



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Mary Jane Melink
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin

Thursday, January 26, 2017

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

2. INVOCATION*/FLAG SALUTE

3. ROLL CALL

4. APPROVAL OF MINUTES

[MN 17-0363](#) COUNCIL MINUTES, JANUARY 12, 2017

Attachments: [01.12.2017 Minutes for Approval](#)

5. CHANGES TO THE AGENDA

6. PRESENTATIONS & AWARDS

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

7. A FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS

8. PUBLIC HEARINGS

[17-4682](#) PUBLIC HEARING - AMENDED SIX YEAR TRANSPORTATION
IMPROVEMENT PROGRAM (T.I.P.) 2017- 2022

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems
Improve streets and roads

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

Each year, the City adopts a Six-Year Transportation Improvement Program (T.I.P.) identifying transportation projects to be addressed during the subsequent six-year period. Any project receiving federal funds, and some state-funded projects, must be identified on the T.I.P., but the T.I.P. also identifies projects we intend to submit for grant funding. Throughout the year, priorities may change, additional projects may be identified, and project funding sources may change. Following a public hearing, the T.I.P. may be amended to account for such changes.

The current 2017 - 2022 T.I.P. was adopted by the City Council on July 14, 2016 (Res. No. 2185). Staff recommends amending the 2017 - 2022 T.I.P. to include a new public transit project (Priority No. 9) and a new transportation facility project (Priority No. 10). In order to be eligible for this funding, the T.I.P. must be amended to identify these grant funds.

RECOMMENDED ACTION:

Conduct the public hearing.

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments: [Exhibit A - Amended 2017-22 TIP](#)

9. BOARD & COMMISSION RECOMMENDATIONS**10. ORDINANCES & RESOLUTIONS**

[OR 17 3338](#) **ORDINANCE NO. 3338 AMENDING LMC CHAPTER 19.42 REGARDING FARMERS' MARKETS IN RESIDENTIAL DISTRICTS**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

Per a Planning Commission recommendation, the City Council adopted Ordinance No. 3324 on June 30, 2016. This ordinance amended the zoning code to allow farmers' markets to locate in residential districts on church or school grounds. The City Council also decided to direct the Planning Commission to examine expanding the areas where farmers' markets could locate. The Council specifically mentioned private property and parks as possible locations for farmer's markets.

At their September 2016 regular meeting, the Planning Commission considered some proposed amendments to Chapter 19.42. These proposed

amendments would allow farmers' markets to locate in City parks and to locate on private land that is two or more acres in size upon receiving a special property use permit. The Planning Commission held a public hearing on the proposed amendments at their December 2016 regular meeting. Following the public hearing, the Planning Commission unanimously passed a motion to recommend approval of the proposed amendments.

At their January 12, 2017 regular meeting, the City Council voted unanimously to accept the Planning Commission's recommendation and direct the City Attorney to prepare an ordinance for Council review and approval. Ordinance No. 3338 is attached.

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3338

STAFF CONTACT:

Jim McNamara, City Attorney
Steve Langdon, Planning Manager

Attachments: [Ord No 3338](#)

[RS 17 2204](#)

**RESOLUTION NO. 2204 - ADOPT AMENDED 2017 - 2021 SIX YEAR
TRANSPORTATION IMPROVEMENT PLAN**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems
Improve streets and roads

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Each year, the City adopts a Six-Year Transportation Improvement Program (T.I.P.) identifying transportation projects to be addressed during the subsequent six-year period. Any project receiving federal funds, and some state-funded projects, must be identified on the T.I.P., but the T.I.P. also identifies projects we intend to submit for grant funding. Throughout the year, priorities may change, additional projects may be identified, and project funding sources may change. Following a public hearing, the T.I.P. may be amended to account for such changes.

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RECOMMENDED ACTION:

Motion to adopt Resolution No. 2204.

