

Processed 6-23-15

Acct# 26049

Inv # 15120

CITY OF KELSO

Request for Miscellaneous Billing

Originating Department: Finance Dept Date: 6-22-15

Requested by: Brian Butterfield

Explanation/Description of Billing:

Monthly rent @ 501 S. 1st Ave, Room 111 (Train Station)

For: 6-21/7-20-15

Rent: 538.50 105 15 362 5000

Leasehold: — 105 23 700

Total 538.50

Bill To: Cowlitz Transit Authority Amount: \$ 538.50

Address: 254 Oregon Way
Longview, WA 98632

Budget Account #(s) for Receipt of Payment: _____

Approved by: Brian Butterfield (Department Head)

Pmts

For Finance Department Use

105 12 250

105 11 110

G/L Account Assignments: _____ (Accountant Initials)

Debit Account #(s) _____ Credit Account #(s) _____

Date Entered to A/R _____

By: _____

Invoice Number _____

Budgetary Accounting Posting Batch Number: _____

Note/Comments: No leasehold - Governmental entity