

RESOLUTION NO. 2288

A RESOLUTION RELATING TO CERTAIN CASH WORKING FUNDS IN THE FINANCE DEPARTMENT, THE POLICE DEPARTMENT, THE TRANSIT DEPARTMENT, THE PARKS AND RECREATION DEPARTMENT, THE LONGVIEW PUBLIC LIBRARY, THE MINT VALLEY GOLF COURSE AND THE EQUIPMENT RENTAL DEPARTMENT; DETERMINING THE AMOUNTS THEREOF, AND REPEALING RESOLUTION NO. 2127.

WHEREAS, the Washington State Auditor's Office has recommended that cash working funds be established by Resolution of the City Council, and such funds were heretofore established by Resolutions No. 1423, 1570, 1602, 1616, 1629, 1689, 1764, 1789, 1855 and 1989; 2046; 2127 and

WHEREAS, the Mint Valley Golf Course has requested \$500 from the Cash Working Fund for the Pro Shop, thereby establishing the Pro Shop's petty cash fund. The amount in the Mint Valley Golf Course's Cash Working Fund will provide the Pro Shop with sufficient change, thereby, allowing staff to operate efficiently and make change for various user purchases and greens fees. The source of the additional funds shall be provided by the Mint Valley Golf Course Fund; and

WHEREAS, a cash working fund continues to be necessary in the Police Department to provide for funding of other miscellaneous police programs and to provide a means for making change to persons who pay municipal fines/penalties; and

WHEREAS, to minimize the risks of error and to expedite the reconciliation of receipts and deposits, a cash working fund continues to be necessary in the Finance Department; and

WHEREAS, a cash working fund continues to be necessary to provide for passenger change in the Transit Department and at the site of the Transit Center; and

WHEREAS, a cash working fund continues to be necessary in the Park and Recreation Department to provide for the making of change for various user-financed recreational activities; and

WHEREAS, a cash working fund continues to be necessary in the Longview Public Library in relation to various library user fees; and

WHEREAS, a cash working fund continues to be necessary in the Equipment Rental Department to provide the making of change and funds of necessary petty cash items; and

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City

of Longview as follows:

Section 1. That the following cash working funds are hereby authorized in the various amounts and departments, to be retained in the departmental offices as noted, and not to be deposited with any other funds or receipts:

DEPARTMENT	# OF FUND	AMOUNT
Administrative Services Department	001 General	\$1,000.00
	411 Water/Sewer	\$1,200.00
Police Department – Investigative	001 General/157 Drug	\$5,000.00
Transit Department	451 Public Transit	\$270.00
	457 Transit Center	\$200.00
Parks & Recreation Department	001 General	\$350.00
Longview Public Library	001 General	\$400.00
Equipment Rental Department	511 ER Operations	\$100.00
Mint Valley Golf Course	471 Mint Valley Golf	\$500.00
Police Department – Parking	120 Downtown Parking	\$750.00
Police Department – Photo Enforcement	160 Traffic Safety	\$750.00
	Total	\$10,520.00

Section 2. This Resolution shall be in full force and effect from and after the 10th day of January, 2019.

Section 3. Resolution No. 2127 is hereby repealed in its entirety on the effective date of this Resolution No. 2288.

Passed by the City Council this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

MAYOR

ATTEST:

City Clerk