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments: [Res #2204 - 1st Amend 2017-2022 TIP](#)

[Exhibit A - Amended 2017-22 TIP](#)

[RS 17 2205](#)

**RESOLUTION NO. 2205 - DESIGNATE SIGNATURE AUTHORITY FOR
FEDERAL FUNDING**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

In late 2016, the Public Works Department was advised that effective December 1, 2016, all vouchers requesting payment of federal funds through the Washington State Department of Transportation must comply with Code of Federal Regulations section 2 CFR 200.415(a), which requires the person submitting fiscal reports or requesting payments to be an official authorized to legally bind the City. All such reports and requests must also include a certification statement specified by the CFR section.

The CFR section applies to all federal funding, not just transportation funding, and therefore affects all City departments that have or may receive federal funding. The proposed resolution includes the certification statement required by the CFR, and identifies positions authorized to sign fiscal reports and reimbursement requests on behalf of the City.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2205

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments: [Res #2205 - Signature Authority for Federal Funding](#)

[RS 17 2206](#)

**RESOLUTION NO. 2206 - INTERLOCAL AGREEMENT WITH LONGVIEW
TRANSPORTATION BENEFIT DISTRICT**

COUNCIL INITIATIVE ADDRESSED:

Improve transportation systems

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Longview Transportation Benefit District (TBD) was formed by the City Council pursuant to Ordinance No. 3334. In accordance with state law, the TBD is a special district, legally separate from the City of Longview. To accomplish the goals of the TBD and comply with state law, the TBD may hire its own staff, retain professional services firms, or may enter into an agreement with the City of Longview. By state law, the City of Longview Treasurer shall serve as the Treasurer for the TBD unless provided otherwise by interlocal

agreement with the City of Longview.

Attached is a proposed interlocal agreement specifying the City of Longview will provide administrative support, financial accounting and reporting, design, and other services to support the TBD.

FINANCIAL SUMMARY:

The agreement specifies the TBD will pay the costs incurred by the City to provide support services to the TBD, and that all TBD revenue will be provided to the City for the purpose of implementing the TBD's annual work plan.

RECOMMENDED ACTION:

Motion to approve Resolution No. 2206.

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments: [Res #2206 - Interlocal Agreement with Longview TBD](#)

[Exhibit A to Res #2206 Revised 01.23.17](#)

11. MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS

11. A MAYOR'S REPORT

11. B COUNCILMEMBERS' REPORTS

[17-4669](#) **RESULTS OF CITIZENS SUMMIT SURVEY AND DISCUSSION OF SUMMIT AGENDA**

12. CONSENT CALENDAR

[17-4687](#) **APPROVAL OF CLAIMS**

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF JANUARY 2017 ACCOUNTS PAYABLE: \$3,366,715.81

FIRST HALF JANUARY 2017 PAYROLL:

\$8,245.07, checks no. 206817-206823

\$724,627.35, direct deposits

\$480,548.33, wire transfers

\$1,213,420.75 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Jackie Rodgers, Human Resources Specialist

[17-4686](#) **LIABILITY CLAIMS/LAWSUITS**

The claim(s)/lawsuit(s) listed below was/were received by the City. Where

applicable, the claim(s)/lawsuit(s) have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA). The claim(s)/lawsuit(s) status is/are as follows:

NEW:

Cheryl Funkhouser, DOI: 7/24/2016. Claimant alleges injuries sustained as a result of trip-and-fall over uneven portion of sidewalk.

Lisa Romane, DOI: 9/25/2016. Claimant alleges costs incurred to clear sewer blockage.

STAFF CONTACT:

Kaylee Cody, City Clerk
Brian Loos, Risk & Safety Manager

13. CITY MANAGER'S REPORT

[16-4663](#)

**INTERLOCAL AGREEMENT WITH THE WASHINGTON STATE
DEPARTMENT OF CORRECTIONS TO ENHANCE THE LONGVIEW
STREET CRIMES UNIT (SCU)**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Enhance Public Safety & Emergency Response
Address Quality of place issues
Continue Effective financial management (resource sharing)

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The intent of this joint effort is to enhance the proactive Longview Street Crimes Unit (SCU) to cooperatively work together with the Washington State Department of Corrections to investigate, locate and apprehend those fugitive and offenders who pose the greatest danger and/or risk to the community. Washington State Department of Corrections will commit one Officer Specialists to work out of the Longview Street Crimes Unit. The fugitives and offender that garner priority for apprehension and/or criminal investigations are typically those that have a history of violence, sex offenses, are dangerously mentally ill and/or are an imminent threat to harm.

