



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

Parks and Recreation Board

Monday, May 16, 2016

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

Board Members Present: Louis LaPierre, Nick Seaver, Dianne Quast, Austi Baudro, Micah Shea

Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour, Natalie Richie

Board Members Absent: N/A

2. Approval of Minutes

Micah Shea made a motion to approve the minutes, Dianne Quast seconded the motion, all members were in favor.

[MN 16-0336](#)

Parks & Recreation Advisory Board Minutes 04.18.2016

Attachments: [Parks & Recreation Advisory Board Minutes 04.18.2016.pdf](#)

3. Constituent Comments

Longview City Council Member Ken Botero mentioned the Archie Anderson batting cages not currently being utilized and suggested offering them to the youth baseball and softball organizations locally. He also shared pictures of portable restrooms as a potential future solution for community Parks.

4. Board Member Comments

Micah Shea encouraged the city to consider installing additional tree carvings on hole 18 at Mint Valley Golf Course.

5. Reports

5a Parks Division Report April 2016

Curt Nedved highlighted noteworthy Parks happenings:

- *Tree Planting, Removal & Mowing*
- *Weed Control*
- *Trash Routes*
- *Irrigation at Lake Sacajawea*
- *NPG Project Completion*
- *Online Community Member Comments*
- *Tree Removal Request from a Community Member who is Visually Impaired. On the behalf of the community member (in absentia) Curt Nedved supplied the board with pictures and ADA compliance regulations which need to be met. The board suggested this request be discussed with City of Longview Risk Management Manager.*

[16-4355](#)

Parks Division Report April 2016

Attachments: [Parks Division Report April 2016.pdf](#)

5b Recreation Division Report April 2016

Natalie Richie highlighted noteworthy Recreation happenings:

- *Softball Tournament Participation*
- *Creation of a Softball Revenue Account*
- *1st Running of the Fools Event*
- *Kid's Fish In Participation*
- *Community Garden Meeting*
- *Grant Awarded from WRPA for Summer Meals*
- *Arbor Day Tree Planting*

[16-4358](#)

Recreation Division Report April 2016

Attachments: [Recreation Division Report April 2016.pdf](#)

5c Parks & Recreation Directors Report April 2016

Jennifer Wills highlighted noteworthy Parks & Recreation happenings:

- *The Neighborhood Park Grant Program and Cloney Skate Park Project were submitted and awarded the AWC Award for Empowering Citizens.*
- *2016-2022 Parks & Recreation Comprehensive Plan was approved by City Council*
- *Lake Flushing Bid Approved (Fishers Lane)*

6. Old Business

N/A

7. New Business

7a Neighborhood Park Grant New Application 2016

The board was provided an updated application and asked specific questions regarding routine maintenance versus capital projects.

Under the qualifications for NPG Grant Funds:

A motion was made by Micah Shea to edit the sentence in the updated documentation under "How do I know if my project qualifies..." to remove the wording "projects involve the expenditure of \$5,000..." and include the wording "your project qualifies if it is a physical improvement within the park system" as long as the funding from the city budget will not be affected. The motion was seconded by Nick Seaver and voted in by the board.

Dianne Quast made a motion to approve the application with the above mentioned changes unless the changes are not able to occur; then to accept the application as it stands. Seconded by Austi Baudro and approved by the board.

Note: As of the writing of the minutes the above mentioned revision to wording will not be made due to the restrictions surrounding the distribution of these funds per the City finance department.

[16-4356](#)

NPG New Application 2016

Attachments: [NPG New Application 2016.pdf](#)

7b Lake Concessions Update

The one-year trial draft of the Lake Concession Policy was approved by City Council. On the 28th of May the Council will decide on profit vs. non-profit vendors.

The board specified the desire for priority consideration to Non-profit with stipulations if the City Council allows for-profit vendors.

[16-4357](#)

Lake Concessions Update

Attachments: [Updated Lake Sacajawea Policy.pdf](#)

8. Adjournment

Meeting adjourned 5:58 p.m. by Dianne Quast, Vice Chairperson