



# City of Longview

1525 Broadway  
Longview, WA 98632  
[www.ci.longview.wa.us](http://www.ci.longview.wa.us)

## Minutes - Draft

### Parks and Recreation Board

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Monday, July 18, 2016

5:00 PM

Recreation Office, 2920 Douglas  
Street, Longview, WA

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#### 1. Roll Call

*5:09 PM Meeting called to order by Austi Baudro*

*Board Members Present: Louis LaPierre, Nick Seaver, Dianne Quast, Austi Baudro,  
Micah Shea*

*Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour, Natalie Richie,  
Steve Plampin*

*Board Members Absent: Dianne Quast*

#### 2. Changes to the Agenda

*Old Business was discussed at the beginning of the meeting in order to allow for the  
constituent present to discuss the topic without waiting through the entire agenda.*

#### 3. Approval of Minutes

*Nick Seaver made a motion to approve the minutes with the correction. The name of  
the member who seconded the motion to approve the minutes should be changed  
from Micah Shea to Austi Baudro. Austi Baudro seconded the motion, all members  
were in favor.*

[MN 16-0341](#)

**Parks & Recreation Advisory Board Minutes 06.27.2016**

**Attachments:** [Parks & Recreation Advisory Board Minutes 06.27.2016.pdf](#)

#### 4. Constituent Comments

*N/A*

#### 5. Board Member Comments

*Louis LaPierre announced his resignation from the board effective September 2016  
due to a family relocation. Micah Shea discussed the possibility of dividing the Mud  
Day participants by age group.*

#### 6. Reports

[16-4449](#)**Parks Division Report June 2016****Attachments:**     [Parks Division June 2016.pdf](#)

*Curt Nedved highlighted noteworthy Parks happenings; full report embedded in*

*Agenda:*

*Full time Arborist Position Open in Urban Forestry*

*Tree Removal/Tree Pruning*

*After-Hour Calls*

*Water Truck Usage*

*Preparation of Go 4th Celebration*

*Mowing Routes*

*Vandalism*

*Softball Field Preparation*

[16-4450](#)**Recreation Division Report June 2016****Attachments:**     [Recreation Division Report June 2016.pdf](#)

*Natalie Richie highlighted noteworthy Recreation happenings; full report embedded in*

*Agenda:*

*Caitlin White has resigned as Recreation Specialist effective August 15th. The position will posted and filled.*

*Mud Play Day*

*Summer Camps – 180 Youth Served in First Two Weeks*

*\$5 5K Participation*

*Community Champions*

*New Rental Signs*

*Collaboration with YMCA & Youth and Family Link*

*Completed Budget Requests*

**Directors Report**

*Jennifer Wills provided updates on the below-mentioned topics:*

*Update on Lake Concessions – Big Kahuna Shaved Ice agreement not signed as of this meeting. Lower Columbia School Garden Pizza provided vending for their 1st Summer Concert. They reported 40 pizzas sold that evening and 137 sold at the 2nd concert attended*

*R.A. Long Park Update – the Parks and Street worked together to remove the concrete plaza. Parks has installed sod and additional irrigation as the first phase of the Master Plan Project. Historic preservation is holding Council to a 2 year plan for future updates to the park.*

*Jen and Curt presented the Urban Forestry Presentation that is to be used at Rotary. Veterans Memorial Update - Memorial approval by City Council. Attempting to procure funding*

*Potential Park Land Acquisition – 2 acre parcel on Cowlitz River currently being reviewed as a potential acquisition*

*Rails to Trails Update – Ongoing discussions, more details forthcoming*

*Homelessness/Park Rentals - Parks & Recreation staff to meet with the City of Longview Police Department regarding this issue*

**7. Old Business**

**Neighborhood Park Grant - Shay Locomotive**

*Doris Disbrow attended the meeting to clarify the Neighborhood Park Grant application received last month. Handouts were provided and are attached to the minutes. The board has asked for specific and concrete bids on the light poles before a decision can be reached. Nick Seaver made a motion to table this issue, seconded by Austi Baudro, motion passed.*

**8. New Business****Chapter 13.01 Park Use Regulations**

*Chapter 13.01 Park Use Regulations was discussed in relation to an increase in requests for concerts and other events by community members within the city parks. Specific questions related to amplified music and stipulations were discussed. The board asked the staff to draft a policy related to these events to use as a trial. A lengthy discussion also took place regarding vendor requests as well.*

**9. Adjournment**

*Meeting adjourned at 6:58 p.m. by Louis LaPierre, Chairperson. Next meeting 8/15/2016 @ 5:00 p.m.*