



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Agenda - Workshop

### City Council

*Mayor Don Jensen*  
*Council Member Ken Botero*  
*Council Member Chet Makinster*  
*Council Member Mary Jane Melink*  
*Council Member Steve Moon*  
*Council Member Scott Vydra*  
*Mayor Pro Tem Michael Wallin*

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Tuesday, August 15, 2017

5:00 PM

2nd Floor, City Hall

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**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a workshop session in the Longview City Hall Training Room, 1525 Broadway, Longview, on Tuesday, August 15, at 5:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CHANGES TO AGENDA**
4. **CITY MANAGER'S REPORT**

[17-5037](#)

#### **R.A. LONG PARK IMPROVEMENTS PROJECT UPDATE**

#### **COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Address quality of place issues

**CITY ATTORNEY REVIEW: N/A**

#### **SUMMARY STATEMENT:**

On March 25, 2010, the City Council approved Resolution 1957 adopting the R.A. Long Park Master Plan. This Plan was developed to accomplish three goals: 1) Celebrate the history of R.A. Long Park; 2) Enhance pedestrian and vehicular safety and park access within the Circle; and 3) Increase activity and improve the condition of R.A. Long Park.

Implementation of the park improvements was divided into 3 phases to maximize opportunities for grants and other funding sources. In 2013, the City Council allocated \$300,000 from the Kuntz Family Trust to complete a portion of the phase 1 improvements. An additional \$100,000 was allocated from the Capital Projects Fund to replace damaged sidewalks/walkways in and around the park. Additionally, in 2014 the City was offered a donation of \$75,000 toward construction of a fountain in the center plaza.

The phase 1 Park improvements to construct the fountain, replace the concrete plaza, replace west plaza steps with ADA ramp, upgrade park lighting, and upgrade the existing electrical service was advertised for bids in February 2016. The received bids significantly exceeded the available budget and all bids were rejected. Subsequently, the City Council and Historic Preservation Commission agreed to resolve safety issues by removing the central concrete plaza and portions of the lower plaza, with a commitment to begin construction on the replacement in 2018. Those plaza areas were removed and replaced with grass.

Recently there have been suggestions that a gazebo or pavilion structure would be a more appropriate and useful feature for the park than a fountain, and likely be less costly; and that perhaps the central concrete plaza should be eliminated. The next step in the project is to confirm or consider updating the R.A. Long Park master plan to re-establish the goals for the Park and determine a project time line and funding. Updating the master plan would involve soliciting public input and concurrence, and obtaining approval from the Historic Preservation Commission and the Parks and Recreation Board. This process could also be used to confirm continued support for the existing master plan.

**FINANCIAL SUMMARY:**

Current project secured funding is \$300,000 from the Kuntz Family Trust, and \$75,000 from a private donation. The private donor has indicated support for either a fountain or a gazebo/pavilion. Additional funding is needed to complete the project.

**RECOMMENDED ACTION:**

Discussion and direction to staff.

Attachments: [Park Use Workshop 08 08 17](#)

[17-5036](#)

**LONGVIEW PARKS ATHLETIC FACILITY USE****COUNCIL INITIATIVE ADDRESSED:**

Strengthen economic conditions & create new opportunities

**CITY ATTORNEY REVIEW: N/A****SUMMARY STATEMENT:**

The City Council requested information about facility usage and facility use agreements at our sports fields and courts. Staff will provide an overview of the historical and current usage, agreements, what other cities are doing, and what the future looks like for the City and sports facility users.

**RECOMMENDED ACTION:**

Discussion and direction to staff.

**STAFF CONTACT:**

Natalie Richie, Recreation Manager

Curt Nedved, Park Manager

Jennifer Wills, Parks & Recreation Director

**Attachments:** [2017 Youth Sports Facility Use Agreement Sample](#)

[17-5035](#)

**LONGVIEW PARKS OUTSIDE USER GROUPS AND EVENTS****COUNCIL INITIATIVE ADDRESSED:**

Strengthen economic conditions & create new opportunities

**CITY ATTORNEY REVIEW: N/A****SUMMARY STATEMENT:**

Historically, Longview parks, especially Lake Sacajawea Park, have been viewed as a place for passive recreation and use. Organized events were discouraged in the summer except for the Go 4th Festival and Concerts at the Lake. Fun runs and other activities were typically scheduled for spring and fall when the weather was not as nice and park patronage was lower. There were concerns as to what impact, both on facilities and users, opening the parks up for outside rentals or events could have on other park patrons and on park maintenance staff. Staff would like to discuss the history of outside user groups in the parks, the role the department has in the use, what other cities are doing, and plans for park event use in the future.

