



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Mayor Pro Tem Mary Jane Melink
Council Member Steve Moon
Council Member Scott Vydra
Council Member Michael Wallin

Thursday, September 24, 2015

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Mayor Jensen called the meeting to order at 7:00 p.m.

2. INVOCATION*/FLAG SALUTE

Following observance of a moment of silent reflection, the flag salute was recited.

3. ROLL CALL

Present: 7 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Mayor Pro Tem Melink, Council Member Moon, Council Member Wallin and Council Member Vydra

STAFF PRESENT

City Manager David Campbell; City Attorney James McNamara, and City Clerk Kaylee Cody.

Also present: Kurt Sacha, Assistant City Manager/Finance Director; John Brickey, Director of Community Development; Jeff Cameron, Public Works Director; Todd Dodgin, Information Technology Director; Jim Duscha, Police Chief; Phil Jurmu, Fire Chief; Chris Skaugset, Library Director; and Jenn Wills, Parks and Recreation Director.

4. APPROVAL OF MINUTES

On a motion duly made and passed, the reading of the minutes of the regular Council meeting held September 10, 2015, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

[MN 15-0295](#)**COUNCIL MINUTES, SEPTEMBER 10, 2015**

Attachments: [MINUTES DRAFT 09102015](#)

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS**[15-3993](#)**PROCLAMATION: NATIONAL FIRE PREVENTION WEEK, OCT. 4 - 10, 2015**

Attachments: [National Fire Prevention Week, October 4-10, 2015.pdf](#)

Fire Chief Phil Jurmu accepted the proclamation from Mayor Jensen. Fire Chief Jurmu explained the different events and educational opportunities that would be taking place during Fire Prevention Week.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Jeff Wilson of Longview addressed Council to invite them to Shay Day on October 17th from 2:00 p.m. to 5:00 p.m., to celebrate the dedication of the Shay Locomotive at the Library. Mayor Jensen thanked Mr. Wilson for his time and effort spent on the Shay project.

Ray Vontargen of Longview addressed Council to thank them for their work and to show appreciation. Mr. Vontargen also congratulated Scott Vydra on becoming a Council Member.

8. PUBLIC HEARINGS**9. BOARD & COMMISSION RECOMMENDATIONS****10. ORDINANCES & RESOLUTIONS**[RS 15-2152](#)**RESOLUTION NO. 2152 - INTERLOCAL JOINT PURCHASING AGREEMENT****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The City of Bellevue is providing other government agencies access to procurement agreements through the interlocal joint purchase agreement. The agreement will allow the City of Longview to acquire goods and services under contracts where a price is extended to other government agencies. The department of Information Technology will use the pricing offered in the

contracts as a competitive comparison option to State WSCA and GSA contract pricing.

RECOMMENDED ACTION:

Motion to approve Resolution No. 2152

Attachments:

[Interlocal Joint Purchasing Agreement](#)

[Resolution Re Interlocal re Joint Purchase Agreement with Bellevue \(2\)](#)

A motion was made by Council Member Chet Makinster, seconded by Mayor Pro Tem Mary Jane Melink, that this resolution be adopted. The motion passed unanimously.

11. MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS

11. A MAYOR'S REPORT

[15-4015](#)

APPOINTMENT OF LAUREL MURPHY TO THE PROJECT LONGVIEW COMMITTEE

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Due to resignations and with bylaw amendments, Project Longview is in need of new members. The Council Appointments Committee reviewed a recent application. The Committee recommends the appointment of Laurel Murphy to an unexpired term through 12/31/17.

RECOMMENDED ACTION:

Motion to appoint Laurel Murphy to Project Longview.

Council Member Wallin commented that Ms. Murphy does a tremendous amount of volunteering for the City of Longview.

A motion was made by Council Member Steve Moon, seconded by Council Member Scott Vydra, that this matter be approved. The motion passed unanimously.

11. B COUNCILMEMBERS' REPORTS

12. CONSENT CALENDAR

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

[15-4017](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full

reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

Second Half September 2015 Accounts Payable: \$936,339.52

First Half September 2015 Payroll:
\$3,142.11, Checks No. 206434-206442
\$666,680.46, direct deposits
\$441,741.99, wire transfers
\$1,111,564.56 Total

[15-4016](#)

LIABILITY CLAIMS/LAWSUITS

The claim(s)/lawsuit(s) listed below was/were received by the City. Where applicable, the claim(s)/lawsuit(s) have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA). The claim(s)/lawsuit(s) status is/are as follows:

NEW:

Fred Mills, DOI: 08/17/2015. Claimant alleges that a sewer line backed up at his building and costs were incurred to clear the sewer line. \$1,304.10 claimed.

Heather Doane, DOI: 08/13/2015. Claimant alleges that a tree root grew through and blocked a sewer pipe, causing a flood in her home. \$6,069.71 claimed.

Chris Germond, DOI: 08/28/2015. Claimant alleges that he incurred costs to clear a blocked sewer line. \$340.20 claimed.

DENIED:

Ronald Strong, DOI: 08/31/2015. Claimant alleged that a tree branch fell from a city owned tree during a storm and damaged his vehicle. Amount unspecified.

Patrice McNeice, DOI: 07/06/2012. Claimant alleged personal injuries and medical expenses incurred due to trip-and-fall over uneven portion of sidewalk. Amount unspecified.

David VanCuren, DOI: 06/30/2015. Claimant alleged costs incurred to repair damages after a tree limb fell on his vehicle. Amount unspecified.

