



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Agenda - Final-revised City Council

*Mayor Don Jensen  
Council Member Ken Botero  
Council Member Tom Hutchinson  
Council Member Chet Makinster  
Mayor Pro Tem Mary Jane Melink  
Council Member Steve Moon  
Council Member Michael Wallin*

---

Thursday, April 9, 2015

7:00 PM

2nd Floor, City Hall

---

### 6:00 P.M. EXECUTIVE SESSION: LABOR NEGOTIATIONS

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

2. INVOCATION\*/FLAG SALUTE

3. ROLL CALL

4. APPROVAL OF MINUTES

[MN 15-0281](#) COUNCIL MINUTES, MARCH 26, 2015

Attachments: [CNCL MIN 03262015 COR](#)

5. CHANGES TO THE AGENDA

6. PRESENTATIONS & AWARDS

[15-3711](#) PROCLAMATION: EARTH DAY - APRIL 18, 2015

Attachments: [Earth Day - April 18, 2015.doc](#)

[15-3737](#) PROCLAMATION - NATIONAL LIBRARY WEEK, APRIL 12-18, 2015

Attachments: [National Library Week - April 12-18, 2015](#)

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

**8. PUBLIC HEARINGS****9. BOARD & COMMISSION RECOMMENDATIONS**[15-3766](#)**ARCHIE ANDERSON PARK BASEBALL FIELD REMOVAL****COUNCIL STRATEGIC INITIATIVES ADDRESSED:**

Preserve and enhance neighborhoods

Address quality of place issues

**CITY ATTORNEY REVIEW: N/A****SUMMARY STATEMENT:**

The Archie Anderson Park Master Plan was adopted in 2011 to address the upgrade of existing facilities and to introduce new facilities and programs into the park system. At that time it was the home of the Central Youth Baseball League, which utilized, improved upon, and maintained the baseball portion of the park year round. When the park plan was being prepared, decline in participation in youth baseball was already underway in Longview. In 2013, Western Youth Baseball and Central Youth Baseball combined to form one league, Longview Youth Baseball, with the hopes of gaining additional registration and volunteer help.

The initial plan for the new league was to utilize both John Null and Archie Anderson Parks for games and spread teams and volunteers between the two facilities. During their first year, Longview Youth Baseball's use of Archie Anderson Park was very minimal and almost no use occurred in 2014. During 2014 it became increasingly difficult for Longview Youth Baseball to continue the standard of maintenance needed to uphold their Facility Use Contract, and mid to late last year the parks division took over maintenance of the facility. Due to lack of registration and participation in their organization, they are no longer able to maintain two park complexes and would like to focus their efforts solely on John Null Park. Tasks that were previously performed by the youth baseball organization are now time constraints and additional costs to the city for the maintenance and upkeep of the facility.

With Archie Anderson Park no longer being used regularly for baseball, it has become a place for unwelcome individuals to loiter/sleep in dugouts and other hiding areas throughout the park and for other unwanted activities to occur. We have received complaints about them from neighbors and visitors to the park.

Attached for council consideration is an overview map of a proposed plan for removal of fields at Archie Anderson Park that was approved by the Park and Recreation Advisory Board at last month's meeting. As shown on the map, the short-term plan is to remove the three fields closest to the Highlands Trail and to leave the largest and best field as it is for that use. The parks division will remove the fences, backstops, and dugouts for all three fields. The expectations of removal will be to provide the community with an open play space/green space, to deter unwanted visitors/activities, and to make it easier

to maintain by providing barrier free mowing. The Highlands Neighborhood Association endorses the changes as they believe it will provide more opportunities for general play and recreation while deterring the unwanted use from individuals with ulterior motives.

The proposed field removal plan does not necessarily require an amendment to the Archie Anderson Park Master Plan. The master plan calls for removal of all four of the current fields and reconfiguration of that space into three fields. (Attached is a map from the master plan showing where and what new facilities are included in the plan.) However, since the reconfiguration would be deferred at a minimum, it would be appropriate for council to acknowledge the removal proposal and to be prepared for the initiation of a process to consider a possible revision to the master plan concerning other potential uses of the new open space.

**RECOMMENDED ACTION:**

Direct City Attorney to prepare a resolution to acknowledge the removal proposal and to be prepared to potentially initiate a process to consider a possible revision to the Archie Anderson Master Plan concerning other potential use of the new open space.

**Attachments:**    [Archie Anderson Baseball Field Proposed Removal Map](#)  
[Archie Anderson Master Plan Map](#)

10.    **ORDINANCES & RESOLUTIONS**

11.    **MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS**

12.    **CONSENT CALENDAR**

[15-3749](#)    **APPROVAL OF CLAIMS**

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

**First Half April 2015 Accounts Payable: \$1,117,730.46**

**Second Half March 2015 Payroll: Not available at publication time**

[15-3750](#)    **LIABILITY CLAIMS/LAWSUITS**

The claim(s)/lawsuit(s) listed below was/were received by the City. Where applicable, the claim(s)/lawsuit(s) have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA). The claim(s)/lawsuit(s) status is/are as follows:

**NEW:**

Linda Ball, DOI: 3/15/2015. Claimant alleges out-of-pocket expenses incurred to clear sewer line when problem was on City side. \$965.68

claimed

**SETTLED:**

Steve Queckboerner, DOI: 6/1/2014. Claimant alleged out-of-pocket expenses incurred to clear sewer line when problem was on City side. 4676.30 paid

[15-3765](#)

**PURCHASE CONTRACT WITH FOUNTAIN PEOPLE, INC. FOR R.A. LONG FOUNTAIN EQUIPMENT**

**COUNCIL INITIATIVE ADDRESSED:**

Address quality of places issues

**CITY ATTORNEY REVIEW: REQUIRED**

**SUMMARY STATEMENT:**

On November 20, 2014, the City Council approved the conceptual design for improvements to R.A. Long Park, including pathway replacement, relocation of the R.A. Long bust and modifying the central plaza, and construction of a water fountain in the new central plaza.

