



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

Thursday, December 21, 2017

5:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Thursday, December 21, at 5:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 5:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

After a moment of silent reflection, the flag salute was recited.

3. **ROLL CALL**

Present: 7 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra

STAFF PRESENT

City Manager David Campbell; City Attorney Jim McNamara; Assistant City Manager/Finance Director Kurt Sacha; City Clerk Kaylee Cody; Community & Economic Development Director John Brickey; Public Works Director Jeff Cameron; Fire Chief Phil Jurmu; Parks & Recreation Director Jenn Wills; Police Chief Jim Duscha; Human Resources Director Chris Smith; Library Director Chris Skaugset; IT Director Todd Dodgin; Planning Manager Steve Langdon; Stormwater Manager Steve Haubner; Engineer Chris St. Onge; & Risk & Safety Manager Brian Loos.

4. APPROVAL OF MINUTES

On a motion duly made and passed, the reading of the minutes of the special Council meeting held December 7, 2017, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

[17-5246](#)**COUNCIL MINUTES, DECEMBER 7, 2017**

Attachments: [12.7.2017 Minutes - Corrected](#)

5. CHANGES TO THE AGENDA

Councilmember Botero requested that the item regarding the Longview Housing Authority be considered directly after Presentations and Awards.

City Manager Dave Campbell added a presentation to the agenda under Presentations and Awards.

6. PRESENTATIONS & AWARDS[17-5239](#)**SOLUTIONS TO STORMWATER POLLUTION 2018 CALENDAR PRESENTATION**

Stormwater Manager Steve Haubner presented a staff report and invited Council to attend the award ceremony at 5:00 p.m. on January 10, 2018, at Kelso City Hall.

[17-5249](#)**CERTIFICATE OF ACIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The Certificate of Achievement for Excellence in Financial Reporting has been awarded to the City of Longview by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards

of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.

RECOMMENDED ACTION:

Presentation of the award.

STAFF CONTACT:

Steve Coons, Accounting Manager

Finance Director Kurt Sacha presented the Certificate of Achievement for Excellence in Finance Reporting.

[17-5248](#)

FIRST PLACE (BEST CITY) IN THE DAILY NEWS'S "BEST OF 2017" COMPETITION

City Manager Dave Campbell presented the award.

PRESENTATION BY ENGINEER CHRIS ST. ONGE

Engineer Chris St. Onge presented honey pints to Council, made from bees collected at the site of the recent Mint Valley Raquet Complex siding project.

[17-5250](#)

ADDRESSING THE CONCERNS AND ISSUES BETWEEN THE LONGVIEW CITY COUNCIL WITH THE HOUSING OPPORTUNITIES OF SOUTHWEST WASHINGTON, FORMALLY LONGVIEW HOUSING AUTHORITY, TO PROVIDE CLEAR DIRECTION AND UNDERSTANDING TO FURTHER CREATE HOUSING OPPORTUNITIES IN LONGVIEW

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and Enhance Neighborhoods, Address Quality of Life Issues, Strengthen Economic Conditions and Create New Opportunities.

SUMMARY STATEMENT:

There is a housing shortage in Longview and surrounding communities. More and more families are being force from their homes due to the drastic rise in rental prices. Vacancies are near historic lows. Increasing supply of affordable housing will affect rents, availability of housing, reduce homelessness and reduce the risk of homelessness. New and rehabilitated healthy living spaces will increase the quality of life for Longview residents. New construction will foster greater economic growth and vitality, existing neighborhoods will be

revitalized and attract additional investment for their enhancement. The City Council desires to encourage and foster greater single and multifamily development, redevelopment, and new housing opportunities, for all, in Longview. The need for collaborative leadership between the Longview City Council and the Housing Opportunities of Southwest Washington (HOSWWA) is more imperative now than ever before. Over the past couple weeks there has been emails and meetings between members of Longview City Council and HOSWW that have raised serious concerns. These concerns have created an inability for the HOSWW to secure funds for housing projects and other functions of their day to day activity. On December 7th 2017, at the regular scheduled Longview City Council Meeting there was a demand that the allegations against the members of the HOSWW board members be brought to their attention. In the spirit of collaboration and effective government a propose joint workshop between the two groups is requested to address the issues and find a way to come to a solution to move forward to continue creating housing opportunities, because any new housing opportunities that are created are a win for Longview and our region.