[15-4018](#)

PROJECT COMPLETE CERTIFICATION - Hudson St., Douglas St., & 33rd Ave. SEWER Pump Station Improvements

COUNCIL INITIATIVES ADDRESSED:

Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

This action is to certify that the Hudson St., Douglas St., & 33rd Avenue Sewer Pump Station Improvements project has been completed in accordance with the plans and specifications under Contract No. 13-1908A/C-S & 13-1909A/B-S entered into between the City of Longview and McClure & Sons, Inc., and the same is hereby accepted and approved.

RECOMMENDED ACTION:

Motion to accept and approve as complete the Hudson St., Douglas St., & 33rd Avenue Sewer Pump Station Improvements project.

13. CITY MANAGER'S REPORT

[SMP 2015-1](#)
[9/24/15](#)

**SHORELINES PERMIT - PORT OF LONGVIEW MAINTENANCE
DREDGING AND FENDER PILE REPLACEMENT****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

The Port of Longview has applied for a shoreline substantial development and conditional use permit to conduct ongoing maintenance dredging and fender pile replacement for Berths 1 - 7. The address for the project is 10 Port Way, Longview, WA. The duration of the permit is 10 years.

The purpose of the project is to maintain previously authorized berthing depths and to replace damaged or dilapidated fender piles to allow ships safe access to the Port's berthing and marine support facilities, so the Port can competitively bid and secure marine trade opportunities domestically and overseas. Dredging will be conducted via clamshell to barge and disposed of downriver at a US Army Corps of Engineers (USACE) approved location. Due to structural concerns, damaged or dilapidated fender piles will be replaced as necessary as part of the maintenance activities. Replacement fender piles will be installed from a barge using a vibratory hammer.

RECOMMENDED ACTION:

Motion to approve the Shoreline Substantial Development and Conditional Use Permit and authorize the City Manager to sign the permit.

Attachments: [Vicinity Map](#)
[Staff report and recommendation](#)
[Shoreline Management Master Program analysis](#)
[Application](#)
[Application continued](#)
[SEPA documents](#)
[SEPA documents continued](#)
[SMP 2015-1 Shoreline Permit](#)

A motion was made by Council Member Chet Makinster, seconded by Council Member Scott Vydra, that this matter be approved. The motion passed unanimously.

[15-3991](#)

SET A PUBLIC HEARING FOR THE 2014 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE HOME AND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS (CDBG)

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The City of Longview as a Community Development Block Grant (CDBG) Entitlement community and lead agency for the Longview-Kelso HOME Consortium is required to produce and submit a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD within 90 days of the completion of each program year which ends July 31st. The Report also requires a minimum 15-day public comment period.

This year the CAPER is done in IDIS (Intergovernmental Disbursement and Information System) with project reports as a supplemental document. The public comment period will begin October 13th and end on October 27th, 2015. A Public Hearing is needed on October 22nd and will allow for public comment on HOME & CDBG program performance, accomplishments, and recommendations for program adjustments if needed. Council (by e-mail) and the public will receive copies of the CAPER for public review on October 12th.

RECOMMENDED ACTION:

Set a public hearing for October 22, 2015 to review the 2014 HOME and CDBG Consolidated Annual Performance and Evaluation Report.

A motion was made by Mayor Pro Tem Mary Jane Melink, seconded by Council Member Scott Vydra, that this matter be approved. The motion passed unanimously.

[15-4028](#)

HIGHLANDS NEIGHBORHOOD ASSOCIATION LETTER OF SUPPORT

COUNCIL INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Highlands Neighborhood Association (HNA) received a Northwest Health Foundation (NWHF) Healthy Beginnings/Healthy Communities Organizing Grant in the amount of \$30,000 in January of this year. The organizing grant was provided to help position the HNA to be successful in competing for a five year, \$750,000 implementation grant from the NWHF. The goal of the implementation grant is to develop collaborations to improve outcomes for marginalized children and families. With the goal of collaboration in mind, the HNA is seeking support to establish a Neighborhood Resource Coordination Council (NRCC) as the mechanism to ensure collaboration of resources that will improve outcomes for the Highlands Neighborhood children and families, as well as improved outcomes for other organized neighborhoods in the Cowlitz County region. The attached letter from the HNA requests Longview City Council support for creation of the NRCC as a key function in their efforts to secure the NWHF grant.

RECOMMENDED ACTION:

Motion to direct staff to prepare a letter of support for signature by the Mayor for the HNA to include in their NWHF grant application packet.

Attachments: [HNA Support Request Letter](#)

A motion was made by Council Member Chet Makinster, seconded by Council Member Michael Wallin, that this matter be approved. The motion passed unanimously.

14. MISCELLANEOUS

The following item(s) were presented for Council's information. No Council action was taken or required.

[15-4014](#)

WASHINGTON STATE LIQUOR AND CANNABIS BOARD REQUESTS

Attachments: [Renewals 090615](#)
 [KOC Spec Occ](#)

15. ADJOURNMENT

Council Member Botero advised that he would be absent for the October 8th regular meeting and the October 15th workshop. Council Member Melink advised that she would be absent for the October 1st workshop.

The meeting was adjourned at 7:31 p.m. The next scheduled meeting of the Council is October 8, 2015.

Kaylee L. Cody
City Clerk

Approved: _____
Mayor

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS

THURSDAY, OCTOBER 8, 2015

THURSDAY, OCTOBER 22, 2015

NEXT COUNCIL WORKSHOPS

THURSDAY, OCTOBER 1, 2015

THURSDAY, OCTOBER 15, 2015