



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Draft

Parks and Recreation Board

Monday, November 20, 2017

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

*5:03 PM Meeting called to order by Dianne Quast
Board Members Present: Nick Seaver, Dianne Quast, Cameron Carson, Austi Baudro,
Micah Shea
Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour, Justin Brown
Board Members Absent: Nick Seaver
Community Members: Jim Maggs, Vice Chair and Jak Massey of Longview Soccer
Club.*

2. Approval of Minutes

[MN 17-0387](#)

P&R Meeting Minutes - 10.23.17

Attachments: [P&R Minutes 10.23.17](#)

*A motion to approve the minutes for the meeting on October 23, 2017 was made by
Cameron Carson and seconded by Austi Baudro. The motion passed.*

3. Constituent Comments

*A recommendation was made to continue volleyball leagues in the spring on Tuesday
nights if participation allows.*

Agenda Changes

*In order to accommodate the constituents in attendance, New Business item 8A was
moved up in the agenda prior to Constituent Comments.*

4. Board Member Comments

*The December meeting will be cancelled in lieu of a member celebration. Details to
follow. Board members inquired about the process of new board member applications.
Director Wills explained the applicants would be reviewed by Council on November
30th with final decisions by December 7th.*

5. Follow-up on Previous Tree Board Comments

*Follow-up on previous board member comments:
Director Wills updated the board on continued comments received from Kurtis Kirk, a
community member who attended a previous board meeting.*

6. Reports**6A Park Maintenance Division Report Oct. 2017**

Curt Nedved, Park Division Manager provided an update on October 2017 ongoing and completed projects. A full report is embedded in agenda. Tree planting, light installation and leaf disposal were core components of the report. Curt Nedved also discussed recent vandalism at parks where security had been discontinued. Security has now been re-established as a result. The recent clean-up effort at Gerhart Gardens was successful and resulted in a vast improvement in the esthetics of the park. Several board members would like to participate in the project next year and on a weekend if possible.

6B Recreation Division Report Oct. 2017

Justin Brown, Recreation Division Manager provided an update on October 2017 ongoing and completed projects. A full report is embedded in agenda. Justin updated the board on Turkey Trot registration, basketball enrollment, and Foundation Board member selection completion goal of January 2018. Board members were asked for suggestions for potential foundation members to contact regarding interest. Dianne Quast inquired about the potential to reallocate Kuntz Fund monies to the Foundation Board. This topic will be discussed once the board is formally established and has created a mission statement.

6C Directors Report**7. Old Business****7A Phase 1 - Sports Facility Improvement Plan (Attached)**

Fees for service/usage to be identified for proposal #2, using Delta Park as a potential template for fee based usage. Director Wills will bring the current Phase 1 - Safe and Manageable plan in draft proposal to City Council.

7B Tree Removal Policy

A motion was made by Micah Shea to approve the current draft tree removal policy for recommendation to City Council. Cameron Carson seconded the motion. The motion passed. Director Wills also discussed ongoing research on potential solutions for sidewalk and tree repairs.

8. New Business

8A Longview Soccer Club Reallocation of 2013 Neighborhood Park Grant Funds

Representatives from LSC asked for a revision to the previous month's request for reallocation of grant funds from 2013. They ask, that rather than purchase a new mower with the funds as currently requested, the funds now be allowed to be used alongside additional resources and matching funds to remodel the restrooms. Safety and vandalism concerns were sited and discussed. The board asked that the club meet directly with Curt Nedved, Parks Division Manager in order to establish needed permits, define scope of project and clarify the project in its entirety. Additionally, the club remodel plans include interior remodel with exterior and support walls remaining intact. Jim Maggs, Vice Chair of Longview Soccer and Curt Nedved, Parks Supervisor will meet at 7th Avenue Park on Monday, November 27th at 3:30 p.m.

9. Adjournment

Adjournment – 6:07 p.m. Next Meeting – January 22, 2018 @ 5:00 PM – Recreation Office