**RECOMMENDED ACTION:**

Discussion and direction to staff.

**STAFF CONTACT:**

Natalie Richie, Recreation Manager

Curt Nedved, Park Manager

Jennifer Wills, Parks & Recreation Director

**Attachments:** [Park Special Event Packet](#)  
[Special Event Vendor Request](#)

[17-5034](#)

**CITY OF LONGVIEW E-VERIFY POLICY****COUNCIL INITIATIVE ADDRESSED:**

Strengthen economic conditions & create new opportunities

**CITY ATTORNEY REVIEW:****SUMMARY STATEMENT:**

On November 17, 2011, the City Council adopted Resolution No. 2005 establishing a policy requiring contractors to use the federal E-Verify program to ensure their employees are eligible for employment in accordance with federal regulations. Recent discussions by a local contractor and council

members suggested a need to review the City's E-Verify policy.

Based on discussions at the July 27, 2017 city council meeting and certain council members desire to allow Transportation Worker Identification Credentials (TWIC) as an alternative to the E-Verify policy, staff developed a trial E-Verify/TWIC specification and issued an addendum to include these trial specifications in the Longview Police Station Remodel project currently advertised for bids. Attached for your review are a staff report and copies of the resolution, policy, E-Verify program, and our trial project specifications.

**RECOMMENDED ACTION:**

Discussion and direction to staff.

**STAFF CONTACT:**

Jeff Cameron, Public Works Director

**Attachments:** [AttachPW - Staff Report on E-Verify](#)

[Resolution No. 2005](#)

[Longview E-Verify Policy](#)

[LPD Remodel Project -Trial E-Verify TWIC Specification](#)

[How E-Verify Works](#)

[Enroll in E-Verify](#)

[What is E-Verify](#)

[TWIC Application Documents Required](#)

[TWIC Application Process](#)

[TWIC Program Summary](#)

[17-5033](#)

**IMPLEMENTATION OF APPRENTICE UTILIZATION REQUIREMENTS ON CONSTRUCTION CONTRACTS OVER \$250,000**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Strengthen economic conditions & create new opportunities

**CITY ATTORNEY REVIEW: N/A**

**SUMMARY STATEMENT:**

In 2009, the City Council adopted Resolution No. 1938 establishing apprentice utilization requirements for construction contracts estimated to cost more than \$250,000. This resolution requires at least fifteen percent (15%) of the labor hours worked in each apprenticeable trade on the project, excluding foremen, superintendents, owners and workers not subject to prevailing wage requirements, be performed by apprentices enrolled in apprenticeship programs approved or recognized by the Washington State Apprenticeship and Training Council. This requirement applies to the labor hours of the general contractor and all subcontractors.

Many contractors have not met the utilization requirement and frequently request waivers due to a claimed lack of apprentices available to work on their project. The public works director discussed our utilization experience with the

local building trades council and the regional apprenticeship program coordinator at the state Department of Labor and Industries to review the availability of apprentices and explore ways to improve utilization on our projects. Based on those discussions, project specifications have been revised in an effort to obtain a higher level of compliance with requirements of Resolution No. 1938.

Attached is a staff report providing background information and the current status of our apprentice utilization efforts.

**RECOMMENDED ACTION:**

For information and discussion.

**Attachments:** [Staff Report - Res 1938 Apprentice Requirements](#)  
[Resolution 1938 - Apprenticeship Utilization](#)  
[Resolution 1824- Apprenticeship Utilization](#)  
[Resolution 1704- Apprenticeship Utilization](#)  
[Section 007300 - Supplementary Conditions](#)

**5. ADJOURNMENT**

**NEXT REGULAR COUNCIL MEETINGS:**

**THURSDAY, AUGUST 24, 2017 - 7:00 P.M.**

**THURSDAY, SEPTEMBER 14, 2017 - 7:00 P.M.**

**NEXT COUNCIL WORKSHOPS:**

**THURSDAY, AUGUST 24, 2017 - 6:00 P.M. PROPOSED ZONING CODE  
AMENDMENTS REGARDING EMERGENCY SHELTERS**

**THURSDAY, SEPTEMBER 7, 2017 - 6:00 P.M. WORK PLAN REVIEW**