

Southwest Washington Regional Airport Operating Board
Draft 2019 Airport Budget

EXPENDITURES	Proposed	NOTES
ACCOUNT DESCRIPTION	2019	
Ending Fund Balance		
Office Supplies	2000.00	All 2018 budgeted items were successfully acquired. Reducing line item to reflect anticipated replacement items throughout 2019.
Professional Services (Salary and benefits)	124000.00	Estimated 2019 amounts reflects cost of living Adjustments, and health benefits cost increases
Professional Services Additional city management/admin expense	10000.00	No change per ILA
Professional Services (Finance/Accounting)	30000.00	No change per ILA
Professional Services (Legal)	10000.00	Increased to reflect PSA contract limit
Professional Services (FBO)	31400.00	No change per contract
Telephone, Postage, Copying, Internet (mgmt. office)	3500.00	Increased to reflect increased postage costs associated with outreach and marketing
Travel/Seminars	3500.00	No change; 2018 actuals are low due to not attending trainings caused by weather and schedule conflicts.
Membership Dues and Fees	750.00	No change: WAMA; AAAE; WPA
State Examiner's Charges	0.00	Audit in 2018, next audit in 2021; 2018 audit estimated at \$9,000.
Leasehold Taxes	150.00	
Diking Assessment	26500.00	Corrected for anticipated annual cost increase
Professional Services Maintenance (City of Kelso)	55000.00	Increased to reflect additional scheduled maintenance and contract limit. 2019 focus on tree/obstruction removal and labor for hangar light improvements.
<i>Minor Maintenance (labor & boom truck) 10K</i>		
<i>Mowing and Herbicide Services (labor & use of city mower) 43K</i>		
<i>Offender Services - vegetation management (contract labor) 2K</i>		
Professional Services - Misc. (USDA Wildlife contract)	8000.00	
Repairs to Buildings (FBO, Hangar Roof and Door Repair, Painting)	30000.00	2019 Focus will be on hangar roof and door preventive maintance and painting.
Repairs to Landing Field	44000.00	2019 Focus will be on striping, tree removal, pavement management and fence improvements if funding allows.
<i>Brush and Tree clearing: East side and South runway brush clearing 2K</i>		
<i>Pavement striping: Taxiway, Taxilane, and parking 2K</i>		
<i>Crack Seal & Slurry; Runway. Taxiways, Taxilanes, hangar ramp paving 30K</i>		
<i>Perimeter Fence Replacement 10k</i>		
Repairs to Electrical (runway lighting; hangar lighting/electrical)	7500.00	Scheduled vehicle gate maintenance; Runway lighting maintenance. 2019 Focus will be on replacing old halogen flood light lamps with energy efficient LED lights for reduced operating costs and increased security.
Repairs to mowing Equipment (Tractor, mower deck, and riding mower)	3000.00	No change: Increased costs due to age and wear of tractor plus scheduled maintenance for addition of new riding mower
Vehicle Maintenance (oil, maintenance, repairs license tab - 2008 Nissan Truck)	2200.00	

