



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda - Final

Historic Preservation Commission

Monday, January 23, 2017

5:00 PM

City Hall Small Conference Room

Site Visit at 1405 17th Ave Monticello Hotel- Regular Meeting Follows

1. Roll Call
- 1a Approval of the Agenda
2. Approval of Minutes

To be presented at meeting

3. Constituent Comments
4. Board Member Comments
5. Reports

Staff reports

Project Longview

Historic Districts

Historic Preservation Month

6. Old Business

[HPC CA 2016-2](#)

CA 2016-2 PROPOSAL TO REMODEL AND RESTORE THE MONTICELLO HOTEL

Craig Collins of Collins Architectural Group P.S. has provided designs and renderings for a remodel of the Monticello Hotel to restore many aspects of the ground floor facade and lobby to original design.

SECOND PHASE REVIEW January 2017: Craig Collins of Collins Architectural Group P.S. has provided designs for the first floor tenant improvements which include finish work for two restaurant spaces and a ballroom/reception area. Also presented for review is a draft plan set for renovations to convert the 3rd floor from offices back to apartments.

Because the property has applied for Special Valuation, all work must be approved as appropriate.

Staff Recommendation: Motion to approve the proposal for the first floor tenant improvements with condition that final details and color palette be presented for later review.

Attachments: [CA 2016-1 Monticello Hotel Renovations](#)
[Inventory Information Criteria Checklist](#)
[Inventory Information Survey-Inventory Form](#)
[Monticello Hotel Historic Property Information Survey-Inventory Form](#)
[EXTERIOR REMODEL & SITE IMPROVEMENTS PERMIT SET 10.6.16](#)
[Dining room floor pictures](#)
[Monticello 1st Floor T.I. Permit Set](#)
[Monticello 3rd floor renovation draft set](#)

7. New Business

[HPC CA 2016-4](#)

CA 2016-4 REQUEST FOR A CERTIFICATE OF APPROPRIATENESS TO REPLACE THE CIVIC CENTER BALLOT BOX WITH A LARGER MORE SECURE BALLOT BOX.

The Cowlitz County Elections division has replaced all ballot boxes in the county except the civic center ballot box, to meet current best practices for security of ballots cast in the County. The existing ballot box was installed in 2008 and was custom fabricated to match the mail boxes adjacent as a condition of approval for installation in the Civic Center Historic District. Since that time, the RA Long Park Master Plan was completed and the first recommendation to move the mail boxes and ballot box out of the "Monticello Hotel/Broadway St visual corridor" have been completed. The boxes are no longer the first thing seen when looking toward the Monticello Hotel. The attached application explains the need for this change in receptacles. RA Long Park is individually listed on the Longview Register of Historic Places.

UPDATE: Attached proposal presents the research done by Elections to meet the comments provided by the Commission at the previous review.

Recommended Action: Motion to accept the proposed ballot box replacement with condition that graphics be 'inverted' with blue as the dominant color, as described in attached response to Commission comments.

Attachments: [CA 2016-4 Civic Center ballot box](#)
[Pages from RA Long Park Master Plan](#)
[2008-2 County Ballot Box Certificate of Appropriateness \[for reference\]](#)
[Rehabilitation treatment approach with guidelines for historic site \(p5\)](#)
[Civic Center Ballot Box replacement response](#)

8. Adjournment