RECOMMENDED ACTION:

A motion, directing the City Manager, to schedule a joint meeting between the Longview City Council and Housing Opportunities of Southwest Washington, to discuss concerns and appropriate actions that will best address the housing concerns. This meeting shall take place no later than the end of February 2018.

INTRODUCED BY:

Steve Moon

SUPPORTED BY:

Mary Jane Melink

A motion was made by Council Member Steve Moon, seconded by Council Member Mary Jane Melink, to direct the City Manager to schedule a joint meeting between the Longview City Council and Housing Opportunities of Southwest Washington, to discuss concerns and appropriate actions that will best address the housing concerns; this meeting shall take place no later than the end of February 2018. The motion passed unanimously.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Pat Kubin of Longview addressed Council to praise Councilmember Melink for her public service, and to express his concerns about "last minute" amendments to the multifamily housing ordinance. Mr. Kubin also voiced his support for opening the dike trail.

Megan Ritchie of Longview addressed Council regarding the need for cold weather shelters; a women's march to be held on January 20th at the Civic Circle; and her concerns about Councilmember Wallin having a conflict of interest in regards to the multifamily housing ordinance, due to his profession as a realtor.

Ken Spring of Longview addressed Council to express his concerns about recent Council action related to Housing Opportunities of Southwest Washington (formerly Longview Housing Authority). Mr. Spring was escorted out of the Council Chamber by Police Chief Jim Duscha for disorderly conduct.

Chelsea Chandler of Longview addressed Council in support of opening the dike trail.

Michael O'Neill of Longview addressed Council regarding his concerns about recent Council action related to Housing Opportunities of Southwest Washington (formerly Longview Housing Authority).

Linda Brigham of Longview addressed Council regarding her recent removal from the Housing Opportunities of Southwest Washington Board. Ms. Brigham also suggested that Council notify volunteers when they are not being reappointed to boards, as she was not aware of her removal until the council agenda had been published.

John Steppert of Longview addressed Council regarding his concerns about recent Council action related to Housing Opportunities of Southwest Washington (formerly Longview Housing Authority), and to express his concerns about amendments proposed to the multifamily housing ordinance by Councilmember Wallin. Mr. Steppert urged Council to refer the ordinance and proposed amendments back to the Planning Commission in order to ensure transparency.

Anne Bennett of Longview addressed Council regarding her concerns about recent Council action related to Housing Opportunities of Southwest Washington (formerly Longview Housing Authority).

David Millard of Longview addressed Council regarding his concerns about the cold weather shelter hosted by Love Overwhelming near his wife's business, The Pancake House.

Gus Nolte of Longview, Chair of the Housing Opportunities of Southwest Washington Board, addressed Council to request a list of Council's issues and concerns with the housing authority at least ten days in advance of the proposed joint meeting.

Lisa Waldvogel of Longview addressed Council regarding her concerns about recent Council action related to Housing Opportunities of Southwest Washington (formerly Longview Housing Authority); Councilmember Wallin's proposed amendments to the multifamily housing ordinance; and a potential conflict of interest due to Councilmember Wallin's profession as a realtor.

Martin Wells of Longview addressed Council to wish them a Merry Christmas.

Mark Brumbaugh of Longview addressed Council in support of opening the dike trail.

Norm Dick of Longview addressed Council in support of opening the dike trail.

Nick Van of Longview, Director of Golf at Mint Valley Golf Course, addressed Council regarding his concerns about opening the dike trail without first consulting with the Mint Valley Golf Advisory Committee.

Chuck Hendrickson, Executive Director of Love Overwhelming, addressed Council regarding the cold weather shelter and to encourage Council to address homelessness in the community.

Kirby Drake of Longview addressed Council to support the opening of the dike trail.

Bruce McCrady of Longview addressed Council in support of opening the dike trail.

Dave Grumbois of Longview addressed Council regarding his concerns about opening the dike trail without first consulting with the Mint Valley Golf Advisory Committee.

Bill Josh of Longview addressed Council in support of opening the dike trail.

