



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

Thursday, August 23, 2018

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

After a moment of silent reflection, the flag salute was recited.

3. **ROLL CALL**

Present: 7 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

STAFF PRESENT

Human Resources Director/Acting City Manager Chris Smith; City Attorney Jim McNamara; City Clerk Kaylee Cody; Public Works Director Jeff Cameron; Community & Economic Development Director John Brickey; Information Technology Director Todd Dodgin; Interim Fire Chief Jim Kambeitz; Police Chief Jim Duscha; Risk & Safety Manager Brian Loos; and Recreation Manager Justin Brown.

4. **APPROVAL OF MINUTES**

[18-5566](#)

AUGUST 9, 2018 REGULAR MEETING MINUTES
AUGUST 9, 2018 WORKSHOP MINUTES

Attachments: [8.9.2018 Regular Meeting Minutes](#)
[8.9.2018 Workshop Minutes for Approval](#)

On a motion duly made and passed, the reading of the minutes of the regular Council meeting held August 9, and the workshop held August 9, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

5. **CHANGES TO THE AGENDA**

6. **PRESENTATIONS & AWARDS**

[18-5502](#)

**PROCLAMATION: KIWANIS CHILDREN'S CANCER CURE MONTH,
SEPTEMBER 2018**

**RECIPIENT: LIZ NORGAARD, PRESIDENT OF KIWANIS OF
KELSO/LONGVIEW**

STAFF CONTACT:

Maureen Wingler, Administrative Assistant

Attachments: [Kiwanis Children's Cancer Cure Month - Sept. 2018.pdf](#)

Mayor Jensen presented the proclamation to Liz Nordgaard of the Kelso/Longview Kiwanis.

7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

Marvin Kallwick of Longview addressed Council regarding medical assistance.

Spencer Boudreau of Longview addressed Council regarding community events.

Ray Van Tongeren of Longview addressed Council regarding the Kelso/Longview Kiwanis.

8. **FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**

9. **PUBLIC HEARINGS**

10. **BOARD & COMMISSION RECOMMENDATIONS**

11. **ORDINANCES & RESOLUTIONS**

12. **MAYOR'S REPORT**

13. **COUNCILMEMBERS' REPORTS**

14. **CONSENT CALENDAR**

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

[18-5567](#)**APPROVAL OF CLAIMS**

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF AUGUST 2018 ACCOUNTS PAYABLE: \$1,519,832.64

FIRST HALF AUGUST 2018 PAYROLL: NOT AVAILABLE AT TIME OF AGENDA POSTING

STAFF CONTACT:

Kaylee Cody, City Clerk
John Baldwin, Fiscal Analyst
Jackie Rodgers, Human Resources Specialist

Final accounts payable: \$1,519,832.64

First half August 2018 payroll:

*\$4,357.45, checks issued: 207447-207450
\$780,594.34, direct deposits
\$513,151.32, wires
\$1,298,103.10, total*

[PROJ #104](#)**PROJECT COMPLETION - NICHOLS BOULEVARD WATER LINE REPLACEMENT****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

The Nichols Boulevard Water Line Replacement project has been completed in accordance with the plans and specifications under Contract No. 18-0200-W entered into between the City of Longview and Catworks Construction. The City Council must accept the project as complete before final contract closeout can be accomplished.

RECOMMENDED ACTION:

Motion to accept as complete the Nichols Boulevard Water Line Replacement project.

STAFF CONTACT:

Craig Bozarth, City Engineer

[18-5569](#)**ORDINANCE NO. 3387 PROHIBITION OF ANIMALS DURING 4TH OF JULY FESTIVAL****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Address Quality of Place Issues

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

During the August 9 meeting, the City Council considered a recommendation from the Parks and Recreation Advisory Board to amend the current LMC 13.01.115: Animals prohibited in certain area of Lake Sacajawea on July 4th. The proposed change expands the dates from current code that states just July 4 to now include July 2, 3, and 4 for the prohibition of animals. The City Council unanimously passed a motion to accept the Parks and Recreation Advisory Board's recommendation and directed the City Attorney to prepare an ordinance for Council review and approval. Ordinance No. 3387 is attached.

RECOMMENDED ACTION:

Motion to approve Ordinance No. 3387.

STAFF CONTACT:

Jennifer Wills, Parks and Recreation Director

Attachments: [Ord 3387 animals in the park near the 4th](#)

An individual, name and city of residence unknown, addressed Council in opposition to Ordinance No. 3387.

[18-5571](#)**RESOLUTION NO. 2274: AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL COOPERATIVE PURCHASING AGREEMENT FOR RENEWABLE DIESEL FUEL****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Continue effective financial management

CITY ATTORNEY REVIEW: Required**SUMMARY STATEMENT:**

Renewable Diesel Fuel, commonly referred to as R99, is an alternative fuel that burns cleaner, reduces emissions, improves the function of the emissions components on newer diesel engines and is competitively priced. R99 is approved for use in diesel engines by all the major engine manufacturers.

We used this fuel for a short time between October 2016 & May 2017, purchasing it from a piggy-back agreement with Clark Public Utility District.

During this time we experienced a reduction in emissions component failures and a measurable difference in cleaning cycles of the emissions components. River Cities Transit buses were running 3 times as long between “regen” cycles as comparable King County Metro Transit buses running on traditional ultra-low sulfur diesel. This resulted in reduced downtime and decreased maintenance costs.

In 2017 the R99 fuel supply to our Portland distributor became unavailable. Currently there is fuel supply available.

Staff desires to enter into an Interlocal Cooperative Purchasing Agreement and cooperative bid process with Clark Public Utilities, Clark County Public Transportation Benefit Area (C-Tran), Clark County, City of Vancouver and Cowlitz County Public Works in order to leverage the combined buying power of the regional municipalities to bring R99 back to our area at a competitive price. This contract will likely provide the best pricing on R99 but it is not binding and does not obligate the City to purchase fuel. We will be free to purchase all or a portion of our fuel from other sources as we see fit.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2274 authorizing the City Manager to sign the Interlocal Cooperative Purchasing Agreement.

Attachments: [Reso 2274 in support of Intergovernmental Cooperative Purchasing Agreement](#)

[18-5568](#)

SALE OF REAL PROPERTY IN THE VICINITY OF ALASKA ST & OREGON WAY

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management
Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City was approached by representatives of the owner of the Columbia Mobile Home Park to acquire adjacent City-owned property. The Park has encroached onto City property, a condition that has existed for several decades. The owners wish to purchase the encroachment area, which is 20 x 210 feet (4,200 square feet of land) - the land on which 7 mobile homes are encroaching onto City property. The City has no present need for this land. The sale would resolve the encroachment without displacing the tenants, and put property on the property tax rolls.

RECOMMENDED ACTION:

Motion authorizing the City Manager to execute documents to sell 4,200 square feet of City property adjacent to Columbia Mobile Home Park for \$16,500.

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments: [Shops Property Acquisition Map](#)

[18-5570](#)

ACQUISITION OF BEACON HILL WATER AND SEWER DISTRICT OWNERSHIP SHARE OF DECOMMISSIONED FISHERS LANE WATER TREATMENT PLANT**COUNCIL INITIATIVE ADDRESSED:**

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

On December 18, 1978, the City and Cowlitz PUD entered into the Regional Water Treatment Plant Participants' Agreement to establish a regional water treatment facility and specify the rights and obligations of each party related to construction, operation, and maintenance of water treatment facilities. The City's water treatment plant at 101 Fishers Lane was expanded to serve the customers of both agencies, and the PUD connected to the City's water system. On December 28, 2010, Beacon Hill Water and Sewer District (BHWSD) acquired the PUD's water system along with the rights and obligations specified in the Participants' Agreement.

In accordance with the terms of the Participants' Agreement, each agency's ownership share of regional water treatment assets fluctuates based on a 25-year average of water consumption, except that the land occupied by the Fishers Lane WTP is owned exclusively by the City. Currently, BHWSD's ownership share of all other assets is 14.78%, with the City's share at 85.22%.

After completing the Mint Farm Regional Water Treatment Plant in 2013, the City and BHWSD decommissioned the Fishers Lane Water Treatment Plant (FLWTP) and declared it surplus to the needs of each agency. Efforts to sell or lease the decommissioned Fishers Lane WTP are complicated and cumbersome because the governing boards of both agencies must approve the terms of any lease or sale agreements, and all revenue received must be disbursed to and reported by both agencies. These challenges were highlighted during recent efforts by MiningSky to develop a computer server and data mining operation at the Fishers Lane WTP site.

To eliminate these complications to re-purposing the site, staff recommends the City acquire BHWSD's ownership share in the Fishers Lane WTP. At their August 15, 2018 meeting, the BHWSD Board of Commissioners authorized transferring their ownership share to the City, along with all rights and obligations associated with the Fishers Lane WTP facility. BHWSD will retain their ownership share of the Mint Farm Regional Water Treatment Plant. Additionally, BHWSD has two water mains and one sewer main crossing the Fishers Lane WTP site that will remain in service and covered by easement rights.

Attached for your information is the proposed transfer agreement, including an exhibit showing the locations of the BHWSO water and sewer mains crossing the Fishers Lane site.

FINANCIAL SUMMARY:

The cost of this acquisition is \$10, which will be paid by the Water Operations Fund. Additionally, acquisition of BHWSO's ownership share includes the City assuming responsibility for BHWSO's share of all potential future costs, such as demolition of the facility.

RECOMMENDED ACTION:

Motion authorizing the city manager to execute the transfer agreement.

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments: [Fishers Lane WTP Transfer Agreement 08.16.18.pdf](#)

[Fishers Lane WTP Transfer Agreement - Exhibit A.pdf](#)

Marvin Kallwick addressed Council to request that the Fishers Lane Water Treatment Plant be used for water treatment again.

[RS 18 2276](#)

RESOLUTION NO. 2276 - INTERLOCAL AGREEMENT WITH CDID NO. 1 FOR CONSTRUCTION OF DEBRIS SCREEN ON CUTOFF SLOUGH AT 36TH AVENUE

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality and environmental infrastructure

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Consolidated Diking Improvement District No. 1 (CDID #1) and City staff have negotiated an interlocal agreement to construct and maintain a debris screen on the Cutoff Slough culverts at 36th Avenue. The twin culverts at this location collect vegetation, woody debris, garbage, and the occasional beaver dam. Access to remove debris is difficult and dangerous for CDID #1 staff, and the accumulation of debris increases the risk of upstream flooding.

The proposed debris screen will prevent debris from entering or blocking the culverts and improve the ability and safety for CDID #1 staff to remove debris, thus reducing the risk of upstream flooding. After construction, CDID #1 will be responsible to maintain the screen. Should the screen require replacement in the future, the City and CDID #1 would share equally in the cost to replace the screen.

FINANCIAL SUMMARY:

The estimated cost to design and construct the debris screen is \$30,000, of which one-half will be paid by the City from the Stormwater Fund.

RECOMMENDED ACTION:

Motion approving Resolution No. 2276.

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments:

[Res No. 2276 - CDID Agreement for 36th Ave Debris Screen](#)

[Res No. 2276 - Exhibit A - Interlocal City and CDID1 - 36th Ave Debris Screen](#)

15. CITY MANAGER'S REPORT

16. MISCELLANEOUS

17. ADJOURNMENT

The meeting was adjourned at 7:28 p.m. The next scheduled regular meeting of the Council is September 13, 2018.

*Kaylee L. Cody
City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, SEPTEMBER 13, 2018 - 7:00 P.M.

THURSDAY, SEPTEMBER 27, 2018 - 7:00 P.M.

NEXT SPECIAL COUNCIL MEETINGS:

THURSDAY, AUGUST 30, 2018 - 6:00 P.M. PRELEGISLATIVE AGENDA

PLANNING SESSION (FOR 2019) WITH GORDON, THOMAS, HONEYWELL

**THURSDAY, SEPTEMBER 20, 2018 - 6:00 P.M. BUDGET WORKSHOP
(INCLUDING UTILITY RATES)**

THURSDAY, SEPTEMBER 27, 2018 - 6:00 LIBRARY MODERNIZATION PLAN

