

CITY OF KELSO
Request for Miscellaneous Billing 26049

Originating Department: Finance Date: 2/20/2018

Requested by: Brian Butterfield

Explanation/Description of Billing: Monthly rent @ 501 S. 1st Ave., Room 111 (Train Depot)

For: March

Rent : 105 15 362 5000

Bill To: Cowlitz Transit Authority Amount: \$ 579.90
Address: 254 Oregon Way
Longview, WA 98632

Budget Account #(s) for Receipt of Payment: 105 15 362 5000

Approved by: _____ (Department Head)

For Finance Department Use

G/L Account Assignments: _____ (Accountant Initials)

Debit Account# (s) 105 12 250 Credit Account# (s) 105 11 110

Date Entered to A/R: _____ By: _____

Invoice Number: 18030

Budgetary Accounting Posting Batch Number: _____

Note/Comments: _____