8. **FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**

9. **PUBLIC HEARINGS**

10. **BOARD & COMMISSION RECOMMENDATIONS**

[PC 2017-7](#)
[12/21/17](#)

APPLICATION FOR A ZONING TEXT AMENDMENT TO ALLOW IN THE RIVERFRONT DISTRICT GAMBLING ESTABLISHMENTS IN ASSOCIATION WITH A RESTAURANT/COCKTAIL LOUNGE

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities, Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

On October 25, 2017, the City received an application from Regina Bakunowicz for a zoning text amendment to allow in the Riverfront (RF-1) District gambling casinos/card rooms in association with a restaurant/cocktail lounge. Ms. Bakunowicz is moving her business from Commerce Avenue (UBET Casino) to 1826 First Avenue (recently 1826 Elite Fitness and formerly Charlie's Restaurant). She intends to open a restaurant and sports bar at that location but also wants to have a casino/card room.

Currently, "gambling casinos, card rooms, bingo parlors, pari-mutuel betting parlors, and video arcades" are only allowed in the Central Business District upon receiving a special property use permit. Thus, a zoning text amendment is needed to allow gambling establishments in the Riverfront District. UBET Casino, located in the Downtown Commerce District, was allowed to operate as a legal nonconforming use in that district. A casino can be re-established at the Commerce Avenue site provided the use is not discontinued for any reason for a period of more than 12 months.

Per the Planning Commission recommendation subsection 10 of the permitted use section of the Riverfront District would be amended as follows:

19.35.010 Uses permitted.

In the riverfront district, RF-1, no buildings or premises shall be used nor shall any building or structure be hereafter erected or altered except for one or more of the following uses:

(10) Restaurants and cocktail lounges; including Gambling Casinos/Card Rooms in association with a Restaurant/Cocktail

Lounge. The floor area dedicated for gambling operations shall be less than the area dedicated for the restaurant and cocktail lounge and in no case shall the floor area for gambling operations be more than 4,000 square feet.

(Note: Underlined text is language proposed to be added. The second sentence is text added by the Planning Commission per a staff recommendation.)

The Planning Commission held a public hearing on the application at their December 6 regular meeting. Several persons spoke in favor of the application. Following the public hearing, the Planning Commission voted six to one to recommend approval of the amendment as given above.

RECOMMENDED ACTION:

Motion to accept the Planning Commission recommendation and direct the City Attorney to prepare an ordinance for council review and approval

STAFF CONTACT:

Steve Langdon, Planning Manager

Attachments: [PC 2017-7 application](#)
 [Staff report to Planning Commission](#)
 [Map of Riverfront District \(RF-1\)](#)
 [SEPA documents](#)
 [letter submitted to Planning Commission](#)

Community & Economic Development Director John Brickey provided a staff report.

Mayor Jensen invited constituents' to speak.

Lacey Smith, a table games and poker dealer, addressed Council in support of the proposed zoning text amendment. Another employee, name unknown, also spoke in support of the zoning code change.

Regina Bakunowicz of Longview addressed Council in support of the proposed zoning text amendment, as the individual requesting the change and former owner of Ubet Casino.

A motion was made by Council Member Scott Vydra, seconded by Council Member Ken Botero, to accept the Planning Commission recommendation and direct the City Attorney to prepare an ordinance for council review and approval. The motion passed unanimously.

11. ORDINANCES & RESOLUTIONS

[17-5245](#)**ORDINANCE NO. 3367 AMENDING THE 2017-2018 BIENNIAL BUDGET
(SECOND READING)****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The subject ordinance has been prepared to amend the 2017-2018 biennial budget to authorize expenditures unforeseen at the time the 2017-2018 biennial budget was adopted. These amendments affect the General Fund, Transportation Benefit District Fund, Capital Projects Fund, Building Depreciation Fund and Office Equipment Reserve Fund in the 2017-2018 biennial budget.

Budget amendment ordinances require two readings before the Council. This evening's reading represents the second reading of Ordinance No. 3367.

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3367 amending the 2017-2018 City of Longview biennial budget.

STAFF CONTACT:

Kurt Sacha, Assistant City Manager/Finance Director

Attachments: [Budget Amendment 2017-18 ~ ORD NO 3367 \(2nd Reading\)](#)

A motion was made by Council Member Scott Vydra, seconded by Council Member Mary Jane Melink, to adopt Ordinance No. 3367. The motion passed unanimously.