Staff has determined the most efficient procurement process to obtain the desired fountain is to use an existing cooperative purchasing agreement to acquire the fountain equipment, and then bid and award a construction contract to complete the site improvements and install the fountain equipment. The fountain equipment includes custom an in-ground vault system, water nozzle, and lighting as approved by the various boards and commissions and the city council during the conceptual design process. For purchase of the fountain equipment, staff has obtained pricing from Fountain People, Inc. utilizing the National Joint Powers Alliance (NJPA) Cooperative Contract Solutions as authorized by the State of Washington. The separate construction contract will be advertised for bids in the next several months, with construction expected to start in late August after SquirrelFest.

**FINANCIAL SUMMARY:**

The cost to purchase the fountain equipment from Fountain People, Inc. is \$20,408 which will be paid by the Capital Project Fund.

**RECOMMENDED ACTION:**

Motion to approve a contract with Fountain People, Inc. to purchase water fountain equipment.

**Attachments:** [Recommended Fountain Concept](#)

[Proposed Fountain Features](#)

[RA Long Bust Relocation](#)

[15-3767](#)

**2015 KUNTZ FAMILY TRUST FUNDING RECOMMENDATION FOR LIONS ISLAND**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:** Address quality of place issues

**CITY ATTORNEY REVIEW: N/A****SUMMARY STATEMENT:**

Kuntz Family Trust funds were donated to the city in phases in the mid-1990s, initially for improvements and upkeep for Lions Island and Lake Sacajawea Park, and then to the parks department to provide for park and recreation opportunities to the citizens of Longview. After the first donation was spent on improvements to the island and the park, many years passed during which only some of the interest earned from the fund was spent sporadically on a variety of parks and recreation projects and activities.

In 2012, the council passed Resolution No. 2044 adopting a set of policies to guide allocation of the trust funds. Council determined three areas for which Kuntz Family Trust funds could be spent; projects on the Longview Parks and Recreation Capital Improvement Plan, projects *not* on the Capital Improvement Plan, and projects on Lions Island. Council set aside \$100,000 of Kuntz Family Trust funds specifically designated for the maintenance and improvement of Lions Island.

The Parks and Recreation Department has not yet opened the Kuntz Family Trust Grant Program for applications for CIP and non-CIP projects this year in case parks capital funding programs in the yet-to-be-adopted state budget might influence what direction we might want to go in those areas; however the Pioneer Lions submitted an application to the Parks and Recreation Advisory Board for replacing outdated holiday lighting displays on Lions Island. Practically speaking, it would be unusual for any group other than the Lions Club or our own department to submit an application for Lions Island improvements, and timing-wise, it is preferable to consider the club's request earlier rather than later in the year.

The parks board met last month to review the application for funding from the Kuntz Family Trust money set aside for maintenance and improvement of Lions Island and now submits the recommendation for council consideration. A copy of the application received is also attached for the council's information.

**RECOMMENDED ACTION:**

Motion to approve the parks board's recommendation for the 2015 Kuntz Family Trust funding.

**Attachments:** [Kuntz Resolution No. 2044](#)  
[Pioneer Lion's Kuntz 2015](#)

**13. CITY MANAGER'S REPORT**[15-3744](#)**LONGVIEW POLICE DEPARTMENT 2014 ANNUAL REPORT****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Enhance Public Safety and Emergency Response

**CITY ATTORNEY REVIEW: N/A**

**SUMMARY STATEMENT:**

Longview Police Chief Jim Duscha will present the 2014 Annual Report for The Longview Police Department. It will include the following:

- Call Density Map
- Calls for Service Information
- Crime Data
- Domestic Violence Information
- Traffic Statistics
- Organizational Chart

**Attachments:** [Annual Report 2014-2](#)

[15-3754](#)

**2014 YEAR END GENERAL FUND REVIEW**

**Attachments:** [2014 GENERAL FUND REVIEW \(2015 0409\).pdf](#)

**14. MISCELLANEOUS**

[15-3755](#)

**WASHINGTON STATE LIQUOR CONTROL BOARD REQUESTS**

Special Occasion - Squirreelfest

**Attachments:** [Rotary R A Long Park 001](#)

[15-3768](#)

**PARKS AND RECREATION ADVISORY BOARD MINUTES**

**Attachments:** [P&R Minutes 2.23.15](#)

[P&R Minutes 3.16.2015](#)

**15. ADJOURNMENT****NEXT REGULAR COUNCIL MEETINGS**

**THURSDAY, APRIL 23, 2015**

**THURSDAY, MAY 14, 2015**

**NEXT COUNCIL WORKSHOPS:**

**THURSDAY, APRIL 16, 2015, AT 6 P.M., MINT VALLEY GOLF COURSE**

**MARKETING PLAN**

**\* Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**