



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Draft

Parks and Recreation Board

Monday, August 15, 2016

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

5:04 PM Meeting called to order by Austi Baudro
Board Members Present: Louis LaPierre, Dianne Quast, Dianne Quast, Austi Baudro, Micah Shea
Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour, Natalie Richie
Board Members Absent: Nick Seaver

Community Members:
Doris Disbrow, Community Member
Hope Ramsdale, Community Member
Tom Hayes, Community Member/Business Owner

2. Approval of Minutes

Austi Baudro made a motion to approve the minutes. Micah Shea seconded the motion, all members were in favor. Dianne Quast abstained.

[MN 16-0344](#)

Attachments: [Parks and Recreation Advisory Board Minutes 07.18.2016.pdf](#)

3. Constituent Comments

N/A

3a. Tree Board Comments - Tree Concerns, 1158 11th Avenue

Mr. Hayes and Ms. Hope presented in order to have their concerns heard and recorded within the minutes regarding the ongoing pest control issues specifically related to Aphids and the residue and perceived damage to property and additional needed maintenance. Mr. Hayes, an owner of 5 Dons Brewing Company, reported a 12 hour per week clean-up routine as well as a decrease of 30% in business due to patrons who are unwilling to park under or near the trees. Mr. Hope stated that she has worked with Curt Nedved to find out what types of pesticides she could use on her trees and after application has seen better results. Both Mr. Hayes and Ms. Hope stated that this year has been far worse than previous years for their aphid concerns.

Curt Nedved has been asked to provide a history of specific complaints in the past two years for the board to review for possible future action. Additional board suggestion of posting a notification to the community, possibly in the Daily News related to education and treatment of Aphids.

4. Board Member Comments

Micah Shea enjoyed the concerts in the park. Dianne Quast reported hearing comments on budget reductions specifically related to funding for city streets. Jennifer Wills provided an update on City Council budget discussions. If a decrease in the Parks & Recreation budget occurs Dianne recommends infrastructure maintenance and researching grant options.

5. Reports**5a. 16-4480****Parks Division Report July 2016**

Attachments: [Parks Division Report July 2016.pdf](#)

Curt Nedved highlighted noteworthy Parks happenings; full report embedded in Agenda:
Arborist Position Opening
Golf Course Tree Maintenance
Tree Removal/Maintenance
Decrease in Mowing Routes
\$853 Vandalism Costs
RA Long Center Plaza Maintenance
Increase in Weekend/Trash Hours at Parks
All Commerce Lights Operational

5b. 16-4482**Recreation Division Report July 2016**

Attachments: [Recreation Division Report July 2016.pdf](#)

Natalie Richie highlighted noteworthy Recreation happenings; full report embedded in Agenda:
Summer Concerts at the Lake Began July 7th
Participation Numbers for Summer Meals Programs
Firecracker Fun Run Participation
First Swim, Dash, Splash Triathlon
Stakeholder Meetings
Department Hiring
Risk Management Efforts
Upcoming Opportunities

5c. Directors Report July 2016

Lake Concessionaire Update - Paddle Flatts Kayak is doing well with rentals far exceeding previous year rentals and current year expectations. Lucky Dog Juice Company had a slow start to the season but sales picked up after the weather turned for the better. Lower Columbia School Gardens stated that their endeavor to operate the artisan pizza concessionaire was very successful for the program with a full report from them to follow in August after the concerts conclude. An observation was noted that the Lion's Club still seemed very busy during concerts. More follow up on the response from the Lion's Club for having an additional vendor during concerts will be provided after the conclusion of the series.

Tourism Grant Received - Natalie Richie and Steve Plampin applied for the Swim Dash Splash event (through a partnership with both the YMCA and Youth & Family Link) and received \$1500 towards the event for both 2017 & 2018.

AWC Empowering Citizen Award Received- Jennifer Wills displayed the canvas artwork award that was provided to the Parks and Recreation Department for the Neighborhood Park Grant Program and Skate Park Painting Project.

Mint Valley Ladies Night Report Out - There were 23 women who attended the program, many new to the sport. This event was successful- coupons provided at the event have been renewed and two individuals signed up for lessons, Get Golf Ready in 5 Days, through the Recreation Division.

6. Old Business**6a. Neighborhood Park Grant Update - Shay Lighting**

Doris Disbrow attended the meeting to provide the unofficial bid of \$3000 for parts and labor and stated that this price is only valid if the city purchases on the front end. Doris was asked to confirm exactly how much the project will cost and whether it includes labor. Doris will return next month with final details.

7. New Business**7a. 16-4483 Farmer's Market in Parks - Planning Commission Recommendations**

Attachments: [Farmers Market in Parks 2016.pdf](#)

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7b. 16-4481 Donation Policy Discussion

Attachments: [Donation Program Policy.pdf](#)

[DRAFT - Donation & Gift Policy.pdf](#)

The current policy is potentially too vague for the recent demand and speaks directly to trees and benches while excluding endowments and monetary donations. Jennifer Wills & Curt Nedved drafted a policy for review by the board. The board reviewed the policy and estate planning was a suggested as an addition to the draft policy.

8. Adjournment

*Meeting adjourned at 6:58 p.m. by Louis LaPierre, Chairperson
Next meeting scheduled for October 17, 2016 @ 5:00 p.m.*