



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final Parks and Recreation Board

Monday, February 23, 2015

5:30 PM

Woman's Club Building, 835 21st Avenue
Street, Longview, WA

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks Board of the City of Longview, Washington, will conduct a special session in the Woman's Club Building, 835 21st Avenue, on Monday, February 23, at 5:30 p.m. The topic of discus

1. Roll Call

Board Members Present: Louis LaPierre, Nick Seaver, Dianne Quast, Laurie Taylor, Emma Temples- Teen Representative
Staff Members Present: David Campbell, Jennifer Wills, Ken Botero

2. Minutes

Nick made a motion to approve the minutes, Dianne seconded the motion, all members were in favor.

MN 15-0277 P&R ADVISORY BOARD MINUTES 01.12.2015

Attachments: [P&R Minutes 01.12.15](#)

3. Reports

A. Park Maintenance Supervisor

In Curt's absence, Jen gave an overview about the Park Maintenance and Tree Board Report.

15-3700 **PARK DEPARTMENT & TREE BOARD REPORT**

Attachments: [February 2015 Park & Tree Board Report](#)

B. Recreation Manager

Jen gave an overview of the January Recreation Report highlighting the special event Seahawk Walk held by department staff and informed the board about a very popular S.T.E.M. (Science, Technology, Engineering, & Math curriculum). She also handed out the 2014 Goals and Achievements that stated how the division accomplished the goals set forth at the beginning of the year and what council initiative the division worked towards.

15-3702 RECREATION DIVISION REPORTS

Attachments: [January Recreation Report 2015](#)
 [Goals & Achievements 2014](#)
 [2015 Goals & Objectives](#)

C. Park and Recreation Director

Dave did not have a report.

2. Neighborhood Park Grant Interviews**A. Interview 1 6:00 - 6:20**

*Curt Nedved- Playground Replacement Parts, Various Parks around Longview
Neighborhood Park Grant: \$6,545
In the applicant's absence, Recreation Manager Jennifer Wills presented the
application by the Parks Department to secure funding to replace seven different play
events at local parks around town. These replacement parts will go towards current
missing, broken, or vandalized. Included in the application removal of a dilapidated
playground from Gerhartt Gardens Park and a replacement with a swing set.*

15-3689 NPG 2015 - PARKS DEPARTMENT

Attachments: [Parks Dept - Playground Replacement Parts](#)

B. Interview 2 6:20 - 6:40

*Roger Peters and Dorris Disbrow - Concrete Sidewalk for Squirrel Structure, Library
Park
Neighborhood Park Grant - \$2,975
Roger Peters and Dorris Disbrow presented their application for the installation of a
concrete sidewalk from the Shay Locomotive to the existing squirrel sculpture that is
located in Library Park. This project is not in conjunction with the current Shay
Locomotive Project and will be completed with separate donations and funding
sources.*

15-3690 NPG 2015 - ROGER PETERS

Attachments: [Roger Peters - Squirrel Statue Sidewalk](#)

C. Interview 3 6:40 - 7:00

*Friends of Longview: Reallocation of Shay Pavilion Funds, Library Park
Dorris Disbrow and Barry Dahl*

Neighborhood Park Grant 2014: \$3,800

The Friends of Longview asked the Park Board if they could reallocate the funds originally allocated for benches at the Shay Locomotive to different project within the scope of the overall Shay project. The group will still install benches at the park, but would like to solicit for memorial donations as a way to fund the previous project.

Friends of Longview would like to put the 2014 funds towards a budget shortfall the group has encountered with the unexpected rise in concrete prices or they would like the funds to go towards security lighting/system for the Shay pavilion.

15-3691**NPG 2015 - FRIENDS OF LONGVIEW REALLOCATION**

Attachments: [Friends of LV - Reallocation of Funds](#)

D. Interview 4 7:00 - 7:20

*Friends of Longview: Shay Engine Protective Fence, Library Park
Barry Dahl*

Neighborhood Park Grant: \$5,000

The Friends of Longview is requesting assistance to pay for a six foot wrought iron fence to surround the Shay Locomotive. The fence is planned to be decorative as well as protective. There will be a gate on each side of the engine for people to enter the fenced enclosure on special occasions. The gates will have bi-fold doors to minimize the visual appearance of the fence during events and allow pictures to be taken without the gates in the photo.

15-3692**NPG 2015 - FRIENDS OF LONGVIEW**

Attachments: [Friends of LV - Shay Fence](#)

E. Interview 5 7:20 - 7:40

Longview Girls Softball Association: Repair and Secure Softball Fields, 7th Avenue Park

Phil Ranta

Neighborhood Park Grant: \$4,306

The Longview Girls Softball Association is requesting money to be able to fulfill three projects at 7th Avenue Park. The first project is to install a t-ball field in the open grass area behind the current fields to allow for the t-ball teams to have their own place to play. The second project is to secure the current backstops with additional support to be able to handle the weight of newly purchased safety netting. The third project is to purchase and install additional security cameras for the park.

15-3693**NPG 2015 - LONGVIEW GIRLS SOFTBALL ASSOCIATION**

Attachments: [LGSA - Repair & Secure 7th Softball](#)

3. Park and Recreation Board Neighborhood Park Grant Recommendations

After the interviews were completed the board discussed each of the applications and interviews individually.

Dianne made a motion to approve the Squirrel Sidewalk Project, Shay Locomotive Fencing Project, and the Longview Girls Softball Security Project for full funding. Nick seconded the motion and all members approved.

Nick made a motion to approve the reallocation of funds for the Friends of Longview as long as money granted goes towards security lighting and cameras for the Shay Locomotive. Laurie seconded the motion and all members approved.

After discussion about the Parks Division Neighborhood Park Grant Application, the Board decided that the application did not qualify for the grant process as a matching project. The Board determined the project to be important and well within the scope of need for the parks within the city. The board would like council to consider the possibility of still funding this project from this revenue source due to it's nature of improving parks. Dianne made a motion to request Council to approve the Park Division project as a project that did not require matching funds. Laurie seconded the motion and all members were in favor.

Nick made a motion, and Dianne seconded, to ask Council if the funds in the Neighborhood Park Grant account that were unallocated for 2015 could remain for future park needs contingent on submitting a request for funds to the Park and Recreation Advisory Board anytime throughout the rest of the year. All members were in favor.

4. Adjournment

Louis made a motion to adjourn the meeting at 7:51pm, and Laurie seconded.