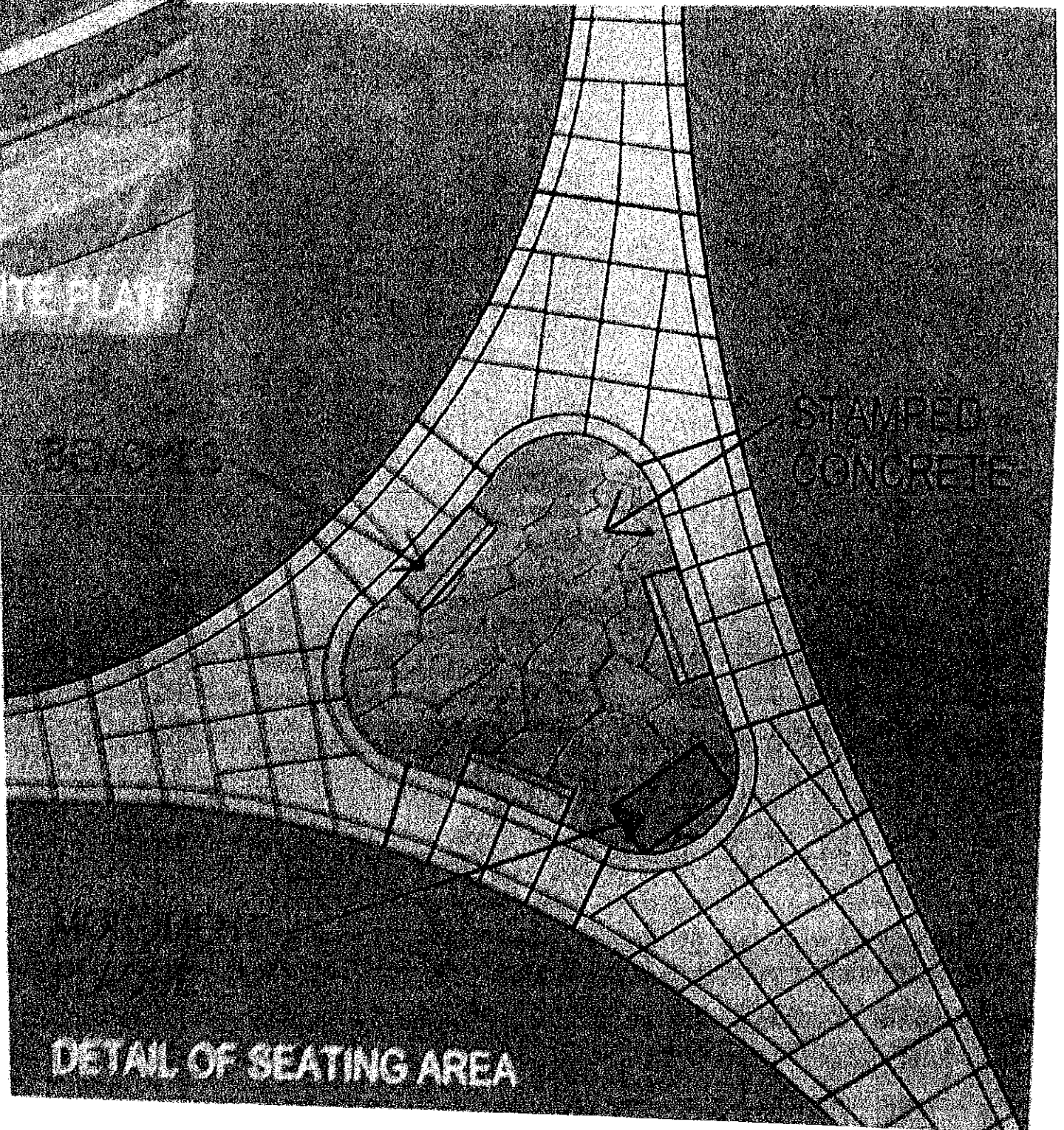
READINESS TO PROCEED. The project is proceeding weekly. The general contractor (volunteer) continues to seek contributions of supplies and labor. As an example, the staves of the wrought iron fence have been made at a considerably reduced price. The contractor is working to find the best placement of light fixtures for security. By reallocating money to site-improvements instead of benches, and seeking donations for the benches, Friends of Longview will have the resources needed.

FUNDING. Funds for the financial match for the site improvements are available from received community donations. All bills received by Friends of Longview have been paid in full.

Project Budget and Funding		
APPLICANT: cash	\$ 3,800	8 %
APPLICANT: in-kind donations (labor and materials)*	\$ unknown	? %
OTHER: identify source(s) <i>Community Foundation of SW WA</i>	\$ 5,000	1 %
CITY OF LONGVIEW: cash	\$ 3,800	8 %
TOTAL:	\$ 51,000	100 %
Will fees be charged in connection with using this project? ☐ Yes ☒ No		
* List donated labor and materials anticipated in lieu of or in combination with cash (letters of commitment from donors should be included.)		
Regarding site improvements, \$5,000 has been received for the wrought iron fence, and the staves have been provided at a greatly reduced cost which Friends of Longview has paid. The cost of cement is being reviewed and negotiations started to reduce that cost. The donation of the security system has been verbally assured. The light fixtures and the cost of their placement is still to be negotiated.		
What steps must be completed or accomplished prior to this project being ready to proceed? Additional funds are to be raised.		
Date project is to be completed	Multi-year project? ☐ Yes ☒ No (if yes, please describe)	
September 30, 2015		
Application completed by (print and sign name)	Title <i>Chair person</i>	Date
<i>BARRY J. DAHL</i> 	<i>Friends of Longview, subcommittee of Longview Public Service Group</i>	<i>1/11/2015</i>
All applicants will be invited to make presentations about their projects to the parks board. You will be notified of the date and time.		
Please return this application by February 5, 2014, to: City of Longview Parks and Recreation Department 2920 Douglas St. Longview, WA 98632		
* In-kind labor is service provided that accomplishes work that otherwise would be provided by contractors or other paid individuals in order to complete any portion of this project. It also must relate to this specific project only. General duties of the organization that occur on a regular basis or other volunteer work that has occurred prior to the initiation of the identified project do not qualify as in-kind services. Volunteer labor is calculated at \$10 per hour.		

UNDERGROUND
PRIMARY POWER
LINE (BY PUD)
NIM PEDESTAL W/
METER, 100 AMP
1" VENTIL. MAIN
BREAKER &
MIN (6) CIRCUITS
GROUND PER N.E.C.





ATTACHMENT 2