

May 15, 2017

To: Mayor Don Jensen

From: Jim Restucci, AWC Board President

Subject: 2017 AWC Annual Business Meeting

AWC invites you to attend the **Annual Business Meeting on Thursday, June 22, 2017, 4 – 5:45 pm at the Hilton Vancouver Washington Convention Center**, 301 W. 6th St. Vancouver, WA 98660 in the Heritage Ballrooms A, B, C, and D in conjunction with the AWC Annual Conference. On behalf of the AWC Board of Directors, I strongly encourage your city to participate by appointing voting delegates.

AWC bylaws allow each city to appoint up to three voting delegates. The bylaws do not specify a method or form cities must use to appoint delegates. If your city determines these appointments through council action, please share this information with your city council.

Each voting delegate has one vote. Voting delegates have the opportunity to influence the operations of AWC by:

- Electing the members of the AWC Board of Directors, who play a critical leadership role in the success of AWC;
- Voting on amendments to the AWC bylaws, which govern the association's operations; and
- Considering floor amendments to the Statement of Policy.

Once the Mayor, City Manager, or City Council has determined the city's voting delegates for 2017, please send their names and titles to Michelle Catlin, AWC Executive Assistant. The deadline for submitting voting delegates is **Thursday, June 15, 2017**. You may email or fax this information to Michelle Catlin at michellec@awcnet.org or Fax: (360) 753-0149.

AWC's Statement of Policy provides the basis for policy recommendations by AWC's Legislative Priorities Committee, the Board and staff. It is updated at least every six years and was recently updated with committee recommendations in 2014 and amended on the floor at the 2015 Business Meeting. Further changes are not proposed for 2017, but the AWC Bylaws provide for members to propose amendments for floor action. If your city plans to propose a floor amendment, please complete the amendment form on AWC's website www.awcnet.org/SOPAmendmentForm and send it to Regina Adams at reginaa@awcnet.org by Wednesday, June 14.

Additional information on the Business Meeting, the AWC Board of Directors, and the Annual Conference can be found on AWC's website: awcnet.org.

cc: Kaylee Cody, City Clerk
David Campbell, City Manager

