



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Minutes - Draft

### Parks and Recreation Board

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Monday, April 18, 2016

5:00 PM

Recreation Office, 2920 Douglas  
Street, Longview, WA

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1. Roll Call

2. Approval of Minutes

[MN 16-0328](#)

P&R Advisory Minutes 03.21.2016

Attachments: [P&R Advisory Minutes 03.21.2016.pdf](#)

3. Constituent Comments

*Mr. Robert Fox presented his request for the tree neighboring his property to be removed. The tree is a White Birch, and the aphids and quantity of leaves that drop year-round present a nuisance to him. The board explained the process for those requesting tree removals, and asked that he encourage the property owner to contact the Parks Department to be placed on the list of requested removals so that there is a record.*

*Ken Botero requested the board consider changing the lights along the lake to purple in October for Domestic Violence Month. Jennifer stated that there was a monetary and labor cost for this type of activity. She stated that if this is something the group heralding the project wants to work with the Parks Department there might be something they could partner on. One suggestion was maybe just changing the lights along the Washington Way Bridge. Jennifer encouraged Ken to make the connection between the group and the department.*

4. Board Member Comments

*Micah Shea commended the Parks & Recreation Department for the excellent junior golf program his child recently attended over spring break. He felt the program was a great value, and would like to see similar such programs in the future if possible.*

*Louis LaPierre informed the board that the school gardens are ready to apply for non-profit vendor opportunities at Lake Sacajawea if and when appropriate.*

5. Reports

**5.a Parks Division Report March 2016**

*Curt Nedved highlighted noteworthy Parks happenings; full report embedded in*

*Agenda:*

*Arbor Day Plantings*

*Installation of Tree Lights on Commerce Corridor*

*Weed Control*

*Mowing Routes/Schedules*

**5.b Recreation Division Report March 2016**

[16-4310](#)

**Recreation Division Report March 2016**

**Attachments:**     [Recreation Division Report March 2016.pdf](#)

*Natalie Richie highlighted noteworthy Recreation happenings; full report embedded in*

*Agenda:*

*Library/Recreation Collaboration*

*Shamrock Run*

*Partnership with Lower Columbia College*

*Variance Waiver for Swim Classes*

*Refund of Garden Plots*

**5.c Parks & Recreation Directors Report March 2016**

*Jennifer Wills provided updates on the below-mentioned topics:*

*Neighborhood Park Grant Applications - an updated version of the application will be presented at the next meeting.*

*Golf Cart Storage Facility Grand Opening was a success held on April 13, 2016*

*Arbor Day - A partnership between the School District and the City, an apple tree will be planted at CVG Elementary*

*Tree Lighting Downtown/Commerce Avenue - Tree lights have been placed in 66 trees downtown to provide for more lighting.*

*Park Restroom Upgrades - City Council did not approve moving forward on a grant proposal to provide for new restrooms at Lake Sacajawea*

*Walking/Biking Path at Mint Valley Golf Course - The city is looking at the feasibility of opening the path to the public*

*Community Garden*

*Lake Concessionaires – RFP was published and to date two food concessionaires and one boating vendor have applied. The Lions Club has submitted a letter stating the desire for the board to agree to only allow non-profit vendors at the Summer Concerts at the Lake. Two food vendors will be approved this year which is an increase of one from last year. The updated policy for concessionaires will be returning to City Council for approval in the near future.*

**6. Old Business****6.a Update on RA Long Park Project**

*Per the last City Council meeting this project has been placed on hold due to the drastic increase in cost. The safety concerns will still be addressed by council regardless.*

**6.b Update on Lake Restroom Grant Proposal**

*Per the last City Council meeting the grant is no longer available at this time. It will become available in two years. The SEPA for the park plan is nearly completed and will go to council for adoption in May.*

**7. New Business****7.a Updated Board Contact Information**

*The board was asked to review the current contact information and update as appropriate.*

**7.b Facility & Park Special Event Packet 2016**

*Natalie Richie presented the revised event package which combines previously separate packages in to one. Nick Seaver suggested that the sound equipment request be moved away from the marketing section. Natalie will revise based on that suggestion.*

[16-4309](#)

**Facility & Park Special Event Packet 2016**

**Attachments:** [Facility & Park Special Event Packet 2016.pdf](#)

**7.c State & National Arbor Day Celebrations**

*The board will be provided with dates for the upcoming celebrations, both state and national.*

**8. Adjournment**

*Meeting adjourned at 6:15 p.m. by Louis LaPierre, Chairperson  
Next meeting: May 16, 2016 – 5:00 p.m.*