



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Mary Jane Melink
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin

Tuesday, November 29, 2016

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting in the Longview Council Chamber, 1525 Broadway, Longview, on Tuesday, November 29, at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Mayor Jensen called the special meeting to order at 6:00 p.m.

2. INVOCATION*/FLAG SALUTE

After a moment of silent reflection, the flag salute was recited.

3. ROLL CALL

Present: 7 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra

STAFF PRESENT

City Manager David Campbell; City Attorney James McNamara, and City Clerk Kaylee Cody.

Also present: Kurt Sacha, Assistant City Manager/Finance Director; Todd Dodgin, Information Technology Director; and Chris Smith, Human Resources Director.

4. CHANGES TO THE AGENDA**5. PUBLIC HEARINGS**[16-4614](#)**PROPOSED REVENUE SOURCES FOR THE 2017 GENERAL FUND BUDGET****COUNCIL INITIATIVE ADDRESSED:**

Continue effective financial management.

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

RCW 84.55.120 requires cities that collect regular property tax levies to hold a public hearing on the revenue sources for the following year's current expense budget. The hearing must include consideration of possible increases in the property tax revenues and shall be held prior to the time that the City levies the taxes or makes the request to have the taxes levied. Staff has prepared a presentation of the General Fund's revenue sources that includes the ad valorem tax levy rate for the 2017 General Fund Budget for Council's consideration.

RECOMMENDED ACTION:

Conduct the public hearing.

STAFF CONTACT:

Kurt Sacha, Finance Director and Assistant City Manager

Attachments: [2017 Revenue Sources \(2015 1117\)](#)

Mayor Jensen opened the public hearing at 6:01 p.m. There being no one wishing to speak, Mayor Jensen closed the public hearing at 6:01 p.m.

6. ORDINANCES & RESOLUTIONS[16-4611](#)**ORDINANCE NO. 3332: SETTING THE AD VALOREM TAX LEVY RATE FOR 2017****COUNCIL INITIATIVE ADDRESSED:**

Continue effective financial management.

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

The attached ordinance fixes the estimated amount to be raised by ad valorem taxes for the 2017 Budget. For 2017, the requested ad valorem tax rate is \$3.352751 per \$1,000 of assessed value. The

\$3.35 per \$1,000 represents a \$0.04 decrease from the \$3.39 ad valorem tax rate levied in 2016. Based on the preliminary assessed value of \$2,717,132,232 provided by the Cowlitz County Assessor's office, the estimate for 2017 taxes payable is \$9,109,870. The attached Ordinance sets the 2017 ad valorem tax levy at 0.953% above the 2016 ad valorem tax levy. An ordinance setting the 2017 levy must be in the hands of the County Commissioners by November 30, 2016; if not, the maximum amount that can be levied is the same as that in 2016.

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3332.

STAFF CONTACT:

Kurt Sacha, Finance Director and Assistant City Manager

Attachments: [Ordinance No 3332](#)

A motion was made by Council Member Steve Moon, seconded by Council Member Scott Vydra, that Ordinance No. 3332 be adopted. The motion passed unanimously.

[16-4612](#)

RESOLUTION NO. 2197: AUTHORIZING THE AD VALOREM TAX LEVY FOR 2017**COUNCIL INITIATIVE ADDRESSED:**

Continue effective financial management.

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

RCW Chapter 84.55 limits ad valorem taxes to 100% of the previous year's levy, plus the value of new construction and improvements; this is called a "limit factor". In order to exceed the "limit factor", the law requires cities to adopt a Resolution authorizing any increase in the ad valorem tax levy to a "limit factor" established by the city, which cannot exceed the lesser of one percent or inflation, as defined by the Implicit Price Deflator (IPD). This Resolution complies with the language of RCW Chapter 84.55 in that it represents an increase in the levy amount that is the lesser of one percent or an amount equal to inflation as measured by the implicit price deflator over the highest allowable levy since 1985. This Resolution authorizes a levy for 2017 in an amount equal to inflation as measured by the implicit price deflator which is 100.953% of the 2016 levy. Such a Resolution must follow a public hearing regarding revenue sources. The public hearing for the 2017 General Fund Revenue Sources was held on November 17, 2016.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2197.

STAFF CONTACT:

Kurt Sacha, Finance Director and Assistant City Manager

Attachments: [RESOLUTION NO 2197](#)

A motion was made by Council Member Mary Jane Melink, seconded by Council Member Steve Moon, that Resolution No. 2197 be adopted. The motion passed unanimously.

7. **CONSENT CALENDAR**

[16-4618](#)

**SET PUBLIC HEARING (12/08/2016 AND 12/15/2016) 2017-18
PRELIMINARY BIENNIAL BUDGET**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management of the City

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

RCW 35A.34.110 requires cities to conduct a formal public hearing on the proposed biennial budget. Copies of the 2017-2018 Biennial Budget and 2017-21 Capital Improvement Plan will be made available to Council and to members of the public prior to the public hearing. This review shall be held at a public hearing that has been duly advertised to the public. Public hearing notices on the proposed 2017-18 Biennial Budget and 2017-21 Capital Improvement Plan are scheduled for publication on November 25, 2016 and December 2, 2016.

RECOMMENDED ACTION:

Set public hearing on 2017 - 2018 Biennial Budget and 2017 - 2021 Capital Improvement Plan for the December 08, 2016, regular Council meeting, at 7:00 p.m. and December 15, 2016, special Council meeting at 7:00 p.m.

A motion was made by Council Member Ken Botero, seconded by Council Member Scott Vydra, that this matter be approved. The motion passed unanimously.

8. **ADJOURNMENT**

Council Member Moon requested an excused absence for the December 1, 2016 council workshop.

The meeting was adjourned at 6:06 p.m.. The next scheduled meeting of the Council is December 8, 2016.

Kaylee L. Cody
City Clerk

Approved: _____
Mayor

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, DECEMBER 8, 2016

THURSDAY, DECEMBER 15, 2016

NEXT COUNCIL WORKSHOPS:

THURSDAY, DEC 1, 2016