



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

Thursday, May 24, 2018

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

2. **INVOCATION*/FLAG SALUTE**

[18-5466](#)

INVOCATION

Rajan Zed, President, Universal Society of Hinduism

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

[18-5463](#)

COUNCIL MINUTES, MAY 10, 2018 (REGULAR MEETING)

COUNCIL MINUTES, MAY 10, 2018 (WORKSHOP)

Attachments: [5.10.2018 Regular Meeting Minutes for Approval](#)

[5.10.2018 Workshop Minutes for Approval](#)

5. **CHANGES TO THE AGENDA**

6. **PRESENTATIONS & AWARDS**

[18-5434](#)

PROCLAMATION: POPPY MONTH, MAY 2018

RECIPIENT: SANDY YAKKEL

STAFF CONTACT:

Maureen Wingler, Administrative Assistant

[18-5436](#)

PARKS AND RECREATION DEPARTMENT - COMMUNITY

ADVOCATE AWARD**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Quality of Place

SUMMARY STATEMENT:

Quarterly, the City of Longview Parks and Recreation Department has been recognizing an individual who enhances the quality of life for residents and inspires us every day with their passion and commitment to make Longview a better place to live, work and play. This quarter's recipient is Jennifer Leach. Jennifer has spent the last 33 years working for the WSU Extension 4-H program, focusing on youth development and families in the statewide assignment for the 4-H State Equine Program. She also oversees the Strengthening Families program for Cowlitz County. One of Jennifer's most meaningful endeavors includes her role with Youth After Hours, a joint effort of several agencies coming together to provide after school programming. This program received national recognition, including accolades from the National Recreation & Parks Association. Jennifer is on her 22nd year as a Longview School Board member, is active on the Health & Human Services Advisory Board, the Children's Museum Board, and is an Early Edition Rotary member. We would like to thank Jennifer for her dedication to improving the lives of so many Cowlitz County residents and her overall energy and passion to help create a healthier community!

RECOMMENDED ACTION:

No Action Needed

STAFF CONTACT:

Justin Brown, Recreation Manager

7. CONSTITUENTS' COMMENTS (Thirty Minutes)**8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS****9. PUBLIC HEARINGS**

[18-5465](#)

**PUBLIC HEARING - REQUEST TO VACATE THREE SECTIONS OF
EXCESS UNIMPROVED RIGHT OF WAY ABUTTING PROPERTY OWNED
BY COWLITZ COUNTY**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods
Continue effective financial management

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

Cowlitz County, which represents 100% of the abutting property, has submitted a request to vacate three separate sections of unimproved right-of-way lying adjacent to Cowlitz County property located near 7th Avenue. This request has been reviewed by appropriate City staff and utility companies and approval would include retaining public utility easements in the proposed vacation areas.

In accordance with state law, Resolution No. 1732 provides for charges to the abutting property owners of up to 100% of the appraised value of the vacated area if the right-of-way has been dedicated for 25 years or more. All three sections of right of way were dedicated over 25 years ago, thereby allowing the City to charge 100% of the appraised value of the vacated area.

In lieu of payment, Cowlitz County has proposed a property trade with the City for the vacated areas. A new parcel containing approximately 1.8 Acres within the Cowlitz County Event Center boundaries will be transferred to the City of Longview, along with utility easements for future development of the new parcel. The County will retain utility easements for existing utilities crossing the new parcel, and provide access to the parcel by dedicating a public street right-of-way for extension of 5th Avenue from Washington Street.

RECOMMENDED ACTION:

Motion to:

1. Approve the proposed vacation contingent upon transfer to the City of the proposed new parcel and associated easements by Cowlitz County.
2. Direct the City Attorney to prepare the right of way vacation ordinance for adoption after the transfer of property from Cowlitz County.

Attachments: [Map of ROW Vacation to County](#)

10. BOARD & COMMISSION RECOMMENDATIONS**11. ORDINANCES & RESOLUTIONS****12. MAYOR'S REPORT**

[18-5458](#)

APPOINTMENT OF JOANNE LAURENT TO THE ACCESSIBILITY ADVISORY COMMITTEE**CITY ATTORNEY REVIEW: N/A****SUMMARY STATEMENT:**

Due to a recent resignation, there is a vacancy on the Accessibility Advisory

Committee.