EXPENDITURES	Proposed	NOTES
ACCOUNT DESCRIPTION	2019	
Advertising / Promotions (Signs, promotional materials, video ads, etc.)	10000.00	Professional Flyers, marketing materials; marketing available airport land, etc. Will be working with KLTv to make 30 second and 2 min advertisements.
Operating Supplies (PAPI lightbulbs, paint, small hardware, herbicides, etc.)	4000.00	No change
Safety Supplies - (Decoys, Signing, Windssocks, Fire extinguishers)	2000.00	2018 budgeted purchases completed; 2019 budget reflects supply re-order and budget for unplanned purchase.
FUEL (for airport vehicle & mowing)	1500.00	No change
Small Tools and Equipment	500.00	No change
Property Insurance	25000.00	Reflects annual rate increases
1. Hiscox Director's and Officers Liability (Board, mgr., employee)		
2. Fournier Group Mutual of Enum. (Airport vehicle)		
3. Fournier Group ACE Property Insurance - (aviation general liability)		
4. Fournier (UST and Terrorism)		
5. WCIA Property and employee		
WCIA Property (City of Kelso)		
Electricity	9000.00	
Garbage/Water/Stormwater Management	11000.00	No change
Sanitation	4000.00	Reflects cost increase and extra service during summer months
Miscellaneous (misc., \$700 annual BNSF easement cost)	2000.00	
Airport AGIS Survey and Master Plan Update	265,000.00	Remaining Balance on Restricted FAA Grant Project for AGIS and Master Plan Update
Airport Wildlife Study & Management Plan	30,000.00	Remaining balance on Restricted FAA Grant Project for Wildlife Hazard Management Plan
2019 FAA CIP Identified Runway Rehab Project	1,277,778.00	
Restricted Cash: Rural county grant reallocation (from line above) toward 10 airport projects.	279,000.00	Remaining balance toward airport improvement. Several projects may be completed in 2018.
Capital purchase: Striping machine with glass bead dispenser	6522.00	2019 Capital Expense: Paint striping machine. (Performing striping in house will save several thousand annually)
Underground Storage Tanks (Annual Bus. Lic. Renewal; Annual tightness compliance)	1500.00	
AIRPORT TOTAL EXPENDITURES	\$2,320,300.00	
Expenditures minus grant projects	\$468,522.00	

Capital Projects in yellow cells

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REVENUE	Proposed	
Account Description	2019	NOTES
Leasehold Excise -- Leasehold excise from State	4500.00	
Flowage Fee		
Intergovt - City of Kelso	76000.00	Per new ILA
Intergovt - Cowlitz County	76000.00	Per new ILA
Intergovt - City of Longview	76000.00	Per new ILA
Intergovt - Port of Longview	76000.00	Per new ILA
Interest Income	100.00	
Interest Income Reserve	500.00	
Miscellaneous (Storm Water Refund)	0.00	One time occurrence in 2016
Tie Down Fees	2100.00	
Hangar Leases	119000.00	Reflects annual rate increase.
Land Leases (Llife Flight, Prime, Clary, LoCo River, etc.)	25800.00	Land leases adjust per contract, not annually. No increases scheduled in 2019.
Rentals - Building 40 Apartment and Civil Air Patrol	8300.00	Reflects annual rate increase.
FBO Agreement	3722.00	No change per existing contract
Late Fees	500.00	
2017 FAA AIP (90% of 411,112) (AGIS Survey 328,844 and Wildlife Study 41,156)	250000.00	2019 budget reflects approximate remaining funds in 2019.
FAA Grant: Wildlife Hazard Assessment and Management Plan (90%)	30000.00	2019 budget reflects approximate remaining funds in 2019.
2017 WSDOT - Airport Improvement Grant (CIP) (5% of 411,112) (AGIS Survey & Master Plan Update 365,383 and Wildlife Study 45,729)	15000.00	2019 budgeted number reflects 5% of FAA project costs funded by WSDOT Aviation.
2019 FAA Grant: CIP Identified Runway Rehabilitation Project	1,150,000.00	
2019 WSDOT Grant: 5% Match for Runway rehabilitation project	63,889.00	
Cowlitz County Rural Development Grant 2018-19 (5% Match grant for FAA runway rehabilitation project)	63,889.00	
Restricted cash: Beginning Fund Balance from Rural County Grant reallocation for 10 designated airport projects (previously stopway grant)	279,000.00	Several projects with bids awarded; construction anticipated to be complete by Fall 2018. Maintaining line item until projects completed and contracts paid. \$25,000 for Airport 5% for FAA grant: AGIS & MP and WHA & WHMP.
Total Annual Airport Revenue	\$2,320,300.00	Significant increase due to FAA Runway Rehab Project
Airport Revenue minus grant funds	\$468,522.00	

ILA Contributions
Federal and State Grant Funding
Local Grant Funding