



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda - Final-revised

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

Thursday, November 15, 2018

7:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Thursday, November 15th at 7:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**
2. **INVOCATION*/FLAG SALUTE**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES**

[18-5675](#)

COUNCIL WORKSHOP MINUTES, OCTOBER 25, 2018
COUNCIL REGULAR MEETING MINUTES, OCTOBER 25, 2018
COUNCIL WORKSHOP MINUTES, NOVEMBER 1, 2018
COUNCIL SPECIAL MEETING MINUTES, NOVEMBER 1, 2018

Attachments: [10.25.2018 Workshop Minutes for Approval](#)
[10.25.2018 Regular Meeting Minutes for Approval](#)
[11.1.2018 Workshop Minutes for Approval](#)
[11.1.2018 Special Meeting Minutes for Approval](#)

5. **CHANGES TO THE AGENDA**

6. PRESENTATIONS & AWARDS[18-5680](#)**REFURBISHMENT OF COMMERCE AVENUE STREET CLOCK****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Address quality of place.

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

The residents of Cowlitz County and visitors to the City of Longview have long enjoyed the history and assets of R.A. Long's planned City. There have been several books written about how R.A. Long built the City and left the community with the incredible buildings, parks, and artifacts that have provided the fabric and community pride for Longview. The following project proposal is being developed to sustain one of the historic features the R.A. Long provided to our community, the Commerce Avenue Street Clock.

The refurbishment of the Commerce Street Clock consists of three phases.

1. Completely refurbish and replace working components of the Commerce Avenue pedestal clock.
2. Completely rebuild the master clock inside the Country Folks Deli and relocate it to the Longview Room at the Longview Public Library.
3. Replace the existing master clock for the Country Folks Deli with a clock that reflects the period in history of the clock.

The Longview Public Service Group has agreed to be the fiscal agent and applicant for donations and grants for this project. Funds received will be entrusted to this group and they will collect revenues and pay the bills for the project with money that is raised for the project.

Longview Rotary has expressed interest in contributing \$5,000 toward this project. Mark McCrady has committed that he will contribute \$2,000 of in-kind volunteer labor to see this project through to fruition.

Mr. McCrady is requesting that the City allocate resources in the amount of \$7,000 to match the \$5,000 contribution from Rotary and the \$2,000 in-kind volunteer labor commitment he has offered to make this project a reality and to preserve for many years to come one the historic features R.A. Long gifted to the community.

RECOMMENDED ACTION:

Motion to allocate \$7,000 from the Capital Projects Fund as matching funds toward the refurbishment of the Commerce Avenue Street Clock project.

STAFF CONTACT: Kurt Sacha, City Manager

Attachments: [Commerce Avenue Street Clock-REQUEST FOR ROTARY GRANT FUNDING](#)
[Commerce Avenue Street Clock-Community Services Donation Application](#)

[18-5658](#) **30, 35 & 40 YEARS-OF-SERVICE AWARDS:**

Pete Kennedy (Traffic) - 40
Dixie L. Wells (Police) - 35
Scott R. Knapp (Golf Maintenance) - 30
Cynthia L. Turpen (Police) - 30

STAFF CONTACT: CHRIS SMITH, HR DIRECTOR

7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

8. **FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**

9. **PUBLIC HEARINGS**

[18-5679](#) **PUBLIC HEARING: PROPOSED 2019 - 2020 BIENNIAL BUDGET AND
2019 - 2023 CAPITAL IMPROVEMENT PLAN (CIP)**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Continue effective financial management of the City.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

RCW 35A.34.110 requires cities to conduct a formal public hearing on the proposed biennial budget. Preliminary copies of the Biennial Budget and 2019 - 2023 Capital Improvement Plan have been made available to Council and are available for the public. A staff presentation on the 2019 - 2020 Biennial Budget and 2019 - 2023 Capital Improvement Plan will be presented at the public hearing on November 15, 2018. Public Hearing Notices on the 2019 - 2020 Preliminary Biennial Budget and 2019 - 2023 Capital Improvement Plan were published on November 1, 2018 and November 8, 2018.

RECOMMENDED ACTION:

Hold public hearing. Continue public hearing to December 6, 2018 Council meeting.

Attachments: [2019-20 Budget Public Hearing \(2018.1115\).\(002\)](#)

10. **BOARD & COMMISSION RECOMMENDATIONS**

11. **ORDINANCES & RESOLUTIONS**

[18-5677](#) **RESOLUTION NO. 2282 - AUTHORIZING THE AD VALOREM TAX LEVY
FOR 2019**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED or N/A**SUMMARY STATEMENT:**

RCW Chapter 84.55 limits ad valorem taxes to 100% of the previous year's levy, plus the value of new construction and improvements; this is called a "limit factor." In order to exceed the "limit factor," the law requires cities to adopt a Resolution authorizing any increase in the ad valorem to a "limit factor" established by the city, which cannot exceed the lesser of one percent or inflation, as defined by the Implicit Price Deflator (IPD). This Resolution complies the language of RCW 84.55 in that it represents an increase in the levy amount that is the lesser of one percent or an amount equal to inflation as measured by the implicit price deflator over the highest allowable levy since 1985. This Resolution authorizes a levy for 2019 in an amount which is 101.0% of the 2018 levy, which constitutes 101.0% of the statutory maximum levy from previous years. Such a Resolution must follow a public hearing regarding revenue sources. The public hearing for the 2019 General Fund revenue sources was held on November 1, 2018.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2282.

