



# City of Longview

1525 Broadway  
Longview, WA 98632  
[www.ci.longview.wa.us](http://www.ci.longview.wa.us)

## Minutes

### Planning Commission

*Chairman Craig Collins*  
*Mr. Ray Van Tongeren*  
*Ms. Ramona Leber*  
*Ms. Christine Schott*  
*Mr. Micah Shea*  
*Mr. Trey Davis*  
*Mr. Shawn Marvin*

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Wednesday, January 18, 2017

7:00 PM

City Hall

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### Special Meeting

#### 1. ROLL CALL

*Chairman Collins called the special meeting of the Longview Planning Commission to order at 7:00 p.m. in the Training room, 1525 Broadway, Longview, Washington.*

**Present:** 6 - Craig Collins, Mr. Van Tongeren, Ms. Leber, Ms. Schott, Mr. Shea and Mr. Davis

**Absent:** 1 - Mr. Marvin

*Staff present: Steve Schuman, Assistant City Attorney; Steve Langdon, Planning Manager; Craig Bozarth, City Engineer; Adam Trimble, Planner; Lisa Vertrees, Administrative Assistant*

#### 2. [PC Min 120716](#) PC Minutes of December 7, 2016

**Attachments:** [PC Min 12-07-16.pdf](#)

A motion was made by Mr. Ray Van Tongeren, seconded by Ms. Christine Schott, to approve the regular meeting minutes of December 7, 2016. The motion passed unanimously.

#### 3. AUDIENCE PARTICIPATION OR CORRESPONDENCE

*None at this time.*

##### 3.1 ORAL COMMUNICATIONS.

Persons in the audience may discuss business not scheduled on this agenda or any item of interest within the jurisdiction of the Planning Commission. The Commission will listen to all communication, but in compliance with the Washington Open Public Meetings Act, will not take any action on items that are not listed on the agenda.

### 3.2 WRITTEN COMMUNICATIONS.

Correspondence for the Planning Commission received after preparation of this agenda.

### 4. DECLARATION OF EX PARTE COMMUNICATION AND APPEARANCE OF FAIRNESS DOCTRINE

*Waived.*

### 5. PUBLIC HEARING ITEMS

*None at this time.*

### 6. NON-PUBLIC HEARING ITEMS

*The order of the non-public items was changed to allow the update on the process to develop zoning regulations for emergency shelters to be discussed first.*

[PC 2015-1  
1/18/17](#)

#### WORKSHOP ON COMPREHENSIVE PLAN UPDATE - GOALS & OBJECTIVES

**Attachments:**

[Memo goals and objectives](#)

[Lv cpu goals only](#)

[Objectives relating to various departments](#)

[Objectives relating to Community Development](#)

*Review of comp plan goals, chapters 2-10. Review of comp plan objectives.*

[PC 2015-8  
1/18/17](#)

#### UPDATE ON THE PROCESS TO DEVELOP ZONING REGULATIONS FOR EMERGENCY SHELTERS

*The Ad Hoc committee on the process to develop zoning regulations for emergency shelters has met several times. Discussion points include:*

- \* SPU permit for shelters*
- \* Proper zoning districts - office/commercial, general commercial, R4 district, mixed use commercial/industrial*
- \* Buffers - 500 ft., 1500 ft., distance from residential districts, parks, schools*
- \* Transportation*
- \* Small shelters for special populations*
- \* Congregate care vs. group home*
- \* Concerns with low barrier shelters*

*The next Ad Hoc committee meeting is scheduled for January 19, 2017 at 5 p.m.*

### 7. OTHER BUSINESS

*None at this time.*

**8. PLANNER'S REPORT**

*None at this time.*

**9. ADJOURNMENT**

*The next scheduled regular Planning Commission meeting is February 1, 2017, which is just two weeks away. The Citizens' Summit is also scheduled for that date. Mr. Langdon requested the Planning Commission meeting be rescheduled for February 8, 2017, 6 p.m. Approved.*

*With no further business to discuss, the meeting adjourned at 9 p.m.*

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*Lisa Vertrees, Recorder*