



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final Parks and Recreation Board

Monday, March 16, 2015

6:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

*Board Members Present: Louis LaPierre, Nick Seaver, Dianne Quast,
Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour
Board Members Absent: Emma Temples, Dominic Liberatore, Laurie Taylor*

*Community Members: Jeff Coleman, Longview Soccer Club, Ken Botero, Council
Member*

2. Approval of Minutes

MN 15-0280 MINUTES PARKS AND RECREATION BOARD 2.23.2015

Attachments: [minutes P&R 2.23.15](#)

*Nick made a motion to approve the minutes, Dianne seconded the motion, all
members were in favor.*

3. Constituent Comments

There were no constituent comments

4. Board Member Comments

- 1. Louis asked if the oak tree along Olympia Way that was planted in front of the school garden at Northlake Elementary would cause a shadowing issue once it matured. Curt stated that this type of oak grows taller and narrower than other types of oaks and will be pruned within the parks schedule but should not cause an issue.*
- 2. Dianne questioned the condition of the island along OBH and feels it is in need of clean-up however this island is considered a habitat area and not under park supervision. Per Curt Nedved community member John Green cleans up as needed.*

5. Reports

A. **Park Maintenance Supervisor**

15-3740 FEBRUARY PARKS DIVISION REPORT 2015

Attachments: [board report 1-4-15 to 3-7-15](#)

Curt Nedved gave an overview of the Park Department & Tree Board Report Highlights Mentioned:

- *Vandalism, Library landscaping and issues with littering from cigarettes. Curt spoke directly to the HR Director at LCC and library staff in an effort to gain assistance with the cigarette disposal issue relating directly to staff and students.*
- *Curt reported this year as the earliest start of full mow route in his tenure. This season's unusually warm weather has provided for the parks to be heavily used throughout the week and the crew is currently on a 7 day disposal and restroom schedule that is 3 months earlier than normal.*

B. Recreation Manager**15-3739** FEBRUARY RECREATION DIVISION REPORT 2015

Attachments: [February Recreation Report 2015](#)

Jennifer Wills, Interim Director – Parks & Recreation, Recreation Manager gave an overview of the Recreation Report.

- *Highlights: Junior FLL went to a local a Portland competition and was subsequently invited to the National Expo as one of 60 teams spanning 13 countries.*
- *2015 Father Daughter Ball sold out all sessions. Fridays were added for the first time this year.*
- *Over 100 participants for the Heart & Sole event which is an increase in participation from past years.*
- *Special Olympics placed first in Wenatchee competition.*
- *Handouts were provided showing the updated Disc Golf Course map. The updated information was submitted to a pro-bono graphic designer. Tentative date for the Grand - Opening is 4/18/2015 at 10:00 a.m. More information forthcoming.*
- *Regarding vandalized plaques and the needed estimated \$5500 to replace/repair; "Stepping up to the challenge" walk has been scheduled in partnership with R.A. Long High - School FBLA and Multicultural Clubs in order to raise the remaining funds needed to complete the repairs. The date of that event is 3/28/2015 10-12 p.m. The amount of funds currently needed to complete the repairs is approximately \$750. Registration for this event will be taken at the Recreation office with information to council expected by Wednesday, March 18, 2015.*

6. Old Business

A. Longview Soccer-Jeff Coleman

Jeff Coleman, Longview Soccer Club, presented to discuss the proposed storage shed at 7th avenue soccer fields which was originally presented to and accepted by the Park Board. Jeff reported that when building permits were sought new unanticipated issues arose related to a portion of the project encroaching on CDID land. This is not an acceptable option so the board was provided with a map of a newly proposed location. The new proposed location is on city park property next to the 2nd set of bleachers and would not result in loss of either set of bleachers.

Additional facts presented:

- Building size –12 ft. x 26 ft.*
- Existing gravel pad 30 ft. wide by 40 ft. long.*
- Mobile home anchors would be anchored in to the existing gravel (6).*
- The proposed building is to be set on ½ of the existing gravel pad in order to provide better access to equipment.*
- Solar Lighting would also be installed and the building would have two garage doors; one north facing and one south facing.*
- Chain-link cage fencing to be installed around the garage doors for additional security.*
- The building would be located on the street side of the bleachers which will also serve to block wind.*
- Concrete is not desirable at this time given the potential for placement of turf in the future.*
- Power is available, but lights are solar activated with motion sensors. Lights would also have cages for protection.*

Jeff is attempting to get permission from Kaiser for additional sprinkler access as a long term goal.

Nick made a motion to accept the revised location as presented; the motion was seconded by Diane and approved by all.

B. Board Meeting Time and Place Discussion

Discussion of moving the start of the meeting to 5:00 p.m. Concern for the working public to attend at the new meeting time there was a proposed suggestion to move constituent comments portion of the agenda to the end of the meeting if needed. Ken Botero gave additional suggestions with the potential for placing these comments on at a specific time.

Dianne made a motion to move the time of the board meeting of the meeting to 5:00 p.m. and the location at to the Women's Club. The motion was seconded by Nick and approved by all.

7. New Business

A. 15-3741 KUNTZ FAMILY TRUST GRANT 2015

Attachments: [Pioneer Lion's Kuntz 2015](#)

Jennifer Wills presented an application submitted by the Pioneer Lions Club for Kuntz Family Trust requesting to replace the outdated holiday decorations specific to Lions Island . The policy for awarding Kuntz Family Grant money allows for projects specifically planned for the maintenance and improvement of the island to be fully funded if awarded and not require the applicant to provide a match.

Additionally Dianne asked if starting a "Friends of the Lake" group would be a good idea moving forward. Ken Botero provided contact information for a community member to Dianne who may be interested in the same objective.

Nick made a motion to approve the grant application, Dianne seconded, all members were in favor.

B. Archie Anderson Park Update

Demolish fencing at park to allow for more efficient maintenance

Longview Youth Baseball notified Jennifer Wills of the desire to rescind any usage of said park in the future. Gates are now locked and the Parks Department accepted full responsibility for the grounds maintenance as of January 31, 2015. Jennifer provided an updated visual aid showing where the demolition in question would occur. The purpose of demolition is to create barrier free mowing and maintenance as well as acting to deter the usage of dugouts in undesirable ways. Ken Botero mentioned the potential to invite the Hispanic Soccer League to use the park as they may no longer be using Riverside Park.

Jennifer and Curt addressed the concerns of the board about the removal of the fields and how this project aligns with the Archie Anderson Master Plan. Staff stated that removal of the fields is actually included in the park master plan, but that at this time there is no plan or budget to install the first phase of the plan.

Nick made a motion to accept the proposal to remove the fencing, motion was seconded by Dianne, all board members were in favor.

C. Board Member Training

Request for board members to complete online training at www.treeboardu.com

Curt suggested that all current members of the tree board should look into the online training. Curt would like to make the online tree board training a requirement for all new members who are joining the board.

8. Adjournment

Meeting adjourned at 7:02 p.m. by Louis LaPierre, Chairperson