



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Draft

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Tom Hutchinson
Council Member Chet Makinster
Mayor Pro Tem Mary Jane Melink
Council Member Steve Moon
Council Member Michael Wallin

Thursday, April 9, 2015

7:00 PM

2nd Floor, City Hall

6:00 P.M. EXECUTIVE SESSION: LABOR NEGOTIATIONS

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

3. **ROLL CALL**

Present: 7 - Mayor Don Jensen, Council Member Botero, Council Member Hutchinson, Council Member Makinster, Mayor Pro Tem Melink, Council Member Moon and Council Member Wallin

Staff present:

City Manager David Campbell; City Attorney James McNamara, and City Clerk Ann Davis.

Also present: Kurt Sacha, Assistant City Manager/Finance Director; Jeff Cameron, Public Works Director; Todd Dodgin, Information Technology Director; Jim Duscha, Police Chief; Kevin Taylor, Fire Battalion Chief; and Chris Smith, Human Resources Director.

4. **APPROVAL OF MINUTES**

On a motion duly made and passed, the reading of the minutes of the regular Council meeting held March 26, 2015 copies of which had been submitted to the Mayor and members of the City Council, and thereafter corrected, was waived and the minutes were approved as if read.

MN 15-0281 COUNCIL MINUTES, MARCH 26, 2015

Attachments: [CNCL MIN 03262015 COR](#)

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS****15-3711 PROCLAMATION: EARTH DAY - APRIL 18, 2015**

Attachments: [Earth Day - April 18, 2015.doc](#)

Karry Williquette, Recreation Supervisor, accepted the Earth Day Proclamation. Earth Day will be celebrated on April 18, 2015, at the Cowlitz County Expo Center. She said this event has flourished over the past twenty years to be one of the most fun and free event in the community. This year, in addition to regular events, there will be solar-powered clowns. She thanked Council for honoring this important day, and encouraged citizens to attend. While the event is free, attendees are encouraged to donate a non-perishable food item.

15-3737 PROCLAMATION - NATIONAL LIBRARY WEEK, APRIL 12-18, 2015

Attachments: [National Library Week - April 12-18, 2015](#)

Friends of the Library board members Judy Fuller and George Hext accepted the Proclamation regarding Library Week. Mr. Hext thanked Council for appointing him to the Library Board; he considers it a privilege to serve and help guide one of the community's crown jewels. He voiced his utmost respect and admiration for the Library staff, and commended the volunteers who donate thousands of hours to programs. He felt the Library is "probably where you get the best value for your dollar."

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Ned Harris told Council he believes the City is running a speed trap on 15th Avenue at Mark Morris High School, and Council should be concerned. He claimed the signage marking the 20 MPH zone is inadequate; if a driver exits the Triangle Mall on this street, there is only one posting.

Mr. Harris agrees with State Senator Dean Takko who is trying to make it mandatory to have more postings and more visible notice given. Mr. Harris said he went to the Judge to argue his case, but ended up paying the fine. He claimed each camera costs the City \$8,600 per month, and the cameras are not that good. California traffic cameras picture both the driver and the vehicle.

Patricia Thompson, with the Highlands Neighborhood Association, spoke in support of the proposal to remove three underused baseball fields from Archie Anderson Park. Since the fields are not being used and maintained well, "bad" people are using the dugouts and areas for unsavory activities. She has had to clean up a lot of "stuff no one should have to [do]."

Christy Morrow asked about parking downtown. She works at the Red Hat Thrift

Store. She wondered why more parking spaces are being reduced to three-hour spaces, since there are more businesses locating in Downtown, and shoppers are being encouraged to come Downtown and look around. It seems contradictory to offer more opportunities to attract patrons and then reduce the amount of time a person can park.

She further stated she usually buys a parking permit for Lot 87; sometimes she cannot afford the cost for an entire three-month period. She said according to the bylaws, LPD can issue permits for these lots on a monthly basis, but apparently they do not want to.

Mayor Jensen provided Ms. Morrow with one of City Manager David Campbell's business cards and said he would be in touch with Ms. Morrow.