The SCU team will increase presence in communities combining street level interdictions, gang enforcement, drug enforcement, fugitive apprehension, and prepare criminal cases for prosecution.

RECOMMENDED ACTION:

Motion to direct the City Attorney to prepare a resolution for Council review and approval

STAFF CONTACT:

Jim McNamara, City Attorney
Captain Deborah Johnson & Longview Police Department

Attachments: [LongviewPD DOC Interlocal - JMc 12 19 2016](#)

PC 2015-5
1/26/17

**PORT OF LONGVIEW APPLICATION FOR COMPREHENSIVE PLAN MAP
CHANGE FOR THE BARLOW POINT AREA**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities, preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

On June 29, 2015, the Port of Longview applied for a Comprehensive Plan Future Land Use Map amendment to change approximately 136 acres in the Barlow Point area from Mixed Use-Residential/Commercial (MU-R/C) to Heavy Industrial. Two properties not owned by the Port are included in the application. Prior to the adoption of the 2006 Comprehensive Plan this area had a Comprehensive Plan classification of Heavy Industrial and was zoned for heavy industrial uses. The property remains zoned for heavy industrial land uses and can be developed as such.

At their September 2, 2015 regular meeting, the Longview Planning Commission held a public hearing on the application. The Planning Commission received substantial testimony (at least 15 persons spoke and several written comments were submitted). Of those who questioned the application, the theme for much of the testimony was about the public desire to see land uses other than industrial along the Columbia River. At an October 14 special meeting, the Planning Commission voted to recommend denial of the application. The Planning Commission believes the issue will be best resolved in the overall update of the Comprehensive Plan. (The approved scope of work for the Comprehensive Plan update includes the Barlow Point area as an emphasis area in the update process.)

The City Council is charged with making the final decision on the Port's application. Since this is a legislative decision, more than one open record hearing can be held. At a November 19 special meeting the City Council decided to hold their own public hearing since the application has drawn more than the usual attention and the Council received an atypical recommendation for denial. A public hearing was scheduled for the Council's December 10, 2015 meeting. At that meeting, the City Council decided to cancel the public hearing. Instead a motion was passed "...that the public hearing be postponed until the Planning Commission completes the Comprehensive Plan Update."

The Port of Longview is asking that the City Council reconsider the above motion and hold a public hearing soon. A letter from the Port of Longview is attached.

RECOMMENDED ACTION:

Motion to set a public hearing on the proposed Comprehensive Plan map amendment for the February 23, 2017 regular meeting.

STAFF CONTACT:

Steve Langdon, Planning Manager

Attachments: [Port of Longview letter](#)

14. MISCELLANEOUS

[17-4683](#)

WASHINGTON STATE LIQUOR AND CANNABIS BOARD REQUESTS

Attachments: [LL Union Square-Ofcr Chng.pdf](#)

[LL - Gunnar's Growlers app.pdf](#)

[LL Spec Occ - LCC.pdf](#)

[LLrenew1-6-17.pdf](#)

[LL Lexi's Pizza2.pdf](#)

15. ADJOURNMENT

* Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, FEBRUARY 9, 2017 - 7:00 P.M.

THURSDAY, FEBRUARY 23, 2017 - 7:00 P.M.

NEXT SPECIAL COUNCIL MEETINGS:

WEDNESDAY, FEBRUARY 1, 2017 - CITIZENS SUMMIT TENTATIVELY
SCHEDULED FOR 5:00 P.M.

RELATED MEETINGS:

THURSDAY, FEBRUARY 9, 2017 - 6:00 P.M. TRANSPORTATION BENEFIT
DISTRICT

THURSDAY, FEBRUARY 23, 2017 - 6:00 P.M. TRANSPORTATION BENEFIT
DISTRICT