STAFF CONTACT: Kurt Sacha, Asst. City Manager/Finance Director

Attachments: [RESOLUTION NO 2282 - Authorizing the Ad Valorem Tax Levy Rate for 2019](#)

[18-5678](#)

ORDINANCE NO. 3390 - SETTING THE AD VALOREM TAX LEVY RATE FOR 2019**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The attached Ordinance fixes the estimated amount to be raised by ad valorem taxes for the 2019 Budget. For 2019, the requested ad valorem tax rate is \$2.885633 per \$1,000 of assessed value. The \$2.89 per \$1,000 represents a \$0.27 decrease from the \$3.16 ad valorem tax rate levied in 2018. Based on the preliminary assessed value of \$3,256,230,066 provided by the Cowlitz County Assessor's Office, the estimate for 2019 taxes payable is \$9,396,286. The attached Ordinance sets the 2019 ad valorem tax levy at 1.0% above last year's actual levy including the addition of any new construction and improvements to property, annexations and any increase in the value of state-assessed property. An Ordinance setting the 2019 levy must be in the hands of the County Commissioners by November 30, 2018: if not, the maximum amount that can be levied is the same as 2018.

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3390.

STAFF CONTACT: Kurt Sacha, Asst. City Manager/Finance Director

Attachments: [ORDINANCE NO 3390 - Setting the 2019 Ad Valorem Tax Rate](#)

[RES 18
2279](#)

RESOLUTION NO. 2279 - WATER RATES FOR 2019

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.
Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Proposed Resolution No. 2279 raises water rates to cover increasing operating costs and planned capital improvements to the City's water system facilities. This resolution implements a water utility rate increase of 4.5%, or \$1.37 per month for a residential customer consuming 600 cubic feet of potable water per month (the median residential customer consumption amount). The new rates will become effective on January 1, 2019.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2279.

Attachments: [Res #2279 - Water Rates 2019](#)

[Res #2279 - Tracked changes Water Rates 2019](#)

[2019 Recommended Utility Rates - City Council Meeting Nov 15 2018](#)

[RS 18 2280](#)

RESOLUTION NO. 2280 - SEWER RATES FOR 2019

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.
Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Proposed Resolution No. 2280 raises sewer rates to cover increasing operating costs and planned capital improvements to the City's sewer system facilities. This resolution implements a sewer utility rate increase of 2.0%, or \$1.32 per month for a residential customer consuming 600 cubic feet of potable water per month during the winter (the median residential consumption amount). The new rates will become effective on January 1, 2019.

RECOMMENDED ACTION:

Motion adopting Resolution No. 2280.

Attachments: [Res #2280 - Sewer Rates for 2019](#)

[Res #2280 - Tracked changes Sewer Rates for 2019](#)

[2019 Recommended Utility Rates - City Council Meeting Nov 15 2018](#)

[RES 18
2281](#)

RESOLUTION NO. 2281 - STORMWATER RATES FOR 2019

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.
Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

Proposed Resolution No. 2281 raises stormwater rates to cover increasing operating costs and planned capital improvements to the City's stormwater system facilities. This resolution implements a stormwater utility rate increase of 12%, or \$1.47 per month. The new rate will become effective on January 1, 2019.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2281.

Attachments: [Res #2281 - Stormwater Rates for 2019](#)

[Res #2281 - Tracked changes Stormwater Rates for 2019](#)

[2019 Recommended Utility Rates - City Council Meeting Nov 15 2018](#)

12. MAYOR'S REPORT**13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR**

[18-5676](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF OCTOBER 2018 ACCOUNTS PAYABLE: \$1,540,041.79

SECOND HALF OCTOBER 2018 PAYROLL:

\$79,416.06, checks no. 55-71

\$705,779.41, direct deposits

\$925,668.05, wire transfers

\$1,710,863.52 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Chresta Larson, Human Resources Specialist

[18-5674](#)

**PROFESSIONAL, TECHNICAL AND ADMINISTRATIVE (PTA)
EMPLOYEES
2019 SALARY AND BENEFITS**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The recommendation provides for a general wage increase of 2.50% for 2019

For 2019, the medical and dental plan remains at 95% employer paid HDHP medical insurance plan and 80% employer paid dental plan

Employees opting out of City medical insurance coverage will receive a VEBA contribution of \$750/ month.

RECOMMENDED ACTION:

Motion to approve recommended PTA Salary & Wages for 2019

STAFF CONTACT:

Chris Smith, Human Resources Director

15. CITY MANAGER'S REPORT**16. MISCELLANEOUS****17. ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT SPECIAL COUNCIL MEETINGS:

THURSDAY, DECEMBER 6, 2018 - 7:00 P.M.

THURSDAY, DECEMBER 20, 2018 - 7:00 P.M.