

CITY OF KELSO

Acct# 26049

Inv # 15051

Request for Miscellaneous Billing

Originating Department: Finance Dept

Date: 3-20-15 ✓

Requested by: Brian Butterfield

Explanation/Description of Billing:

Monthly rent @ 501 S. 1st Ave, Room 111 (Train Station)

For: C/P 1

Rent: 538.50 105 15 362 5000

Leasehold: 105 23 700

Total 538.50

Bill To: Cowlitz Transit Authority Amount: \$ 538.50 ✓

Address: 254 Oregon Way

Longview, WA 98632

Budget Account #(s) for Receipt of Payment:

Approved by: Brian Butterfield (Department Head)

Pmt

For Finance Department Use

105 12 250

105 11 110

G/L Account Assignments: (Accountant Initials)

Debit Account #(s)

Credit Account #(s)

Date Entered to A/R

3/20/15

By: Sweet

Invoice Number

15051

Budgetary Accounting Posting Batch Number:

Note/Comments: