



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda - Final-revised City Council

*Mayor Don Jensen
Council Member Ken Botero
Council Member Tom Hutchinson
Council Member Chet Makinster
Mayor Pro Tem Mary Jane Melink
Council Member Steve Moon
Council Member Michael Wallin*

Thursday, April 24, 2014

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

2. INVOCATION*/FLAG SALUTE

3. ROLL CALL

4. APPROVAL OF MINUTES

[MN 14-0237](#) COUNCIL MINUTES, APRIL 10, 2014

Attachments: [CNCL MIN 4102014](#)

5. CHANGES TO THE AGENDA

6. PRESENTATIONS & AWARDS

[14-3250](#) PROCLAMATION: MENTAL HEALTH MONTH - MAY 2014

Attachments: [Mental Health Awareness Month - May 2014](#)

[14-3287](#) PROCLAMATION: HISTORIC PRESERVATION MONTH - MAY 2014

Attachments: [Historic Preservation Month - May 2014](#)

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

8. PUBLIC HEARINGS

[14-3292](#) PUBLIC HEARING FOR COMMENTS ON 2014 HOME AND DOCUMENT

RECORDING FEE PROPOSED PROJECT ALLOCATIONS**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

The HOME Investment Partnership Program is an entitlement program from the Federal Department of Housing and Urban Development (HUD). The HOME program will be explained highlighting the 2014 project designs which have been submitted through a public citizen participation process. During the Public Hearing citizens will have the opportunity to comment on the proposals and recommend project funding levels to Council. The Council will then discuss the projects recommended and voting on funding for each project. The public may also comment on projects and funding levels for the 2014 Document Recording Fee program. Public project review is available at the Community Development Office and on the City's HOME Website at <http://www.mylongview.com/index.aspx?page=498>

Three (3) HOME projects and two (2) Document Recording Fee projects have been received. Additionally, the Lower Columbia Community Action Program has requested a 5% CHDO (Community Housing and Development Organization) Operating Cost allocation which both the Longview and Kelso Councils must approve as HOME Longview-Kelso Consortium partners.

Funding for 2014 HOME's Longview-Kelso Consortium is at \$266,963. Additional funding for Longview projects has been made available through 2013 unobligated funding, and deobligations.

2014 Document Recording Fee funding from Cowlitz County totaling \$30,290.06 (including interest) will be available to the City of Longview for low-income (50% or below median income) housing projects, shelters, and tenant-based rental assistance.

RECOMMENDED ACTION:

- 1) Hold the Public Hearing. Then, following Council discussion:
- 2) Motion to select projects and funding allocations for the HOME Program
- 3) Motion to select projects and funding allocations for the Document Recording Fee Program

Attachments: [LV KL Consortium HOME Entitlement](#)

[HOME Exec Summary](#)

9. BOARD & COMMISSION RECOMMENDATIONS**10. ORDINANCES & RESOLUTIONS**

[RS 14 2110](#) **RESOLUTION 2110 - AMENDMENT TO INTERLOCAL AGREEMENT WITH CITY OF KELSO FOR BUILDING, PLANNING, PLAN REVIEW AND INSPECTION SERVICES**

COUNCIL INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The City of Kelso has requested that the Longview Community Development Department perform planning services in addition to the building plan review and inspections for Kelso's jurisdiction that are currently provided. The attached amended interlocal agreement will provide the framework for expanded inter-jurisdictional cooperation. The City of Longview will be compensated for staff time and vehicle use based on an hourly rates established in the interlocal agreement.

RECOMMENDED ACTION:

Motion to adopt Resolution 2110 and approve the City Manager to sign the amended interlocal agreement with Kelso for building, planning, plan review and inspection services.

Attachments: [Res 2110](#)

[Longview Building Services - Planning Amnd 04152014 \(3\)jb](#)

11. MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS**12. CONSENT CALENDAR**

[14-3290](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

Second Half April 2014 Accounts Payable: \$1,928,573.80

[14-3291](#)

LIABILITY CLAIMS/LAWSUITS

The claim(s)/lawsuit(s) listed below was/were received by the City. Where applicable, the claim(s)/lawsuit(s) have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA). The claim(s)/lawsuit(s) status is/are as follows:

NEW:

Angela Salgado, DOI: 1/20/2014. Claimant alleges out-of-pocket expenses to clean up after sewer backup and property damage. Amount unspecified

Katrina Shipley, DOI: 1/1/2014. Claimant alleges replacement of water meter caused pressure to spike necessitating the line be replaced.
\$2,883.60

Barbara Williams, DOI: 4/18/2014. Claimant alleges out-of-pocket expenses incurred to clear sewer line when problem was on city side. \$324.65 claimed

SETTLED:

Clark Hislop, DOI: 3/15/2014. Claimant alleged vehicle damage as a result of running over loose chunk of concrete. \$116.64 paid

Megan Getchell, DOI: 2/24/2014. Claimant alleged out-of-pocket expenses incurred to clear sewer line when problem was on city side. \$216.00 paid

[14-3294](#)

BID REVIEW - HILLCREST RESERVOIR ROOF REPAIR PROJECT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure.

