

Resolution No. 2044

A RESOLUTION ADOPTING POLICIES TO GUIDE THE ALLOCATION OF FUNDS FROM A TRUST CREATED BY EARNEST AND ARLENE KUNTZ TO SUPPORT LONGVIEW PARKS AND RECREATION CAPITAL FACILITIES AND OPERATING PROGRAMS

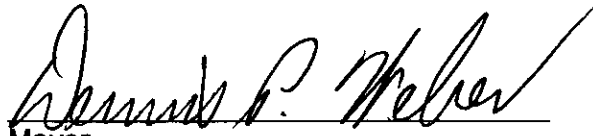
WHEREAS, the trust created by Earnest and Arlene Kuntz in the 1990s states that it was provided as a gift to the Longview Parks and Recreation Department. There were no restrictions or limitations provided in the trust as to specific uses for the funds; and

WHEREAS, there was agreement by the Longview City Council that even though the trust does not describe specific types of park related projects for use of the trust funds, by inference per the trust, the funds were intended to be used for park and/or recreational purposes such as recreational facilities for senior citizens, teens, or sports facilities, or any similar type use; and

WHEREAS, it is desirable to adopt policies to assist in the process of deciding how such funds shall be allocated and used.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:
Section 1. Those polices, attached to this Resolution as Exhibit A, are hereby adopted as the criteria for the allocation and use of disbursements from the Parks & Recreation Memorial Trust Fund.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this
11th day of Oct, 2012.


Mayor

ATTEST:


City Clerk

Exhibit A

- A.) All projects involving the Kuntz Family Trust funds must include an approved plaque stating that "This project was provided for through the Kuntz Family Trust for the Benefit and Enjoyment of the Citizens of Longview."
- B.) Any citizen, group of citizens, or not for profit organization of the City of Longview, may apply for funds from the Kuntz Family Trust to use for a project which would be consistent with the type of projects described in this resolution.
- C.) Funds Awarded: The funds awarded will not exceed 20% of the ending year balance of the Kuntz Family Trust, with 10% available for projects not on the Longview Parks and Recreation Plan Capital Improvement Program (CIP) list and another 10% for projects on the Longview Parks and Recreation Plan CIP list. Funding made available for one year may be carried over to a succeeding year(s) in case there is a desire to undertake a project that would be more expensive than one year's allocation would normally allow.
- D.) Applications for funding will be promoted, evaluated, and submitted to the City Council for consideration at the same time and through the same process as ones for the City's neighborhood park grant program.
- E.) Projects requesting funding from the Kuntz Family Trust funds must provide at least 50% of the total costs of projects from money and/or in-kind services other than Kuntz Family Trust funding. Exception to this required funding match would include projects:
 - 1. Where no fees are charged to the users (eg. a project at Lake Sacajawea if it involves a facility that is or would be is free and open to the public; whereas, organized sports leagues, including City-run leagues, which charge fees to play would need to provide matching funds, and/or in-kind services); or
 - 2. Where the population to be served represents a significant underserved low income population based on CDBG guidelines where obtaining matching funds would be very difficult.
- F.) Projects which are for maintenance of existing facilities are not eligible for funding from the Kuntz Family Trust.
- G.) All projects requesting support from Kuntz Family Trust funds, whether on the Longview Parks and Recreation Plan CIP list or not on the Longview Parks CIP list, will be selected based on the following criteria:
 - 1.) The number of citizens likely to be served, or who will benefit from the project.
 - 2.) The range and diversity of citizens likely to benefit from the project.
 - 3.) The return on the investment, both tangible and intangible.
 - 4.) The potential life span of the project.
 - 5.) The maintenance requirements of the project, present and future.
 - 6.) The project must comply with (or must not conflict with) the City of Longview's Historic Preservation Plan, if applicable.
 - 7.) The potential for other sources of funding.

H.) \$100,000 of the Kuntz Family Trust funds are to be designated for the maintenance and improvement of Lions Island, subject to the above provisions (Section "F" notwithstanding). Further provided, that funds for Lions Island projects shall be subject to the 50% match described above. (as amended at 10/11/2012 meeting)