



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Minutes - Draft

### Parks and Recreation Board

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Monday, March 20, 2017

5:00 PM

Recreation Office, 2920 Douglas  
Street, Longview, WA

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#### 1. Roll Call

5:06 PM Meeting called to order by Micah Shea.

Board Members Present: Nick Seaver, Austi Baudro, Micah Shea, Dianne Quast,  
Cameron Carson

Staff Members Present: Curt Nedved, Melissa Harbour, Natalie Richie

Staff Members Absent: Jennifer Wills

#### 2. Approval of Minutes

Nick Seaver made a motion to approve the minutes for 02/27/2017. Micah Shea  
seconded the motion, motion carried.

[MN 17-0368](#)

**P&R Advisory Board Meeting Minutes 02.27.17**

#### 3. Constituent Comments

N/A

#### 4. Tree Board Comments

N/A

#### 5. Board Member Comments

N/A

#### 6. Reports

##### 6A [17-4784](#)

#### **Recreation Division Reports January & February 2017**

Attachments: [Recreation Division - January 2017](#)

[Recreation Division - February 2017](#)

Natalie Richie reported the following; Mint Valley After-School Program is operational.  
Full-time Recreation Specialist position received 36 applicants. 6 will be interviewed  
on March 28th.

**6B Lake Concessionaires - Food & Beverage and Non-Motorized Boating Vendors**

*The RFP was listed online and posted in the Daily News. The commission percentage was lowered back to 10% per City Council.*

**6C Summer Concert Concessionaires**

*The RFP is set to open mid-April and will be open to three vendors with non-profit organizations receiving priority during selection process. Current vendors are expected to be retained as well.*

**6D [17-4783](#) Parks Division Report January & February 2017**

**Attachments:** [Parks Division Report January & February 2017](#)

**6E [17-4785](#) Exhibit A - Amended Urban Forestry Management Plan**

**Attachments:** [Exhibit A - Amended Urban Forest Management Plan](#)

*Amended Urban Forestry Management Plan – A proposal to amend Ordinance No. 3343 was accepted. This Ordinance will be presented to council at the upcoming meeting. The board had a robust discussion regarding the ordinance and will plan to attend the upcoming meeting of City Council to support the use of the pesticide on a case-by-case basis as decided upon during a previous advisory meetings.*

**6F [17-4786](#) Ordinance No. 3343 - Aphids 17**

**Attachments:** [Ordinance No 3343 - Aphids 17](#)

**7. Old Business****7A Neighborhood Park Grant Recommendation Update**

*All recommendations by the board for the grants were approved as submitted by City Council.*

**8. New Business****8A Cowlitz County Parks Board Comprehensive Plan - Paul Youmans and Ron Junker**

N/A

**8B Update Bylaws - Change time and include a non-voting youth member**

*Amend the bylaws as follows:*

*Micah Shea made a motion to amend the current bylaws under the membership section to incorporate one high-school aged member for a two year term, alternating between the two Longview High Schools, Cameron Carson seconded the motion. The motion passed.*

*The meeting location will change to the McClelland Center moving forward. The time will remain 5:00 p.m.*

**9. Adjournment - Next Meeting ~ April 17, 2017 @ 5:00 PM**

*Meeting adjourned at 5:39 by Dianne Quast. The next meeting will be held on April 17th @ the McClelland Center, 5:00 p.m.*