This is a mayor appointment, requiring council concurrence. The mayor recommends the appointment of Joanne Laurent to the position of "member, disability at large". She will fulfill an unexpired term through 12/31/2021.

RECOMMENDED ACTION:

Appoint Joanne Laurent to an unexpired term through 12/31/2021 .

STAFF CONTACT:

Don Jensen, Mayor
Kurt Sacha, City Manager
Brian Loos, Safety Risk Manager

13. COUNCILMEMBERS' REPORTS

14. CONSENT CALENDAR

[18-5464](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF MAY 2018 ACCOUNTS PAYABLE: \$1,940,290.47

FIRST HALF MAY 2018 PAYROLL:

\$3,973.98, checks no. 207363-207367
\$747,708.10, direct deposits
\$497,680.96, wire transfers
\$1,249,363.04 Total

STAFF CONTACT:

Kaylee Cody, City Clerk
John Baldwin, Fiscal Analyst
Jackie Rodgers, Human Resources Specialist

[18-5462](#)

**SET PUBLIC HEARING FOR CDBG, HOME AND DOCUMENT
RECORDING FEE PROGRAM ALLOCATION OF 2018 FUNDS FOR JUNE
14, 2018**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Set three public hearings for June 14, to allocate funds for the 2018 HOME, CDBG and Document Recording Fee programs.

RECOMMENDED ACTION:

Set three public hearings for the June 14, 2018 City Council Meeting

STAFF CONTACT: Adam Trimble, Planner/Grant Coordinator

15. CITY MANAGER'S REPORT

[18-5457](#)

HARLIE'S HOOPS PROJECT APPROVAL**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Address Quality of Place Issues

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

Harlie's Angels is a non-profit organizations based on equipping and empowering teens to grow into God-loving, responsible, caring, young adults through sports, service, and fellowship. (www.harliesangels.com) Jennifer DesArmo of Harlie's Angels and her dedicated volunteers have been working hard to improve the lives of the community and specifically the lives of the teens at the Longview Center.

Jennifer addressed the Parks and Recreation Advisory Board in October of 2017 and the Historic Preservation Board in November of 2017 to talk about the possibility of a project of this nature coming to Lake Sacajawea.

At a Council Workshop on February 22, 2018, the Parks and Recreation Department presented the Harlie's Hoops Project, a covered basketball court next to the Elk's Memorial Building at Lake Sacajawea Park, for Council to approve of the project concept.

At the workshop, Council unanimously voted to support the concept and to move forward on the first steps of the project. Harlie's Angels worked with Ecological Land Services to undergo a Critical Areas Determination and Impact Analysis for the proposed Harlie's Hoops Basketball Court. This was done in accordance with Appendix A, Shorelines Critical Areas Regulations of the City of Longview Shoreline Management Program, 2015.

Ecological Land Services found that the project would have no impacts to crucial areas as a result of the project. Harlie's Angles would now like to apply for a Washington State Joint Aquatic Resources Permit Application

with the City of Longview as the owner of the property. If approved, Harlie's Angles will then move onto the next steps of the process including the public outreach, shoreline permit, height variance request, building/electrical permits, Certificate of Appropriateness, and approval of engineered drawings.

RECOMMENDED ACTION:

Motion to approve the City Manager to sign the Join Aquatic Resources Permit Application allowing Harlie's Angles to move onto the next phase of the project.

STAFF CONTACT:

Jennifer Wills, Director of Parks and Recreation

Attachments: [Harlie's Hoops Presentation 5.24.2018](#)

[Critical Areas Determination and Impact Analysis for Harlie's Hoops](#)

[JARPA Signed Harlie's Hoops](#)

[18-5460](#)

EXECUTIVE SESSION: PROPERTY ACQUISITION**16. MISCELLANEOUS**

[18-5452](#)

WASHINGTON STATE LIQUOR AND CANNABIS BOARD REQUESTS

Attachments: [New LL A Barber & Salon.pdf](#)

[NewLL-Monarca Restaurant.pdf](#)

[LL Spec Occ-KofC.pdf](#)

[LL-MJ Renewals 5-6-18.pdf](#)

17. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JUNE 14, 2018 7:00 P.M.

THURSDAY, JULY 12, 2018 - 7:00 P.M.