



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final Parks and Recreation Board

Monday, June 1, 2015

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks Board of the City of Longview, Washington, will conduct a special session in the Recreation Building located at 2920 Douglas Street, on Monday, June 1, at 5:00 p.m.

1. Roll Call

Board Members Present Louis LaPierre, Nick Seaver, Dianne Quast, Emma Temples, Austi Baudro, Micah Shea
Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour, Ivona Kininmonth (Engineering)
Community Members: Bill Kasch

2. Approval of Minutes

Nick Seaver moved to approve the minutes as written, Dianne Quast seconded the motion, all members were in favor.

MN 15-0280 P&R BOARD MINUTES FEBRUARY 2015

Attachments: [P&R BOARD MINUTES FEBRUARY 2015](#)

MN 15-0285 P&R BOARD MINUTES MARCH 2015

Attachments: [P&R BOARD MINUTES MARCH 2015](#)

3. Constituent Comments

Bill Kasch presented color photographs of proposed war memorial benches for installation at RA Long Memorial Park which would be dedicated to veterans. Benches in memoriam would be gray granite with black lettering. Mr. Kasch also shared information on updated walking tour brochures and installation of interpretive signs at R.A. Long Park which will become available to the public in the near future. Additionally, Mr. Kasch would like to be on the next board agenda to discuss the same.

4. Board Member Comments

5. Tree Board Comments

6. Reports**A. Parks Manager Report**

Curt Nedved provided the March & April 2015 report and discussed highlights as attached in report. Several questions were asked by board members:

1. Was the granite used for updated memorial benches chosen to dissuade theft?

Answer: Yes

2. Curt was asked for clarification on the future of Archie Anderson Park Master Plan changes planned for after the fences & buildings are removed. Jennifer Wills, Interim Parks and Recreation Director discussed upcoming proposals and the process of making decisions moving forward. Curt and Jennifer also clarified all demolition which has occurred to date has followed Master Plan phases without the need to change the master plan.

15-3784 PARKS DIVISION BOARD REPORT MARCH 2015

Attachments: [PARKS DIVISION BOARD REPORT MARCH 2015](#)

15-3835 PARKS DIVISION BOARD REPORT APRIL 2015

Attachments: [PARKS DIVISION BOARD REPORT APRIL 2015](#)

B. Recreation Manager/Interim Director Report

Jennifer Wills provided the March & April 2015 report and discussed highlights as attached in report. Mrs. Wills also provided the flyer for Healthy Living 2015 which aligns with the Recreation goals. Questions by board members:

1. For movies in the park, where do we obtain the screen? Jennifer explained where and how it is rented.

2. Elks Memorial Raised Beds – is there a weed barrier? Jennifer answered in the affirmative.

15-3785 RECREATION DIVISION BOARD REPORT MARCH 2015

Attachments: [RECREATION DIVISION BOARD REPORT MARCH 2015](#)

15-3838 RECREATION DIVISION BOARD REPORT APRIL 2015

Attachments: [RECREATION DIVISION BOARD REPORT APRIL 2015](#)

7. Old Business

A. 15-3837 RA LONG PARK IMPROVEMENTS - UPDATE

Attachments: [RA LONG PARK IMPROVEMENTS-UPDATE](#)

Presentation by Ivona Kininmonth, P.E., Engineering Department – City of Longview

Board Member Comments:

- 1. Will coins be thrown? Ivona answered "Possibly, and the coins collected will be used for any additional maintenance."*
- 2. Is the Bust foundation designed to handle a move? Ivona answered "we believe so."*
- 3. Is the library on board with moving the Bust? Ivona answered "Yes, the Library Board approved the relocation of the Bust."*

B. Shay Locomotive Update

Electrical: All of the underground wiring conduit under the roof has been completed

Security: The 1st security camera was installed on 12-14; The IP address for the camera is http://68.66.157.83; The user name is root and the password is password; Once we have the electrical ran up the NW post then I'll finish the security

Wrought Iron Gates: When the concrete around the post has been poured then I will install the gates

Concrete: The concrete setup for both pours immediately around the Shay have been completed; The exposed aggregate concrete closest to the Shay will be poured today; The broomed concrete around the post should get poured within 2 weeks

C. Alcohol in Parks History

Jennifer Wills provided an update on this topic and included information on previous alcohol allowed at Squirrel Fest as pre-approved Council. She shared that the only available history outside of that event was around the potential private use of Japanese Garden which never occurred. Council is looking to have a music festival at Mint Valley which already has an alcohol permit. A budget enhancement was proposed to include funding for concerts at Mint Valley and was not approved by City Council.

D. Disc Golf Course Update

Grand Opening happened April 16th with approximately 50 to 70 people in attendance. Event included a tournament, prizes and presentation. The recreation has 28 league participants at this time as well as two upcoming tournaments.

E. Archie Anderson Park Update

Covered in Parks Report by Curt Nedved

8. New Business

A. Concessions at Lake Sacajawea/7th Ave Soccer Complex

Concessions: Two contracts presented as a result of the issued request for proposals. One food and beverage (Big Kahuna Shaved Ice) and one for non-motorized boating (Paddle Flatts). The hours of food and beverage operation are set for 11a – 8p at Hemlock Plaza. Kayaking tours will be held on Saturdays, June through Sept with the exception of two dates.

7th Avenue Soccer: The board was made aware that Council approved the renaming of 7th Avenue Soccer Complex to Tom Hutchinson Soccer Complex.; Parks & Recreation has been asked to create a sign for the complex.

B. Lake Use Special Permit

The board was asked if there would be support around an upcoming policy related to special use permits within Parks outside of current regulations.

Comments/Questions as follows:

- 1. Nick Seaver – Concerns related to others seeing the usage outside of guidelines and deciding it is okay to do so themselves, without a permit.*
- 2. Micah Shea – Discussed the implications of doing so without accounting for compensation for additional staffing needs related to such usage.*
- 3. Austi Baudro – Mentioned the issue around allowing something once and setting precedence to feel forced to continue to allow the same in the future.*
- 4. Dianne Quast – Would feel comfortable with certain events such as live video games however would not agree to allowing vehicles on the grass*

9. Adjournment

Louie LaPierre adjourned the meeting at 6:28 p.m.