



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Draft

Parks and Recreation Board

Monday, January 29, 2018

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

Meeting called to order by Cameron Carson at 5:27 p.m.

Present: Rayleen Aguillar, Cameron Carson, Spencer Boudreau

Absent: Austi Baudro, Micha Shea

Staff: Jennifer Wills, Curt Nedved, Justin Brown, Melissa Harbour

2. Approval of Minutes

[MN 18-0389](#)

P&R Advisory Board Draft Minutes 11.20.17

Attachments: [P&R Draft Minutes 11.20.17.pdf](#)

Due to a lack of members present at the meeting, the minutes approval is tabled this month.

3. Constituent Comments

Tree Concern ~ Sue & Robert Rutherford - 2114 35th Avenue. The City recently improved concrete and sidewalks on their street and the trees planted approximately 4 years ago are. The homeowners asked the board to consider removal of these trees as this species are already showing concrete damage to recently repaired sidewalks. Curt Nedved shared the process for deciding which trees were removed during that project, and indicated that the trees were deemed healthy and not chosen for removal. Cure reported the trees had been inspected within the last year. Per board policy, problematic species is not listed as one of the five criteria for tree removal.

A discussion took place clarifying the Urban Forest Management Plan planting guidelines and goals.

4. Board Member Comments

Cameron Carson welcomed new members and expressed appreciation for December

5. Tree Board Comments

5A Tree Concern ~ Jean Dougherty - 2940 Cypress Street (Not in Attendance)

5B Tree Concern ~ David & Patricia Hynnings - 1615 Florence Avenue (Not in Attendance)

5A Tree Concern ~ Jean Dougherty - 2940 Cypress Street**5B Tree Concern ~ David & Patricia Hynnings - 1615 Florence Avenue****6. Reports****6A Parks Division Report**

Curt Nedved, Parks Manager provided a full report of Parks Division activities for November & December of 2017 while highlighting projects such as tree planting completion, leaf clean-up, Christmas light testing and removal, tree pruning and removal. Additionally, the full mow route took place during the week of good weather in December. Clean-up of shrubs and leaves throughout the city. \$2500 in vandalism not including \$700 for a new slide at Haney Park. Lighting, parade and find the bulb project coordination.

[18-5289](#)**Parks Maintenance Division Report Nov & Dec 2017**

Attachments: [Park Maintenance Division Nov-Dec 2017.pdf](#)

6B Recreation Division Report

Justin Brown, Recreation Manager provided a full report of Recreation Division activities for November & December of 2017 while highlighting upcoming events and programs such as Date Night, Heart & Sole run.

[18-5294](#)**Recreation Division Report November 2017**

Attachments: [Recreation Division - 2017 November Report.pdf](#)

[18-5291](#)**Recreation Division Report December 2017**

Attachments: [Recreation Division - 2017 December Report.pdf](#)

6C Directors Report

Jennifer Wills, Director of Parks and Recreation shared details on the upcoming Neighborhood Park Grants & the timeline of Request for Proposals for Archie Anderson Park Master Plan. Four applications have been received. Cameron Carson agreed to participate in the interview panel and will ask a council member to participate as well. Additionally, the CDID Trail at Mint Valley Golf Course has officially opened and signs of warning have been posted. Furthermore, Harlie's Angels, a non-profit foundation requested to place a basketball court at the Elks Memorial Building. A biological review of the land has been requested and will need to take place prior to project approval from City Council.

7. Old Business

N/A

8. New Business**8A Leash Law Proposal**

City Council is seeking a recommendation for approval of a proposed amendment to section 13.01.120 of the Longview Municipal Code relating to park use regulations to include a section making it unlawful to allow dogs to run loose.

MaryAlice Wallace presented the current proposal and clarified the requested revisions. Board members discussed and inquired about signage updates and plans for regulation. A motion was made to recommend the proposal as presented by Cameron Carson and was seconded by Spencer Boudreau. Motion passed.

[18-5290](#)

Leash Law Proposal

Attachments: [Leash Law Proposal.pdf](#)

8B Urban Forestry - Selling of Wood Products

Staff is seeking a recommendation to create a financial and equitable policy and procedure to allow for purchase and sale of wood products from the City of Longview Urban Forest.

Curt Nedved, Parks Manager provided additional details to the board to allow for a more robust understanding of the recommendation. These details included size, quantity and community member interest in the wood. Handling of wood in the past was discussed as well. A motion of recommendation was made by Cameron Carson and seconded by Rayleen Aguilar. Motion passed.

9. Adjournment

Meeting was adjourned at 6:09 p.m. Next meeting - February 26th, 5:00 PM