



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

Parks and Recreation Board

*Louis LaPierre
Nick Seaver
Dianne Quast
Austi Baudro
Micah Shea*

Monday, December 14, 2015

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

*Board Members Present: Louis LaPierre, Nick Seaver, Dianne Quast, Austri Baudro, Micah Shea
Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour, Natalie Richie
Community Members Present: Eric Berquist, Andrea Berquist (Subleasing Youth Athletic Fields)*

2. Approval of Minutes

Dianne Quast made a motion to approve the minutes, Austi Baudro seconded the motion, all members were in favor.

[MN 15-0307](#)

P&R ADVISORY BOARD MEETING MINUTES 11.16.2015

Attachments: [P&R ADVISORY BOARD MEETING MINUTES 11.16.2015](#)

3. Constituent Comments

N/A

4. Board Member Comments

N/A

5. Reports

[15-4142](#)**PARKS DIVISION REPORT DEC 2015****Attachments:** [PARKS DIVISION REPORT DEC 2015](#)

Curt Nedved provided an overview of the Parks Department & Tree Board Report.

Specific highlights mentioned;

- 1. Stump grinding up to date*
- 2. Minimal tree pruning occurrences*
- 3. Christmas lights fully installed*
- 4. Tree lighting ceremony successful*
- 5. Tree planting complete with the exception of Tenant Way planting*
- 6. 968 hours of leaf clean-up*
- 7. Park flooding/landslides*

Additional discussion regarding the open carrying of weapons at Parks and Recreation events or activities within city parks, and the potential for the board to make a recommendation banning firearms at all such city facility/events. As this issue is not on the agenda presently the board requested to place this item on an upcoming agenda.

[15-4143](#)**RECREATION DIVISION REPORT DEC 2015****Attachments:** [RECREATION DIVISION REPORT DEC 2015](#)

Natalie Richie provided an overview of the Recreation Department Report.

Specific highlights mentioned:

- 1. Follow-up to recent active shooter training with a request for additional department specific active shooter training*
- 2. Increased Turkey Trot registration*
- 3. Employee Benefits Fair*
- 4. Photo Contest/Show*
- 5. Philanthropy increase*
- 6. Social Club Thanksgiving Dinner*
- 7. Special Olympics Flag Football*
- 8. Removal and replacement of deteriorating batting cages and dying shrubs*

[15-4150](#)**COMPREHENSIVE PLAN SURVEY RESULTS****Attachments:** [COMPREHENSIVE PLAN SURVEY RESULTS](#)**6. Old Business**

a. Comprehensive Plan Update

- A. Bathrooms, trails and playgrounds are top priorities*
 - B. Community need regarding the offering of classes which cater more to working families (i.e. evening family classes)*
 - C. Goals and objectives to be provided at the January meeting for discussion.*
- Corrections discussed included:*
- 1. Park Level Service of Standards (3.3) highlighted as a significant piece of information for the board to consider.*
 - 2. Remove Rotary from "playlot category".*
 - 3. Deficiencies in number of Parks available*
 - 4. Annexation Is/Isn't included?*
 - 5. Lake Sacajawea missing from section 4*
 - 6. Remove Cowlitz River from section 5*
 - 7. Add Mint Valley to section 6*

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[15-4145](#)**Introduction**

Attachments: [1 - INTRODUCTION](#)

[15-4146](#)**Goals & Objectives**

Attachments: [2 - GOALS & OBJECTIVES](#)

[15-4147](#)**Planning Area & Inventory**

Attachments: [3 - PLANNING AREA & INVENTORY](#)

[15-4148](#)**Demand Analysis**

Attachments: [4 - DEMAND ANALYSIS](#)

7. New Business**a. Subleasing Youth Athletic Fields**

Nick Seaver made a motion to allow non-profit athletic organizations to sublease from the organization currently holding the park usage permit upon director approval. The motion was seconded by Micah Shea and carried as stated above.

b. Mutt Mitt Bag Discussion

A recent citizen complaint to council regarding Mutt Mitt dispensers and subsequent concerns lead to research on the cost the city incurs to provide the dispensers and bags throughout the city. Curt & Jennifer will discuss possible alternatives and return findings to the board for discussion at an upcoming meeting.

c. Birch Tree Removal & Replacement Plan 2016

The prior tree removal and replacement plan is complete and lead to the discussion of the success of the program specific to tree removal. The Parks Department noted a significant decrease in Birch Tree related complaints from 2013 to 2015 as follows; 2013 – 32 calls, 2014 – 23 calls, 2015 – 5 calls. Dianne Quast made a motion to continue Birch Tree removal based on the judgment of staff. The motion was seconded by Micah Shea and passed by the board.

8. Adjournment

Meeting adjourned at p.m. by Louis LaPierre, Chairperson. Next meeting scheduled for January 25, 2016 - Recreation Building, 5:00 p.m.