[OR 17 3369](#)**ORDINANCE NO. 3369 AMENDING THE ZONING CODE REGARDING
MULTIFAMILY RESIDENTIAL DEVELOPMENT****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Strengthen economic conditions & create new opportunities, Preserve and enhance neighborhoods, Address quality of place issues

CITY ATTORNEY REVIEW: Required**SUMMARY STATEMENT:**

At their December 7 meeting, the City Council considered a recommendation from the Planning Commission to amend the zoning code regarding residential development, especially high density (multifamily) residential development. It includes changes to the requirements for: minimum lot size, density, building height, maximum impervious area and design standards. It

also contains changes to the off-street parking code. The changes to the off-street parking requirements will also affect multifamily development in commercial districts. The proposed code changes, if adopted, will allow for higher residential density.

The City Council unanimously passed a motion to accept the Planning Commission recommendation and to direct the City Attorney to prepare an ordinance for council review and approval. Ordinance No. 3369 is attached.

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3369

STAFF CONTACT:

Jim McNamara, City Attorney
Steve Langdon, Planning Manager

Attachments: [Ord 3369 Residential Zoning Code Amendments](#)

A motion was made by Council Member Chet Makinster, seconded by Council Member Mary Jane Melink, to adopt Ordinance No. 3369.

A motion was made by Mayor Pro Tem Michael Wallin, seconded by Council Member Chet Makinster, to amend the main motion to include amending Chapter 19.20.060 Section 4 and Section 7 by striking each entire section, provided, manifest and numbering errors shall be corrected prior to publication.

A motion was made by Councilmember Vydra, seconded by Councilmember Makinster, to table Mayor Pro Tem Wallin's proposed amendment until the January 11 meeting. The motion to table the proposed amendment passed unanimously.

A motion was made by Mayor Pro Tem Wallin, seconded by Councilmember Makinster, to table until January 11 the agenda item currently before us (Ordinance No. 3369). The motion passed unanimously.

The ordinance and proposed amendments will be considered at the January 11, 2018 regular meeting.

[RS 17 2248](#)

RESOLUTION NO. 2248 - WATER RATES FOR 2018

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.
Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Proposed Resolution No. 2248 raises water rates to cover increasing operating costs and planned capital improvements to the City's water system facilities. The proposed water rates include funding to complete installation of

dissolved oxygen addition facilities at the Mint Farm Regional Water Treatment Plant, but do not include any costs for silica removal.

Resolution No. 2248 implements a water utility rate increase of 4.7%, or \$1.37 per month for a residential customer consuming 600 cubic feet of potable water per month (the median residential customer consumption amount). The new rates will become effective on January 1, 2018.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2248.

Attachments: [Res #2248 - Water Rates for 2018](#)
[Res #2248 - Water Rates for 2018 - Tracked Changes](#)
[2018 Recommended Utility Rates](#)

After the passing of Resolution No. 2248, a motion was made by Councilmember Vydra, seconded by Councilmember Makinster, to direct staff to come back to Council with a revenue neutral model in regards to tax on utilities. The motion passed unanimously.

A motion was made by Council Member Melink, seconded by Council Member Vydra, to adopt Resolution No. 2248 . The motion carried by the following vote:

Ayes: 5 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink and Council Member Vydra

Nays: 2 - Council Member Moon and Mayor Pro Tem Wallin

[RS 17 2249](#)

RESOLUTION NO. 2249 - SEWER RATES FOR 2018

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.
Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Proposed Resolution No. 2249 raises sewer rates to cover increasing operating costs and planned capital improvements to the City's sewer system facilities. The resolution implements a sewer utility rate increase of 2.0%, or \$1.31 per month for a residential customer consuming 600 cubic feet of potable water per month during the winter (the median residential consumption amount). The new rates will become effective on January 1, 2018.

RECOMMENDED ACTION:

Motion adopting Resolution No. 2249.

Attachments: [Res #2249 - Sewer Rates for 2018](#)
[Res #2249 - Sewer Rates for 2018 - Tracked Changes](#)
[2018 Recommended Utility Rates](#)

Megan Ritchie of Longview addressed Council regarding concern for rising utility rates.