SUMMARY STATEMENT:

This project will install a new membrane roof system over the existing precast concrete roof panels on the Hillcrest Reservoir. The existing roof sealant has failed and installing a new membrane roofing system was determined to be the most cost effective method to restore the roof integrity and ensure compliance with drinking water standards requiring covered reservoirs.

On April 15, 2014, seven bids were received as follows:

\$32,076.00 - Roof Toppers, Inc., Vancouver, WA
\$34,290.00 - Bates Roofing, LLC, Tacoma, WA
\$36,468.36 - Weatherguard, Inc., Longview, WA
\$42,103.80 - Arrow Roofing & Sheetmetal Inc., Portland, OR
\$53,767.80 - Pacific Tech Construction, Kelso, WA
\$54,683.10 - John Lupo Construction, Inc., Aberdeen, WA
\$95,988.24 - Wright Roofing, Inc., Tacoma, WA

\$70,000.00 - Engineer's Estimate

All bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:

This project is funded by the Water Construction Fund

RECOMMENDED ACTION:

Motion to accept the low bid and award a contract to Roof Toppers, Inc. in the amount of \$32,076.00.

[14-3295](#)

BID REVIEW - CITY HALL GENERATOR REPLACEMENT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Enhance public safety and emergency response.

SUMMARY STATEMENT:

This project involves removing and replacing the existing 30kW propane/natural gas fueled emergency generator with a 150kW diesel fueled

emergency generator. The new generator is much larger than the existing generator to provide adequate power for the data center to ensure the City's computer servers, computer network, and telephone system remain functional during a power outage. The new generator will also provide power for lighting, heating, ventilation, air conditioning and outlets in the Training Room, Council Chambers, and Executive Library upstairs at City Hall to provide for incident command and operations control activities during an extended power outage. The existing generator will be stored for potential future use at another City facility.

On April 15, 2014, five bids were received as follows:

\$171,109.80 - Five Rivers Construction, Inc., Longview, WA

\$179,280.00 - Northeast Electric, LLC, Woodland, WA

\$197,400.99 - Platinum Industrial, Inc., Woodland, WA

\$340,033.68 - JR Merit Inc., Vancouver, WA

\$359,689.68 - Colvico, Inc., Spokane, WA

\$160,000.00 - Engineer's Estimate

All bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:

This project is funded at 20% each by the Capital Projects Fund, Water Fund, Sewer Fund, Stormwater Fund, and Public Transit Fund.

RECOMMENDED ACTION:

Motion to accept the low bid and award a contract to Five Rivers Construction, Inc., in the amount of \$171,109.80.

[14-3296](#)

BID REVIEW - 15TH / 30TH AVENUE SANITARY SEWER REHABILITATION

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure.

SUMMARY STATEMENT:

This project uses cured-in-place pipe (CIPP) and epoxy coating of manholes to rehabilitate approximately 1,360 linear feet of 18-inch to 27-inch sanitary sewer main along 15th Avenue and 30th Avenue in Longview. Installation of the CIPP will require by-pass pumping, traffic control, and some concrete street restoration.

On April 8, 2014, two bids were received as follows:

\$425,974.03 - Insituform Technologies LLC, Chesterfield, MO

\$454,121.64 - Michels Corporation, Salem, OR

\$475,000.00 - Engineer's Estimate

All bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:

This project is funded by the Sewer Construction Fund.

RECOMMENDED ACTION:

Motion to accept the low bid and award a contract to Insituform Technologies LLC, in the amount of \$425,974.03.

13. **CITY MANAGER'S REPORT**

[14-3257](#)

LONGVIEW POLICE DEPARTMENT 2013 CRIME REPORT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Enhance public safety and emergency response

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Longview Police Chief Jim Duscha will present the 2013 Crime Report to include the following:

- Call Density Map
- Calls by Priority
- NIBRS reporting method explanation
- Notable changes from 2012 - 2013
- Longview Crime Rate 2012 - 2013
- NIBRS Persons Crime Rate
- NIBRS Property Crime Rate
- Comparable City Crime Data
- Police CAD Events 5 Year Trend
- Traffic Statistics
- LEADS

Attachments: [Annual Report 2013](#)

[14-3299](#)

BOAT RENTAL CONCESSION AGREEMENT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Last month the city council reviewed the idea of a proposed small boat (primarily kayaks) rentals and tours concession proposed to be operated by a concessionaire at Lake Sacajawea Park. The council seemed to like the idea but wanted to review a written agreement, too.

Attached is the proposed agreement resulting in issuing a temporary permit to Michael Dwaine Neyland, dba Sasquatch Adventures for a term of six months (May through October) at a \$2.00 per person payment to the city. Among other things, it also spells out insurance and operating safety requirements that the council wanted to make sure would be in place.

RECOMMENDED ACTION:

Motion to approve the city manager to finalize and sign boat rental concession agreement with Michael Dwaine Neyland, dba Sasquatch Adventures.

Attachments: [Longview Boat Rent Agreement V4](#)

14. MISCELLANEOUS

[14-3298](#)

LIQUOR LICENSE REQUESTS

Attachments: [LL July 001](#)

15. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, MAY 8, 2014 AT 7 P.M.

THURSDAY, MAY 22, 2014 AT 7 P.M.

NEXT COUNCIL WORKSHOPS:

SATURDAY, MAY 3, 2014 AT 9 A.M. TO 4 P.M. – BUDGET WORKSHOP