



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Minutes - Final

### Parks and Recreation Board

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Monday, March 20, 2017

5:00 PM

Recreation Office, 2920 Douglas  
Street, Longview, WA

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1. **Roll Call**

5:06 PM Meeting called to order by Micah Shea.

Board Members Present: Nick Seaver, Austi Baudro, Micah Shea, Dianne Quast,  
Cameron Carson

Staff Members Present: Curt Nedved, Melissa Harbour, Natalie Richie

Staff Members Absent: Jennifer Wills

2. **Approval of Minutes**

Nick Seaver made a motion to approve the minutes for 02/27/2017. Micah Shea  
seconded the motion, motion carried.

[MN 17-0368](#)

**P&R Advisory Board Meeting Minutes 02.27.17**

3. **Constituent Comments**

N/A

4. **Tree Board Comments**

N/A

5. **Board Member Comments**

N/A

6. **Reports**

6A [17-4784](#)

**Recreation Division Reports January & February 2017**

**Attachments:** [Recreation Division - January 2017](#)

[Recreation Division - February 2017](#)

Natalie Richie reported the following; Mint Valley After-School Program is operational.  
Full-time Recreation Specialist position received 36 applicants. 6 will be interviewed  
on March 28th.

**6B Lake Concessionaires - Food & Beverage and Non-Motorized Boating Vendors**

*The RFP was listed online and posted in the Daily News. The lake concession ad-hoc committee determined that they would keep the standard percentage of gross revenue as 15% but may accept a minimum percentage of 10% depending on amount and scope of proposals.*

**6C Summer Concert Concessionaires**

*The RFP is set to open mid-April and will be open to three vendors with non-profit organizations receiving priority during selection process. Current vendors are expected to submit proposals again for the coming year.*

**6D [17-4783](#) Parks Division Report January & February 2017**

**Attachments:** [Parks Division Report January & February 2017](#)

**6E [17-4785](#) Exhibit A - Amended Urban Forestry Management Plan**

**Attachments:** [Exhibit A - Amended Urban Forest Management Plan](#)

*Amended Urban Forestry Management Plan – At the March 9 meeting, Council made a motion to direct the City Attorney to prepare an ordinance to allow the use of Imidacloprid insecticide for the treatment of aphids. Ordinance No. 3343 will be presented to council at the March 23 regular Council Meeting. The board had a robust discussion regarding the ordinance and will plan to attend the upcoming meeting of City Council to support the use of the pesticide on a case-by-case basis as decided upon during a previous advisory meetings.*

**6F [17-4786](#) Ordinance No. 3343 - Aphids 17**

**Attachments:** [Ordinance No 3343 - Aphids 17](#)

**7. Old Business****7A Neighborhood Park Grant Recommendation Update**

*All recommendations by the board for the grants were approved as submitted by City Council.*

**8. New Business****8A Cowlitz County Parks Board Comprehensive Plan - Paul Youmans and Ron Junker**

*N/A - hold over for next meeting*

**8B Update Bylaws - Change time and include a non-voting youth member**

*Amend the bylaws as follows:*

*Micah Shea made a motion to amend the current bylaws under the membership section to incorporate one high-school aged member for a two year term, alternating between the two Longview High Schools, Cameron Carson seconded the motion. The motion passed.*

*The meeting location will change to the McClelland Center moving forward. The time will remain 5:00pm.*

**9. Adjournment - Next Meeting ~ April 17, 2017 @ 5:00 PM**

*Meeting adjourned at 5:39 by Dianne Quast. The next meeting will be held on April 17th @ the McClelland Center, 5:00 p.m.*