A motion was made by Council Member Melink, seconded by Council Member Vydra, to adopt Resolution No. 2249. The motion carried by the following vote:

Ayes: 5 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink and Council Member Vydra

Nayes: 2 - Council Member Moon and Mayor Pro Tem Wallin

[RS 17 2250](#)

RESOLUTION NO. 2250 - STORMWATER RATES FOR 2018

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.

Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Proposed Resolution No. 2250 raises stormwater rates to cover increasing operating costs and planned capital improvements to the City's stormwater system facilities. The resolution implements a stormwater utility rate increase of 10%, or \$1.11 per month. The new rate will become effective on January 1, 2018.

Resolution No. 2250 also eliminates several rate reduction opportunities for customers; no customers are currently receiving these rate reductions. These opportunities were created previously to provide incentive for property owners or developers to implement low impact development (LID) stormwater management techniques. These reductions are now inappropriate because the NPDES Phase II stormwater permit, and Longview Municipal Code updates adopted in June 2017 to comply with the permit, now require implementation of LID stormwater management techniques where feasible. Additionally, with these reductions eliminated, the previous rate reduction limit of 45% (old section 6.(5)) becomes moot because the remaining rate reduction opportunities (new sections 6.(1) and 6.(2)) are mutually exclusive - schools are not industrial sites subject to separate industrial permitting.

Finally, Resolution No. 2250 implements a revised penalty for customers with only a stormwater utility account when they are delinquent paying their utility bill. This penalty change is in response to a state audit recommendation.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2250.

Attachments: [Res #2250 - Stormwater Rates for 2018](#)
[Res #2250 - Stormwater Rates for 2018 - Tracked Changes](#)
[2018 Recommended Utility Rates](#)

Bill Josh of Longview addressed Council regarding his concern about rising utility rates.

Donna McLain of Longview addressed Council regarding her concern about rising utility rates and to request that the City implement flexible payment plans for utilities.

Art Burkmeyer of Longview addressed Council to support replacing old infrastructure to avoid problems in the future.

A motion was made by Councilmember Vydra, seconded by Councilmember Makinster, to direct city staff to come back to Council with some kind of budget plan and to address senior low income rates and more specifically, rate reduction for senior housing, like campus towers were it's all seniors on a fixed income, community house, salvation army, that sort of facility. The motion passed unanimously.

A motion was made by Council Member Melink, seconded by Council Member Botero, to adopt Resolution No. 2250. The motion carried by the following vote:

Ayes: 5 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink and Council Member Vydra

Nayes: 2 - Council Member Moon and Mayor Pro Tem Wallin

[17-5251](#)

RESOLUTION 2253: AUTHORIZING THE CITY MANAGER TO ENTER INTO A SUPPLEMENT TO THE 1993 INTERLOCAL AGREEMENT WITH CONSOLIDATED DIKING DISTRICT NO. 1 FOR RECREATIONAL USE OF DITCH BANKS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods
Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City of Longview (City) and Consolidated Diking District No. 1 of Cowlitz County (CDID #1) entered into an interlocal agreement for recreational use of ditch banks. The Agreement provided in Section 6 that in the event of addition of other property owned by CDID No. 1 and sought to be used by the City, the execution of a supplement to the Agreement signed by both parties will suffice as a modification of said Agreement. Applying the terms of the Agreement to the use of the portion of Ditch No. 6 West, between 38th Avenue and 42nd Avenue will expand recreational opportunities for the citizens of Longview.

RECOMMENDED ACTION:

Motion to approve Resolution No. 2253

Attachments: [Resolution 2253 for Interlocal Adoption CDID #1](#)
[SUPPLEMENT TO INTERLOCAL AGREEMENT](#)

Mark McCrady of Longview addressed Council to express concern about opening the dike trail without consulting with the Mint Valley Golf Course Advisory Committee.

Kenneth Pence of Longview addressed Council to express concern about opening the dike trail without consulting with the Mint Valley Golf Course Advisory Committee, on which he serves.

Dave Grumbois of Longview addressed Council to express concern about opening the

dike trail without consulting with the Mint Valley Golf Course Advisory Committee.

Art Burkmeyer of Longview addressed Council to express concern about opening the dike trail without consulting with the Mint Valley Golf Course Advisory Committee.

Paul Youmans of Longview addressed Council in support of opening the dike trail.

