

## CITY OF KELSO

Acct# 26049

Inv # 15034

## Request for Miscellaneous Billing

Originating Department: Finance Dept

Date: 2-20-15

Requested by: Brian Butterfield

## Explanation/Description of Billing:

Monthly rent @ 501 S. 1st Ave, Room 111 (Train Station)

For: Feb 20 / Mar 19, 2015

Rent: 538.50 105 15 362 5000

Leasehold: — 105 23 700

Total 538.50

Bill To: Cowlitz Transit Authority Amount: \$ 538.50

Address: 254 Oregon Way  
Longview, WA 98632

Budget Account #(s) for Receipt of Payment:

Approved by: Brian Butterfield (Department Head)

Pmt

## For Finance Department Use

105 12 250

105 11 110

G/L Account Assignments: (Accountant Initials)

Debit Account #(s)

Credit Account #(s)

Date Entered to A/R

2/23/15

By:

LW

Invoice Number

15034

Budgetary Accounting Posting Batch Number: 0227

Note/Comments:

CURRENT INVOICES AND  
STATEMENT OF ACCOUNT

SEND PAYMENT TO:

City of Kelso

P.O. Box 819

Kelso, WA 98626

360-423-0900

Please Send TOP HALF OF INVOICE WITH PMT

COWLITZ TRANSIT AUTHORITY

254 OREGON WAY

LONGVIEW

WA 98632

CUSTOMER ID STATEMENT DATE

BALANCE DUE

1,077.00

26049

2015/02/20

| CURRENT TRANSACTIONS |            |         |                         |        |
|----------------------|------------|---------|-------------------------|--------|
| TRANS. NUMBER        | DATE       |         | DESCRIPTION             | AMOUNT |
| 15034                | 2015/02/20 | Charge  | RENT @ 501 S 1ST RM 111 | 538.50 |
| 14271                | 2015/02/03 | PAYMENT | DEPOT RM 111 RENT       | 538.50 |

PREVIOUS BALANCE

1,077.00

TOTAL DUE

1,077.00

CURRENT  
1,077.00

PAST 30  
.00

PAST 60  
.00

PAST 90  
.00

PAST 120  
.00