



Longview Parks and Recreation Department
Neighborhood Park Grant Application

Application deadline: June 17, 2016

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date **Project Name** **Project Location**

Applicant (organization) **Contact Person and Title**

Are you a non-profit organization? **If yes, what is your IRS Tax ID#?**

Yes No

Address **City/State/Zip**

Daytime Phone **Evening Phone** **Email Address**

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding.)

- Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- Access:** Upon completion, what will the availability of the project be to the public during the year?
- Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

TOTAL PROJECT COST PRIOR TO SUBMITTING FOR GRANT FUNDS

ESTIMATED TOTAL COST OF THE PROJECT: \$ _____

APPLICANT FINANCIAL BREAKDOWN TO FUND THE PROJECT

APPLICANT CASH: \$ _____ %

* (Monetary value of in-kind donations of goods/labor/services) **APPLICANT DONATIONS:** \$ _____ %

* (Monetary value: 1 Hour = \$10.00) **VOLUNTEER LABOR DONATIONS: *** \$ _____ %

identify source(s) **OTHER:** \$ _____ %

TOTAL OF ALL CASH AND DONATIONS COLLECTED FOR THE PROJECT: \$ _____

* Below please list in detail donated labor and materials:	<i>Secured or Anticipated</i>

* Below please list number of volunteers and anticipated hours of volunteer work

_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations

APPLICANT REQUEST: **50%** REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW:

\$

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe:	Multi-year project? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please describe)	
Anticipated Start Date:	Anticipated Date of Completion:	
Application completed by (print and sign name)	Title	Date

Please return this application by June 17, 2016, to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

Rating Criteria

Need-The project is needed to replace slides that have been removed from service due to excessive vandalism.

Community Impact- The community members that will benefit from the project are all children that visit the playgrounds where the slides will be installed to replace missing units.

Accessibility-The access to the project will be available to the public during all times of the year that the parks are open.

Financial responsibility-The life span of slides has been in the 20-30 year range. If there is only general use the slide will provide this many years of use. The maintenance will be cleaning and preventative maintenance for safety standards.

Cost Benefit-The benefits more than outweigh the costs of the project if the units are used in the manner they were intended.

Compliance-The project is replacement of preexisting units and all meet the policies and plans of the boards and committees.

Readiness to proceed-The project will be started immediately after approval. This will consist of ordering parts, receiving delivery and install of the parts. Delivery has been in the 1-2 month range for previous orders and install can be completed in a day after receipt of the parts.

Funding-Additional funding required will be in the form of operating budget and labor from Parks staff to install the parts.