Councilmember Botero invited Ms. Morrow to attend an upcoming Downtown Advisory Committee meeting the following Monday at 8:00 a.m. This committee makes recommendations to Council regarding changes in parking Downtown.

8. PUBLIC HEARINGS

9. BOARD & COMMISSION RECOMMENDATIONS

15-3766

ARCHIE ANDERSON PARK BASEBALL FIELD REMOVAL

COUNCIL STRATEGIC INITIATIVES ADDRESSED:

Preserve and enhance neighborhoods

Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Archie Anderson Park Master Plan was adopted in 2011 to address the upgrade of existing facilities and to introduce new facilities and programs into the park system. At that time it was the home of the Central Youth Baseball League, which utilized, improved upon, and maintained the baseball portion of the park year round. When the park plan was being prepared, decline in participation in youth baseball was already underway in Longview. In 2013, Western Youth Baseball and Central Youth Baseball combined to form one league, Longview Youth Baseball, with the hopes of gaining additional registration and volunteer help.

The initial plan for the new league was to utilize both John Null and Archie Anderson Parks for games and spread teams and volunteers between the two facilities. During their first year, Longview Youth Baseball's use of Archie Anderson Park was very minimal and almost no use occurred in 2014. During 2014 it became increasingly difficult for Longview Youth Baseball to continue the standard of maintenance needed to uphold their Facility Use Contract, and mid to late last year the parks division took over maintenance of the facility. Due to lack of registration and participation in their organization, they are no longer able to maintain two park complexes and would like to focus their efforts solely on John Null Park. Tasks that were previously performed by the youth baseball organization are now time

constraints and additional costs to the city for the maintenance and upkeep of the facility.

With Archie Anderson Park no longer being used regularly for baseball, it has become a place for unwelcome individuals to loiter/sleep in dugouts and other hiding areas throughout the park and for other unwanted activities to occur. We have received complaints about them from neighbors and visitors to the park.

Attached for council consideration is an overview map of a proposed plan for removal of fields at Archie Anderson Park that was approved by the Park and Recreation Advisory Board at last month's meeting. As shown on the map, the short-term plan is to remove the three fields closest to the Highlands Trail and to leave the largest and best field as it is for that use. The parks division will remove the fences, backstops, and dugouts for all three fields. The expectations of removal will be to provide the community with an open play space/green space, to deter unwanted visitors/activities, and to make it easier to maintain by providing barrier free mowing. The Highlands Neighborhood Association endorses the changes as they believe it will provide more opportunities for general play and recreation while deterring the unwanted use from individuals with ulterior motives.

The proposed field removal plan does not necessarily require an amendment to the Archie Anderson Park Master Plan. The master plan calls for removal of all four of the current fields and reconfiguration of that space into three fields. (Attached is a map from the master plan showing where and what new facilities are included in the plan.) However, since the reconfiguration would be deferred at a minimum, it would be appropriate for council to acknowledge the removal proposal and to be prepared for the initiation of a process to consider a possible revision to the master plan concerning other potential uses of the new open space.

RECOMMENDED ACTION:

Direct City Attorney to prepare a resolution to acknowledge the removal proposal and to be prepared to potentially initiate a process to consider a possible revision to the Archie Anderson Master Plan concerning other potential use of the new open space.

Attachments: [Archie Anderson Baseball Field Proposed Removal Map](#)
[Archie Anderson Master Plan Map](#)

City Manager Campbell reported this recommendation to remove three out of four baseball diamonds at Archie Anderson Park came from the Parks & Recreation Advisory Board. The league that used to utilize these fields has moved its play to John Null Park. Since they have vacated the area, they are no longer helping to maintain the fields and surrounding grounds. Staff has stepped up to keep the fields mowed, but it is difficult to mow around all the buildings, dugouts, fences, etc.

It is proposed the fields, dugouts, fencing, etc., be removed and the ground leveled. This would provide a large open space for many different uses. The available land would easily accommodate a full-size soccer field or football field. Mr. Campbell noted the fencing could be reused at a different location.

A motion was made by Council Member Chet Makinster, seconded by Council Member Ken Botero, that this be approved and the City Attorney be directed to prepare a Resolution to acknowledge removing the fields and to be prepared to potentially initiate a process to consider a possible revision to the Archie Anderson Master Plan concerning other potential uses of the new open space. The motion passed unanimously.

