



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

Longview Citizens' Commission on Salaries of Elected Officials

Tuesday, April 26, 2016

6:00 PM

City Hall Council Chamber

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Longview Citizens' Commission on Salaries of Elected Officials of the City of Longview, Washington, will conduct a public hearing in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Tuesday, April 26th, at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

1. **Call to Order**

Chairman Wilson called the meeting to order at 6:00 p.m.

The flag salute was recited.

2. **Roll Call**

Present: 5 - Duane Dalglish, Jeff Wilson, Dianne Quast, Robert Patterson and Nicholas Higgins

Absent: 2 - Dan Smith and Steve Glucoft

STAFF PRESENT

City Attorney Jim McNamara, Assistant City Manager/Finance Director Kurt Sacha and City Clerk Kaylee Cody.

3. **Approval of Minutes**

A motion was made by Dianne Quast, seconded by Duane Dalglish, to approve the meeting minutes of March 29, 2016. The motion passed unanimously.

[MN 16-0326](#)

MARCH 29, 2016 MEETING MINUTES

Attachments: [03292016 Salary Commission Meeting Minutes](#)

4. **Public Hearing**

[16-4288](#)

PROPOSED SALARY SCHEDULE FOR LONGVIEW CITY COUNCIL

SUMMARY STATEMENT:

As stated in the Longview Municipal Code, the purpose and duties of the Longview Citizens' Commission on Salaries of Elected Officials shall be to meet no less often than once during each even-numbered years, prior to the first day of June of such year, to study the relationship of salaries to the duties of members of the Longview city council and the mayor of the city of Longview, and fix the salaries for each respective position.

At three meetings in early 2016, the salary commission met to evaluate the council salaries for comparably sized cities in the state of Washington and self-reported data from the council members about the amount of time they spend performing their council duties each month. These materials are attached for reference. The current salary schedule (\$1500.00 for mayor; \$800 for mayor pro tem; and \$750 for council members) was adopted by the salary commission in 2008.

On March 29, 2016, the commission voted to recommend the following monthly salary schedule:

Mayor: \$1500.00
Mayor Pro Tem: \$950.00
Council Member: \$900.00

Not less than 30 days prior to the filing of any proposed salary schedule with the city clerk, the commission shall conduct a public hearing thereon. At the conclusion of said public hearing, the commission shall adopt the proposed salary schedule together with any amendments thereto or changes therein as determined by the commission.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2016-001.

STAFF CONTACT:

City Clerk Kaylee Cody & City Attorney Jim McNamara

Attachments: [2015 Mayor and Council Member Salary Data](#)
 [04262016 Memo for Public Hearing](#)
 [Salary Commission - Res No 2016-001](#)

Chairman Wilson opened the public hearing at 6:02 p.m. There being no constituents wishing to speak, Chairman Wilson closed the public hearing at 6:02 p.m.

A motion was made by Duane Dalglish, seconded by Nicholas Higgins, that Resolution No. 2016-001 be adopted. The motion passed unanimously.

5. Adjournment

The meeting adjourned at 6:04 p.m.

The next meeting of the Citizens' Commission on Salaries of Elected Officials will be February of 2018.