

**CITY OF KELSO****Request for Miscellaneous Billing 26049**Originating Department: Finance Date: 4/20/2018Requested by: Brian ButterfieldExplanation/Description of Billing: Monthly rent @ 501 S. 1st Ave., Room 111 (Train Depot)For: May RentRent : 105 15 362 5000Bill To: Cowlitz Transit Authority Amount: \$ 579.90  
Address: 254 Oregon Way  
Longview, WA 98632Budget Account #(s) for Receipt of Payment: 105 15 362 5000

Approved by: \_\_\_\_\_ (Department Head)

**For Finance Department Use**

G/L Account Assignments: \_\_\_\_\_ (Accountant Initials)

Debit Account# (s) 105 12 250 Credit Account# (s) 105 11 110

Date Entered to A/R: \_\_\_\_\_ By: \_\_\_\_\_

Invoice Number: 18076

Budgetary Accounting Posting Batch Number: \_\_\_\_\_

Note/Comments: \_\_\_\_\_