Bill Hallinger of Longview addressed Council in support of opening the dike trail.

David Boris of Longview addressed Council in support of opening the dike trail.

Susan Mejo of Longview addressed Council in support of opening the dike trail.

Neil Roser of Longview addressed Council to express concerns about who would be liable if a golf ball did injure someone.

Patricia Klausen of Longview addressed Council in support of opening the dike trail.

Doug Sweir of Longview addressed Council in support of opening the dike trail.

A motion was made by Council Member Moon, seconded by Council Member Vydra, to adopt Resolution No. 2253 . The motion carried by the following vote:

Ayes: 6 - Mayor Don Jensen, Council Member Makinster, Council Member Melink, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra

Nayes: 1 - Council Member Botero

RECESS

Mayor Jensen called for a recess at 8:00 p.m. The meeting readjourned at 8:07 p.m.

12. MAYOR'S REPORT

Mayor Jensen presented a certificate of thanks to Councilmember Melink for her years of service as a Councilmember.

13. COUNCILMEMBERS' REPORTS

Councilmember Moon showed Council, staff & the audience a news clipping from Wako, Japan (Sister City), featuring the City of Longview delegation that visited in the Fall.

14. CONSENT CALENDAR

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

[17-5242](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF DECEMBER 2017 ACCOUNTS PAYABLE: \$1,763,394.68

SECOND HALF DECEMBER 2017 PAYROLL: NOT AVAILABLE AT TIME OF AGENDA PUBLICATION

STAFF CONTACT:

Kaylee Cody, City Clerk
John Baldwin, Fiscal Analyst
Jackie Rodgers, Human Resources Specialist

[17-5241](#)

**LONGVIEW EMPLOYEE'S BARGAINING ASSOCIATION (EBA)
COLLECTIVE BARGAINING AGREEMENT, JAN 1, 2018- DEC 31, 2020**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

On November 27, 2017, Longview Employees' Bargaining Association (EBA) and the City reached a tentative agreement on the 2018 - 2020 Collective Bargaining Agreement (CBA). Multiple articles in the contract were opened for review and some language changes to clarify/improve the contract were made.

EBA notified the City of its 103 member ratification on December 6, 2017. The contract provides for as follows:

Effective November 1, 2018: A cost of living adjustment (COLA) equal to 100% of Portland CPI-W from July 2016 - July 2017 (4.2%).

For years 2019 and 2020: A general wage increase of 2.5%

Additionally, for years 2018 - 2020, the CBA remains at 100% employer paid HDHP medical insurance plan and Dental remains at 80% employer paid.

Employees opting out of City medical insurance coverage will receive a VEBA contribution of \$825/ month for years 2018 - 2010.

RECOMMENDED ACTION:

Motion to approve the EBA Collective Bargaining Agreement for 2018 - 2020

STAFF CONTACT:

Chris Smith, Human Resources Director

[17-5238](#)

**AMENDMENT OF PROFESSIONAL SERVICES AGREEMENT FOR
DIVERSION PROGRAM COORDINATOR**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Enhance public safety and emergency response
Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

In response to increasing public defense costs, the City began a pre-filing diversion program designed to provide an alternative to criminal prosecution for non-violent criminal misdemeanors. To fill the need for a diversion program, the City began its own City-run program. To encourage participation, the City does not charge an enrollment fee. The program is designed to be, and has been budget-neutral, i.e. the cost of running the program is off-set by the savings in filing fees, and by reducing the need to add a public defender to address these misdemeanor cases.

The City contracted with Laura Thurman, a former Friendship employee, to coordinate the program. Her program is known as "Option #4, A Diversion Program. Compensation to Ms. Thurman has not increased since October of 2015. Ms. Thurman has asked to increase the hourly rate of compensation.

RECOMMENDED ACTION:

Motion to approve amended professional services agreement with Diversion Program Coordinator.

STAFF CONTACT:

Jim McNamara, City Attorney

Attachments: [Amended Professional Services Agreement Thurman Dec 2018](#)

[17-5243](#)

RESOLUTION NO. 2252 - INVESTMENT POLICY**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

This investment policy establishes standards and guidelines for the direction, management and oversight of the City of Longview's investments. It is intended to outline the requirements for maximizing the efficiency of the City's cash management system and for the prudent investment of the City's funds. Funds must be invested prudently to ensure preservation of principal, supply needed liquidity for daily cash requirements, and provide a market rate of return.