10. **ORDINANCES & RESOLUTIONS**

11. **MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS**

Councilmember Wallin stated the Housing First Coalition meeting is next Wednesday, April 15, and he will be unable to attend. If any Councilmember is interested in taking his place, please let him know.

12. **CONSENT CALENDAR**

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

15-3749 APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

First Half April 2015 Accounts Payable: \$1,117,730.46

Second Half March 2015 Payroll: Not available at publication time

Final audited claims amount: \$1,205,980.28. Checks issued: 334948 - 335277

Second Half March 2015 Payroll:

\$69,606.79, Checks No. 206289 - 206306

\$634,962.70, direct deposits

\$782,018.78, wire transfers

\$1,486,588.27 Total

15-3750 LIABILITY CLAIMS/LAWSUITS

The claim(s)/lawsuit(s) listed below was/were received by the City. Where applicable, the claim(s)/lawsuit(s) have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA). The claim(s)/lawsuit(s) status is/are as follows:

NEW:

Linda Ball, DOI: 3/15/2015. Claimant alleges out-of-pocket expenses incurred to clear sewer line when problem was on City side. \$965.68 claimed

SETTLED:

Steve Queckboerner, DOI: 6/1/2014. Claimant alleged out-of-pocket expenses incurred to clear sewer line when problem was on City side. 4676.30 paid

15-3765**PURCHASE CONTRACT WITH FOUNTAIN PEOPLE, INC. FOR R.A. LONG FOUNTAIN EQUIPMENT****COUNCIL INITIATIVE ADDRESSED:**

Address quality of places issues

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

On November 20, 2014, the City Council approved the conceptual design for improvements to R.A. Long Park, including pathway replacement, relocation of the R.A. Long bust and modifying the central plaza, and construction of a water fountain in the new central plaza.

Staff has determined the most efficient procurement process to obtain the desired fountain is to use an existing cooperative purchasing agreement to acquire the fountain equipment, and then bid and award a construction contract to complete the site improvements and install the fountain equipment. The fountain equipment includes custom an in-ground vault system, water nozzle, and lighting as approved by the various boards and commissions and the city council during the conceptual design process. For purchase of the fountain equipment, staff has obtained pricing from Fountain People, Inc. utilizing the National Joint Powers Alliance (NJPA) Cooperative Contract Solutions as authorized by the State of Washington. The separate construction contract will be advertised for bids in the next several months, with construction expected to start in late August after SquirrelFest.

FINANCIAL SUMMARY:

The cost to purchase the fountain equipment from Fountain People, Inc. is \$20,408 which will be paid by the Capital Project Fund.

RECOMMENDED ACTION:

Motion to approve a contract with Fountain People, Inc. to purchase water fountain equipment.

Attachments:

[Recommended Fountain Concept](#)

[Proposed Fountain Features](#)

[RA Long Bust Relocation](#)

15-3767**2015 KUNTZ FAMILY TRUST FUNDING RECOMMENDATION FOR LIONS ISLAND**

COUNCIL STRATEGIC INITIATIVE ADDRESSED: Address quality of place issues

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

Kuntz Family Trust funds were donated to the city in phases in the mid-1990s, initially for improvements and upkeep for Lions Island and Lake Sacajawea Park, and then to the parks department to provide for park and recreation opportunities to the citizens of Longview. After the first donation was spent on improvements to the island and the park, many years passed during which only some of the interest earned from the fund was spent sporadically on a variety of parks and recreation projects and activities.

In 2012, the council passed Resolution No. 2044 adopting a set of policies to guide allocation of the trust funds. Council determined three areas for which Kuntz Family Trust funds could be spent; projects on the Longview Parks and Recreation Capital Improvement Plan, projects *not* on the Capital Improvement Plan, and projects on Lions Island. Council set aside \$100,000 of Kuntz Family Trust funds specifically designated for the maintenance and improvement of Lions Island.

