



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Draft

Parks and Recreation Board

Tuesday, July 24, 2018

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

Special Meeting - Revised Date

1. Roll Call

Meeting called to order by Cameron Carson at 5:00 p.m.

Present: Rayleen Aguirre, Cameron Carson, Spencer Boudreau, Jenny Oskey, Austi Baudro

Staff: Jennifer Wills, Curt Nedved, Justin Brown, Melissa Harbour

2. Approval of Minutes

A motion to approve the minutes of May 30, 2018 was made by Rayleen Aguirre and seconded by Spencer Boudreau. Motion Passed.

[MN 18-0399](#)

P&R Advisory Board Meeting Minutes for 05.30.2018

Attachments: [P&R Minutes 05.30.18 DRAFT.pdf](#)

3. Constituent/Tree Board Comments

Dave & Pat Hynning of 1615 Florence Avenue requested the removal of two trees in front of their home due to root damage which has resulted in sidewalk damage and repair. These repairs are costly and the damage is continuing to happen. Additional concerns regarding the infiltration of roots in sewer system which will cause additional financial hardship. Curt Nedved clarified the type of trees and general feelings regarding the planting of these trees in the planting strip. Curt also explained the type and size of these trees as being too large for the area and would not be allowable in the present. Rayleen Aguirre made a motion to remove and replace the trees. Spencer Boudreau seconded the motion. Motion passed.

4. Board Member Comments

New member Jenny Oskey was introduced. Spencer stated that the Brew Fest participants were well behaved and heard positive comments on the event. Spencer Boudreau addressed the board and made a request that the cedar trees on the north and south end of RA Long Park be removed due to the retention of water (creation of a dry understory) which allows for shelter underneath. Staff let the board know that these trees do not fall within the criteria for tree removal at this time.

Changes to the Agenda

Agenda items 7a, 7b & 7d were moved ahead on the agenda to allow for presentations.

5. Reports**5a [18-5536](#) Park Maintenance Division June 2018**

Attachments: [Park Maintenance Division June 2018.pdf](#)

Curt Nedved, Parks Manager provided a full report of Parks Division activities for June 2018 while highlighting projects such as the Go Forth Festival preparation, facilitation and clean-up, vandalism, recreation activities, sharps collection, camp site collections, and other various maintenance projects.

5b Recreation Division Report June 2018 (Verbal)

Justin Brown, Recreation Manager provided a full verbal report of Recreation Division activities for June 2018 including the largest turn out for Mud Day thus far, opening day of concerts in the park, softball, full summer camps and grant funded field trips.

5c Director's Report (Verbal)

Jennifer Wills, Director of Parks & Recreation provided a report on the following topics;
A. Board members were invited to Sponsor Appreciation night at the Concerts in the Park on August 2, 2018 from 6:00 – 8:00 p.m.
B. Archie Anderson Master Plan will return for final approval by August after the success of the open house.
C. Athletic Facility Complex Master Plan has moved forward through agreement approval. This coming Thursday will find the council hearing the budget amendment. Support is welcomed and encouraged.
D. The first annual Crafted Beer and Food Festival was a success and is a fundraiser through Rotary which will benefit community parks directly.
E. United Way softball tournament update was provided based on previous board approval. The liquor permit was not applied for in a timely fashion which led to the city issuing an order of non-compliance. The tournament may not be able to sell liquor; additional information will be provided once the City has been updated.

6. Old Business

N/A

7. New Business

7a [18-5534](#)**NPGHarliesBBCourt2018**

Attachments: [NPGHarliesBBCourt2018.pdf](#)

Jennifer DesArmo attended the meeting to discuss the Harlie's Hoop grant application for a covered basketball court at Lake Sacajawea. Jennifer explained the current process around developing the idea and acquiring the needed bids. Several religious organizations have made contact to assist in funding and assistance in general. The community feedback has been plentiful and positive. Board members asked for clarification around the total number of hoops which lead to a discussion around the quantity and fund availability.

7b [18-5535](#)**NPGRoyMorseBabeRuth2018**

Attachments: [NPGRoyMorseBabeRuth2018.pdf](#)

Andrea Berquist attended the meeting to discuss their recent grant application submission. The funding is requested to allow the club to purchase equipment in an effort to attract additional families and reduce maintenance costs.

A motion was made by Cameron Carson to recommend the full \$25,000 to Harlie's Hoops as requested. The motion was seconded by Spencer Boudreau. Discussion ensued. Motion failed. A motion was made by Spencer Boudreau to recommend approval of \$5K for Roy Morse/Babe Ruth and \$20K for Harlie's Hoops. Rayleen Aguirre seconded the motion. Motion passed. Next steps include a recommendation to council on August 9th.

7c **Go 4th Celebration/Dogs Discussion**

Cameron Carson made a motion to amend 13.01.115 to include July 2nd and 3rd. Motion was seconded by Rayleen Aguirre. Motion carried.

7d **Off Leash Dog Park Discussion-Tony Engebretson**

Tony Engebretson, Vice President of the newly created non-profit association called Cowlitz Off Leash Association attended the meeting to discuss the recent request for established rules to be enforced at the park. He was advised that the requested rules were submitted to the City Attorney for discussion. Additionally, parking lot holes, bark dust issues from Swanson's, leaking hoses, and property line issues were discussed. Additional long term goals include an agility course, shelters, and drinking fountains. Mr. Engebretson requested an ADA approved trail around the inside of park, and was advised to apply for Neighborhood Park Grant funds. He also requested an updated Port-o-Potty with ADA accessibility. The parks department will install Mutt Mitt dispenser and bags this week per additional requests.

8. Adjournment

*Meeting was adjourned at 6:37 p.m.
Next meeting – August 20th, 5:00 PM*