The primary objectives, in order of priority of the City of Longview investment activities are as follows:

- Legality

- Safety
- Liquidity
- Return on Investment

All investments of the City must conform to federal, state, and local statutes governing the investment of public funds.

Resolution No. 2252, together with Attachment "A" - Investment Policy are being recommended as the guiding principle for the management and oversight of the City of Longview's investment activities.

RECOMMENDED ACTION:

Motion to adopt Investment Policy Resolution No. 2252.

STAFF CONTACT:

Kurt Sacha, Assistant City Manager/Finance Director

Attachments: [Investment Policy \(COL\)-Revised](#)
[Resolution No. 2252 - City Investment Policy](#)

[17-5244](#)

APPROVAL OF 2018 FEDERAL LEGISLATIVE AGENDA

COUNCIL STRATEGIC INITIATIVE ADDRESSED: All

CITY ATTORNEY REVIEW: N. A.

SUMMARY STATEMENT:

Attached is the proposed 2018 federal legislative agenda for the city. The council discussed this during a workshop meeting on December 7. It is now being presented for final review and approval.

Our federal legislative agenda is always a work in progress, meaning it is subject to change as political and legislative conditions change and new opportunities arise. Those are certainly potential situations next year. For example, while not listed as project requests currently, staff and Joel Rubin have discussed a couple potential Assistance to Firefighters Grant (AFG) program applications for fire station retrofit projects; AFG station retrofit project grants are available to a maximum of \$100,000, so they wouldn't be significant in scale for station remodeling.

Our agenda lists issues of interest specifically to Longview as well as some issues of interest to other cities throughout the country. It provides guidance to city representatives for communicating with our federal delegation and other officials about proposed legislation, grant applications, rule-writing, and the administration of federal programs. The adopted agenda will be inserted into our agreement with CFM for federal governmental relations services.

RECOMMENDED ACTION:

Motion to adopt the 2018 federal legislative agenda.

STAFF CONTACT:

Dave Campbell, City Manager

Attachments: [2018 LONGVIEW FEDERAL AGENDA - DRAFT1](#)

[17-5240](#)

APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH GORDON THOMAS HONEYWELL FOR STATE GOVERNMENTAL AFFAIRS/LEGISLATIVE LOBBYING SERVICES

COUNCIL INITIATIVES ADDRESSED: All

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

This fall the city issued a request for proposals (RFP) from firms or individuals to represent us with respect to state legislative issues beginning in 2018. Five proposals were received in response to the RFP, two firms were selected for interviews (Arbutus and Gordon Thomas Honeywell), and following interviews on December 5, the consensus of city staff and councilors involved was that the latter firm would be likely to provide the best service. The firm has many years of experience, with several lobbyists as well as individuals with other expertise on staff. Briahna Murray and Chelsea Hager would be Longview's primary points of contact. Ms. Murray and Ms. Hager currently represent 17 other cities and three counties of varying size around the state, including the City of Kelso.

RECOMMENDED ACTION:

Motion to authorize the city manager to sign the attached professional services agreement with Gordon Thomas Honeywell for state governmental affairs/legislative lobbying services.

CONTACTS:

Dave Campbell, City Manager
Kurt Sacha, Assistant City Manager/Finance Director
Ken Botero, City Councilor
Scott Vydra, City Councilor

Attachments: [Gordon Thomas Honeywell PSA for State Governmental Affairs Legislative Lobbying - 2018](#)

[17-5247](#)

AGREEMENT WITH CFM FOR 2018 GOVERNMENTAL RELATIONS SERVICES

COUNCIL STRATEGIC INITIATIVES ADDRESSED: All

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

The attached agreement with CFM provides for federal governmental relations

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JANUARY 11, 2017 - 7:00 P.M.

THURSDAY, JANUARY 25, 2017 - 7:00 P.M.

NEXT SPECIAL COUNCIL MEETINGS:

THURSDAY, JANUARY 4, 2017 - 6:00 P.M. MEET & GREET OF GORDON

THOMAS HONEYWELL GOVERNMENTAL AFFAIRS