The Parks and Recreation Department has not yet opened the Kuntz Family Trust Grant Program for applications for CIP and non-CIP projects this year in case parks capital funding programs in the yet-to-be-adopted state budget might influence what direction we might want to go in those areas; however the Pioneer Lions submitted an application to the Parks and Recreation Advisory Board for replacing outdated holiday lighting displays on Lions Island. Practically speaking, it would be unusual for any group other than the Lions Club or our own department to submit an application for Lions Island improvements, and timing-wise, it is preferable to consider the club's request earlier rather than later in the year.

The parks board met last month to review the application for funding from the Kuntz Family Trust money set aside for maintenance and improvement of Lions Island and now submits the recommendation for council consideration. A copy of the application received is also attached for the council's information.

RECOMMENDED ACTION:

Motion to approve the parks board's recommendation for the 2015 Kuntz Family Trust funding.

Attachments: [Kuntz Resolution No. 2044](#)
 [Pioneer Lion's Kuntz 2015](#)

13. CITY MANAGER'S REPORT**15-3744****LONGVIEW POLICE DEPARTMENT 2014 ANNUAL REPORT****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Enhance Public Safety and Emergency Response

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

Longview Police Chief Jim Duscha will present the 2014 Annual Report for The Longview Police Department. It will include the following:

- Call Density Map
- Calls for Service Information
- Crime Data
- Domestic Violence Information
- Traffic Statistics
- Organizational Chart

Attachments: [Annual Report 2014-2](#)

Police Chief Jim Duscha gave the 2014 annual report, and he planned to shock Council with good news for a change. Most categories of crime are down. Response times are up.

Shoplifting calls are up because the big box stores are reluctant to confront thieves. DUI stops are also up 35%, but this increased only because the patrol officers are focusing in this area, as recommended by the PERF report. Officers are also going after drug dealers.

Chief Duscha honored retired Lt. George Dunn for his contributions to the pension system and other bills that became law. Lt. Dunn did not receive the recognition he deserved when he was active. Retired Lt. Jim Mosley has sponsored a scholarship fund in honor of George Dunn.

15-3754**2014 YEAR END GENERAL FUND REVIEW**

Attachments: [2014 GENERAL FUND REVIEW \(2015 0409\).pdf](#)

Assistant City Manager/Finance Director Kurt Sacha presented a review of the 2014 General Fund. Property taxes were up 1.8%; sales tax revenues were up 5.7%, B & O tax receipts were up 4.3%. At the same time, expenditures were down from the projected figure. One area of underspending involves the transfer of health care benefits to the high-deductible plans. In addition, there were forty employee vacancies and recruitments during 2014. Savings in salaries is realized during the time between an employee leaves and someone is hired in his stead.

He reported a healthy ending fund balance of 27% for 2014.

14. MISCELLANEOUS

The following item(s) were presented for Council's information. No Council action was taken or required.

15-3755**WASHINGTON STATE LIQUOR CONTROL BOARD REQUESTS**
Special Occasion - Squirrelfest

Attachments: [Rotary R A Long Park 001](#)

15-3768**PARKS AND RECREATION ADVISORY BOARD MINUTES**

Attachments: [P&R Minutes 2.23.15](#)
[P&R Minutes 3.16.2015](#)

15. ADJOURNMENT

Mayor Jensen advised the workshop topic for April 16 has been changed from Mint Valley Golf Marketing to several public works topics.

Councilmember Botero reminded Council of the Water Advisory Committee meeting on Tuesday, April 14, 2015.

Councilmember Makinster thanked Chief Duscha and Mr. Sacha for the good presentations and good news.

The meeting was adjourned at 8:16 p.m. The next scheduled meeting of the Council is April 23, 2015.

Ann C. Davis
City Clerk

Approved: _____
Mayor

NEXT REGULAR COUNCIL MEETINGS

THURSDAY, APRIL 23, 2015

THURSDAY, MAY 14, 2015

NEXT COUNCIL WORKSHOPS:

**THURSDAY, APRIL 16, 2015, AT 6 P.M., CHANGED AGENDA:
RIVERCITIES TRANSIT GOVERNANCE; RENEWAL OF PARATRANSIT
SERVICES, INC., CONTRACT; LAKE SACAJAWEA FLUSHING UPDATE**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**